

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF
ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY
AND ITS SUBSIDIARIES
April 6, 2023**

A. Roll Call and Determination of Quorum

The meeting was called to order at 12:08PM by Chairman Donald Jeffries who determined that a quorum was present in person. Commissioners Rice and White attended via Zoom.

Present on Roll Call:

➤ County of Monroe	Don Jeffries	=	5 votes
County of Monroe	Terrence Rice	=	5 votes
➤ County of Monroe	Judith Ahlfeld Seil	=	5 votes
➤ City of Rochester	William Ansbro	=	2 votes
➤ City of Rochester	Jerdine Johnson	=	2 votes
➤ City of Rochester	William McDonald	=	2 votes
➤ County of Genesee	Laurie Oltramari	=	2 votes
➤ County of Livingston	Susanne Carlock	=	2 votes
County of Ontario	Brian H. Young	=	3 votes
➤ County of Orleans	James R. Bensley	=	1 vote
County of Seneca	Edward W. White	=	1 vote
County of Wayne	Michael P. Jankowski	=	3 votes
➤ County of Wyoming	Rich Kosmerl	=	1 vote
Amalgamated Transit Union	Jacques Chapman	=	<u>0 votes</u>

Total Votes Possible	34
Total Votes Present	22
Votes Needed for Quorum	18

Others Present:

Scott Adair, Chief Financial Officer
Ken Boasi, Director of Regional Operations
Tom Brede, Public Information Officer
Julian Carey, Technical Support Administrator
Jay Corey, Director of Transportation
Daniel DeLaus, General Counsel
Amy Gould, Chief People Officer
Krystle Hall, Director of People Performance and Development
Tamarus Jeffries, Director of Maintenance
Laura Kenyon, Director of Communications and Customer Engagement
Rusty Korth, VP of Zero-Emission Strategies
Chris Mahood, Director of Information Technology
Kelly Parisi, Executive Assistant to the CEO

Tim Quinlan, Radio Controller
James Stack, Executive Director, GTCS
Miguel Velázquez, Chief Executive Officer

B. Adoption of the Agenda

On motion of Commissioner Oltamari, seconded by Commissioner McDonald, the Agenda was unanimously adopted.

C. Approval of Minutes

On motion of Commissioner Bensley, seconded by Commissioner McDonald, the following minutes were unanimously approved.

- RGRTA Regular Board Meeting Minutes of March 16, 2023

D. CEO Report

Miguel Velázquez, Chief Executive Officer, presented the CEO Report which included a presentation by Scott Adair, Chief Financial Officer on the Financial Report and a presentation by David Belaskas, Director of Engineering and Facilities Management on RTS Regional Project Update (power point presentations are attached to these Minutes).

Questions/Comments on the Financial Report:

- *Commissioner Ansbrow stated that it was mentioned that we had a change in our projection. What was the change? Scott Adair, CFO stated that last month we were projecting \$4.8M in surplus, and this month it is projected to be \$6.8M but this may change as we begin closing the books with some of our accruals.*

Questions/Comments on the RTS Regional Project Update:

- *Commissioner McDonald asked why the cost of the Livingston project was so much lower compared to others. David Belaskas, Director of Engineering & Facilities Management, stated that we already had 4 Bus Barns and office space at Livingston, so we only added approximately 4,000 square feet of space for buses.*
- *Commissioner Ansbrow asked what the funding source is for the RTS Seneca Project. David Belaskas, Director of Engineering & Facilities Management, stated that it would come from the NYS DOT which is funded through Federal Government, and we have local funds available as well. We are awaiting NYSDOT Award, but it should be 80% State, 10% Federal and 10% Local Funds.*
- *Commissioner Rice asked what the engineers estimate was for RTS Seneca. David Belaskas, Director of Engineering & Facilities Management, stated that the engineers estimate was \$10M but the bids came in favorable to that.*

On motion of Commissioner Ansbrow, seconded by Commissioner Johnson, the CEO Report was accepted by unanimous vote.

Before going into the remaining Resolutions Chairman Jeffries wanted to thank James Stack, Executive Director of GTCS, Inc. for a press conference they just had on the Total Eclipse that will take place on April 8, 2024.

E. Proposed Resolutions

Resolution Authorizing the Award of a Contract for the Construction of the New RTS Wyoming Bus Facility, RGRTA 9-2023

Resolution RGRTA 9-2023 was moved on motion of Commissioner Kosmerl, seconded by Commissioner Seil, the aforementioned Resolution, a copy of which is attached to these minutes, was unanimously approved.

F. Consent Resolutions

Resolution Authorizing the Award of a Contract for the Construction of the Hylan Drive Connection Hub, RGRTA 10-2023

Resolution Authorizing the Award of Contracts for Professional Legal Services, RGRTA 11-2023

Resolution to Amend RGRTA 3-2021, RGRTA 1-2022 and RGRTA 14-2022 for the Purchase of 40' Heavy-Duty, Low-Floor, Diesel-Powered Buses, RGRTA 12-2023

Resolution Authorizing Purchase of Automobile Excess Liability and General Liability Insurance Policies, RGRTA 13-2023

Resolution Authorizing Purchase of Commercial Property Insurance Policy, RGRTA 14-2023

Resolution Approving Election of a Director of the Greater Rochester Community Transportation Foundation, RGRTA 15-2023

Resolutions RGRTA 10-2023 through RGRTA 15-2023 were moved on motion of Commissioner Johnson, seconded by Commissioner Seil, the aforementioned Resolutions, copies of which are attached to these minutes, were unanimously approved.

G. Calendar

Chairman Jeffries stated that the next meeting is scheduled for May 4, 2023, along with a Governance Committee Meeting.

H. Adjournment

On motion of Commissioner Ansbrow, seconded by Commissioner Johnson the Regular Board Meeting was adjourned at 12:35PM.

Respectfully submitted,

Jerdine Johnson, Secretary
Posted Date: April 20, 2023

CEO Report

Presented by: Miguel Velázquez, CEO



Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
 - Spotlight
- RTS Way – Employee Recognition
- Other Updates

Financial Report

Presented by: Scott Adair, CFO



Financial Report

- **Changes since last projection:**
 - Farebox and special transit fares have exceeded budget
 - Investments have outperformed expectations
- **Items we continue to watch:**
 - Year-end closing is in process
 - Actuary reports drive many of our year-end accruals
 - Planned use of Available Unrestricted Net Assets will be less than planned

Financial Report

RGRTA - Consolidated Budget Status Report (000's) - FY 2022-2023 2/28/2023				
<u>Revenues</u>	<u>Budget 2022-23</u>	<u>FYTD 2/28/2023</u>	<u>Projected 3/31/2023</u>	<u>Budget Variance</u>
Total Locally Generated	\$ 36,894	\$ 19,350	\$ 38,993	\$ 2,100
Total Government Subsidies	\$ 71,831	\$ 65,023	\$ 73,204	\$ 1,373
Mortgage Tax	\$ 11,846	\$ 12,915	\$ 13,596	\$ 1,750
Grand Total Revenue	\$ 120,571	\$ 97,288	\$ 125,793	\$ 5,222
<u>Expenses</u>				
Personnel				
Salary & Wages	\$ 58,586	\$ 50,155	\$ 57,437	\$ 1,148
Fringe Benefits	\$ 28,856	\$ 20,149	\$ 28,280	\$ 577
Total Personnel	\$ 87,442	\$ 70,304	\$ 85,717	\$ 1,725
Non-Personnel				
Services	\$ 10,695	\$ 8,143	\$ 10,803	\$ (108)
Fuel/Lubricants	\$ 6,706	\$ 6,722	\$ 6,706	\$ -
Parts	\$ 4,499	\$ 3,720	\$ 4,499	\$ -
Other	\$ 11,231	\$ 9,522	\$ 11,223	\$ 8
Total Non-Personnel	\$ 33,130	\$ 28,107	\$ 33,230	\$ (100)
Grand Total Expenses	\$ 120,571	\$ 98,411	\$ 118,947	\$ 1,624
Net Income/Deficit From Operations & Subsidies	\$ -	\$ (1,123)	\$ 6,846	\$ 6,846

Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
 - Spotlight
- RTS Way – Employee Recognition
- Other Updates

Comprehensive Plan Initiatives Update

26 Initiatives

- 15 On schedule/completed
- 11 Behind schedule

PILLAR: ENGAGE EMPLOYEES ON THE RTS WAY	
Implement new HRIS system to improve access and ease of use for employees	
Nurture an inclusive culture of employee total wellbeing to develop and retain high performing individuals and teams	
Increase communication technology to improve engagement and access to information at RTS Access and the Regional properties.	
Enhance the holistic employee well-being program and continue educating employees to be well-informed health care consumers	
PILLAR: ENSURE FINANCIAL SUSTAINABILITY	
Ensure cost containment of health insurance through monitoring and analysis of claims	
Continuous review of our long-term capital funding needs	
Design and build a new facility for RTS Access	
Build a new facility for RTS Wyoming	
Design and build a new facility for RTS Seneca	
Identify a site for a new facility for RTS Genesee	
Identify a site for a new facility for RTS Wayne	
PILLAR: ENHANCE THE CUSTOMER EXPERIENCE & DELIVER SAFE, QUALITY SERVICE	
Work with HOPR to expand Bike Share program in the RTS service area	
Increase the number of electric buses in the RTS fleet to 20	
Conduct study to evaluate feasibility of a local circulator route in rural villages and cities	
Conduct study on the need for and feasibility of on-demand service in the regional counties	
CAD/AVL Replacement and Implementation of Contactless Fares for RTS Access	
Coordinate with community retail outlets to facilitate increased opportunity for customers to purchase transit fares	
Continue efforts to keep employees and customers safe during the COVID-19 pandemic	
PILLAR: PROVIDE INNOVATIVE TRANSPORTATION	
Construction of Hylan Drive Connection Hub	
Construction of New Connection Hub Near Irondequoit Plaza	
Replace RTS On Demand software to improve operational efficiencies and the customer experience	
PILLAR: DEMONSTRATE CLIMATE LEADERSHIP	
Update Zero Emission Master Plan for RTS infrastructure needs to meet the New York State goal of having a 25% zero-emission bus fleet by 2025	
Conduct study of on-route charging of electric buses.	
Design and build a new charging depot for electric buses to help us meet New York's goal of having a zero-emission bus fleet by 2035	
FTA climate action and sustainability plan	
PILLAR: MAXIMIZE COMMUNITY IMPACT AND VALUE	
Develop and implement new strategy to strengthen partnerships with community organizations	

RTS Regional Project Update

*Presented by: David Belaskas
Director of Engineering & Facilities Management*



Agenda

Guiding Principles

Regionals

- RTS Orleans
- RTS Livingston
- RTS Wyoming
- RTS Seneca
- RTS Genesee
- RTS Ontario
- RTS Wayne

Summary

Regional Locations: Guiding Principles

- Locate with or near County Department of Public Works allowing for opportunities to share:
 - Fueling Infrastructure;
 - Maintenance services; and
 - Office space
- Consistency between regional properties
 - Multi-purpose space
 - Wash bay
 - Vehicle Storage
- Site location allowing for fleet expansion

RTS Orleans



The RTS Orleans Bus Facility Project includes:

- 13,538 square feet
- Pre-engineered single story steel structure includes:
 - Office space
 - Wash bay
 - Indoor storage of up to 8 buses

Task	Date
30% Design	07/29/2014
Environmental Review	8/2016
100% Design	06/09/2017
Construction Start	06/28/2017
Construction Complete	11/13/2018

Note: Ground lease with Orleans County

Project Cost	\$3,748,321
--------------	-------------

RTS Livingston



The RTS Livingston Bus Facility Upgrade Project includes:

- 4,123 square feet addition
- Wood framed addition includes:
 - Added garage doors
 - LED Lighting
 - Indoor Storage of up to 30 buses

Task	Date
30% Design	08/20/2014
Environmental Review	8/2016
100% Design	08/22/2017
Construction Start	09/18/2017
Construction Complete	12/31/2018

Note: Ground lease with Livingston County

Project Cost	\$1,176,277
--------------	-------------

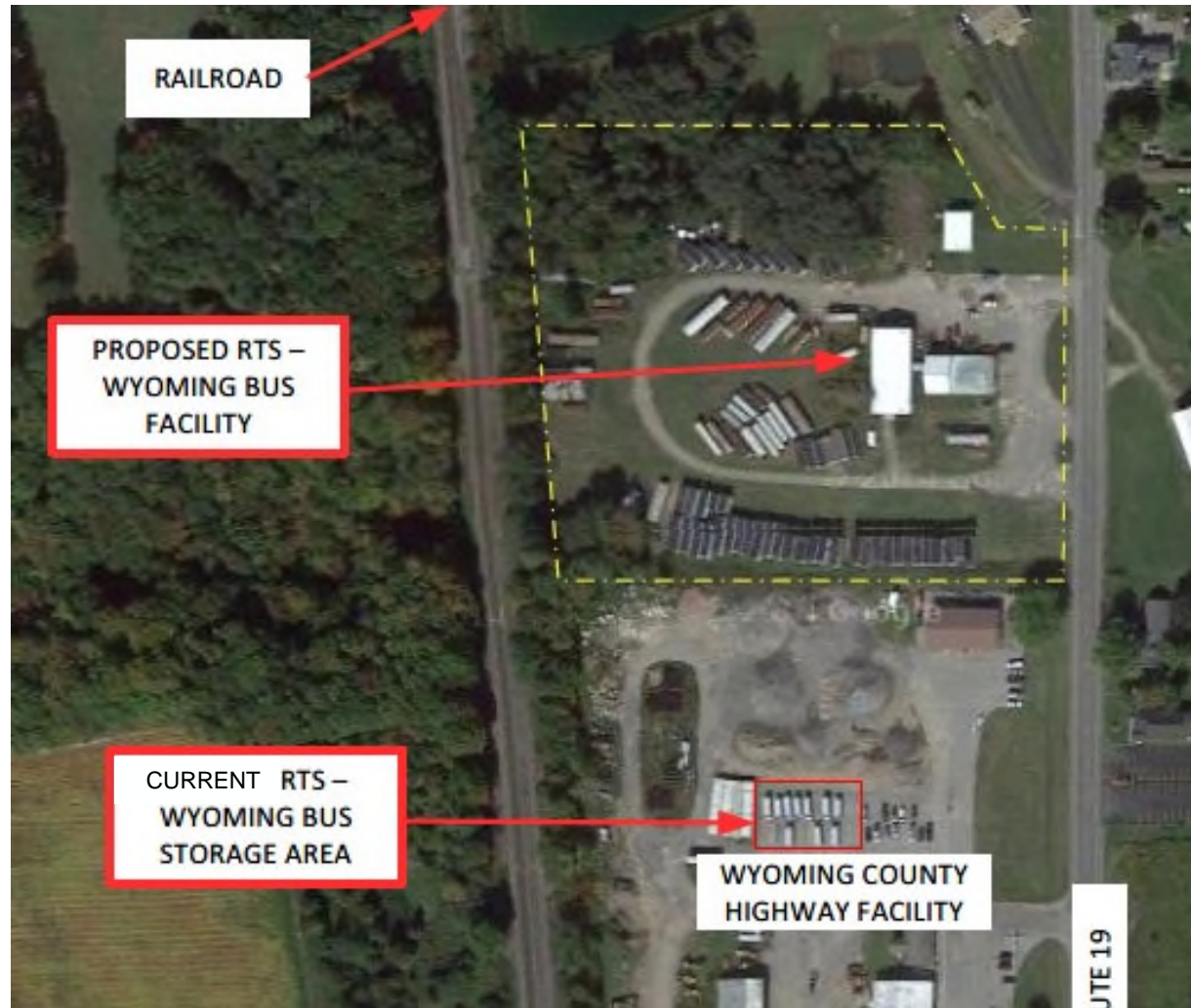
RTS Wyoming



The proposed RTS Wyoming Bus Facility Project includes:

- 20,000 square feet
- Pre-engineered single story steel structure to include:
 - Office space
 - Wash bay
 - Indoor storage of up to 18 buses

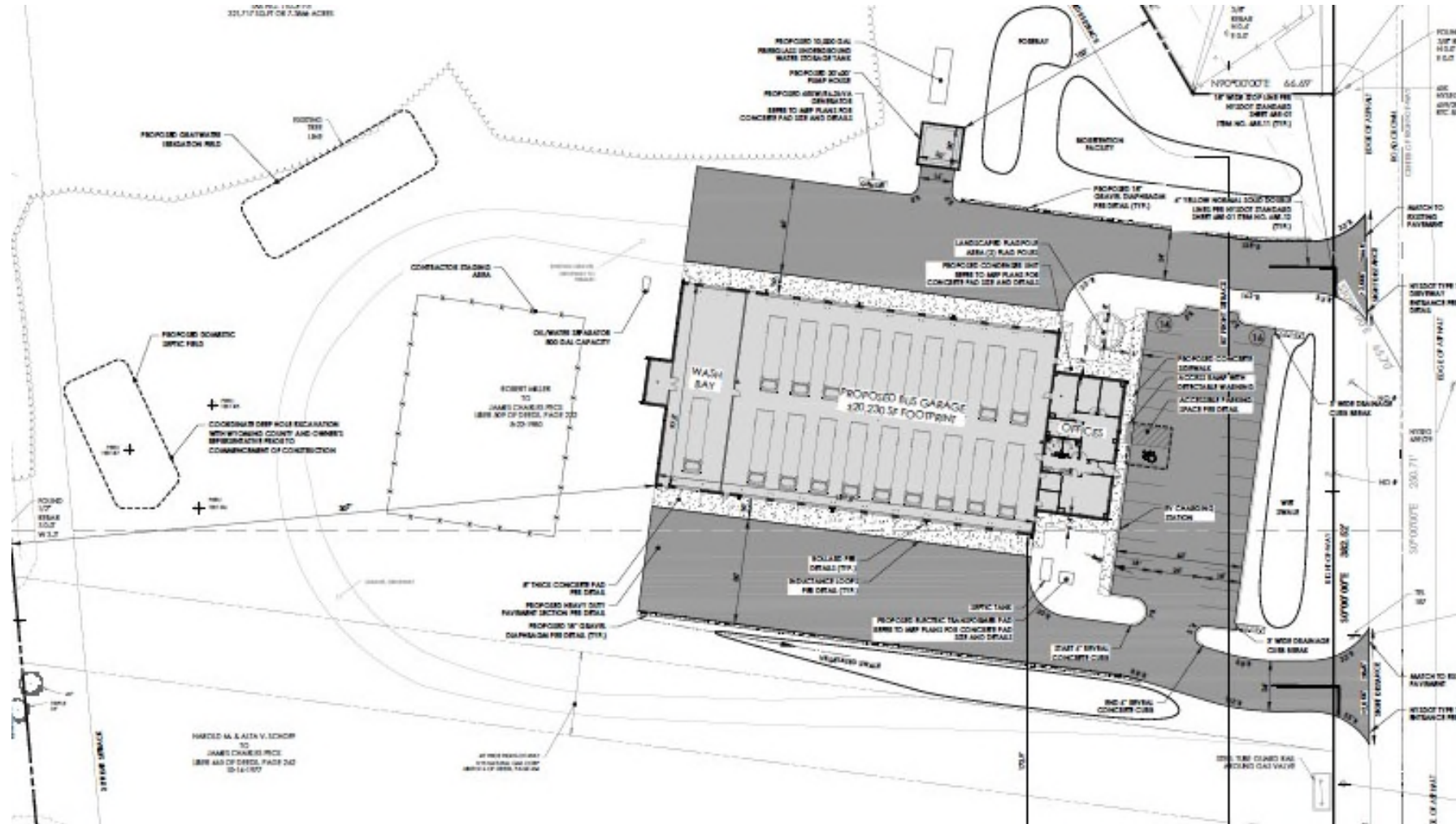
RTS Wyoming



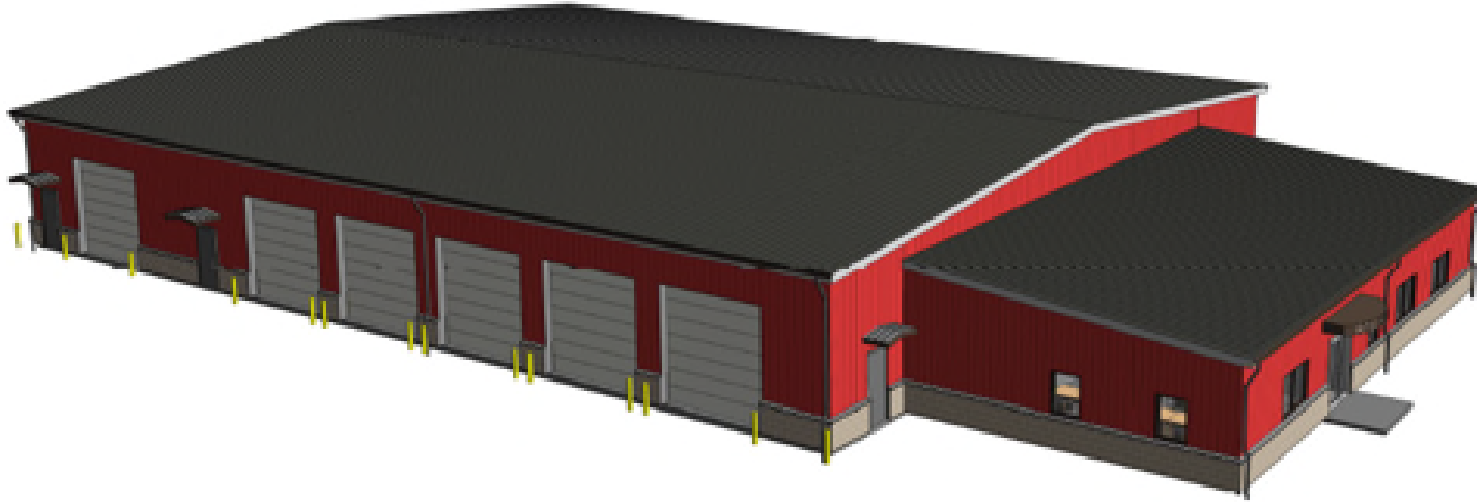
Task	Date
30% Design	01/14/2016
Environmental Review	3/2016
Property Acquired	04/15/2016
100% Design	01/30/2023
Construction Start	Awaiting NYS Approval
Construction Complete	18 months after start

Project Cost	\$10,386,255
--------------	--------------

Site Plan



RTS Seneca



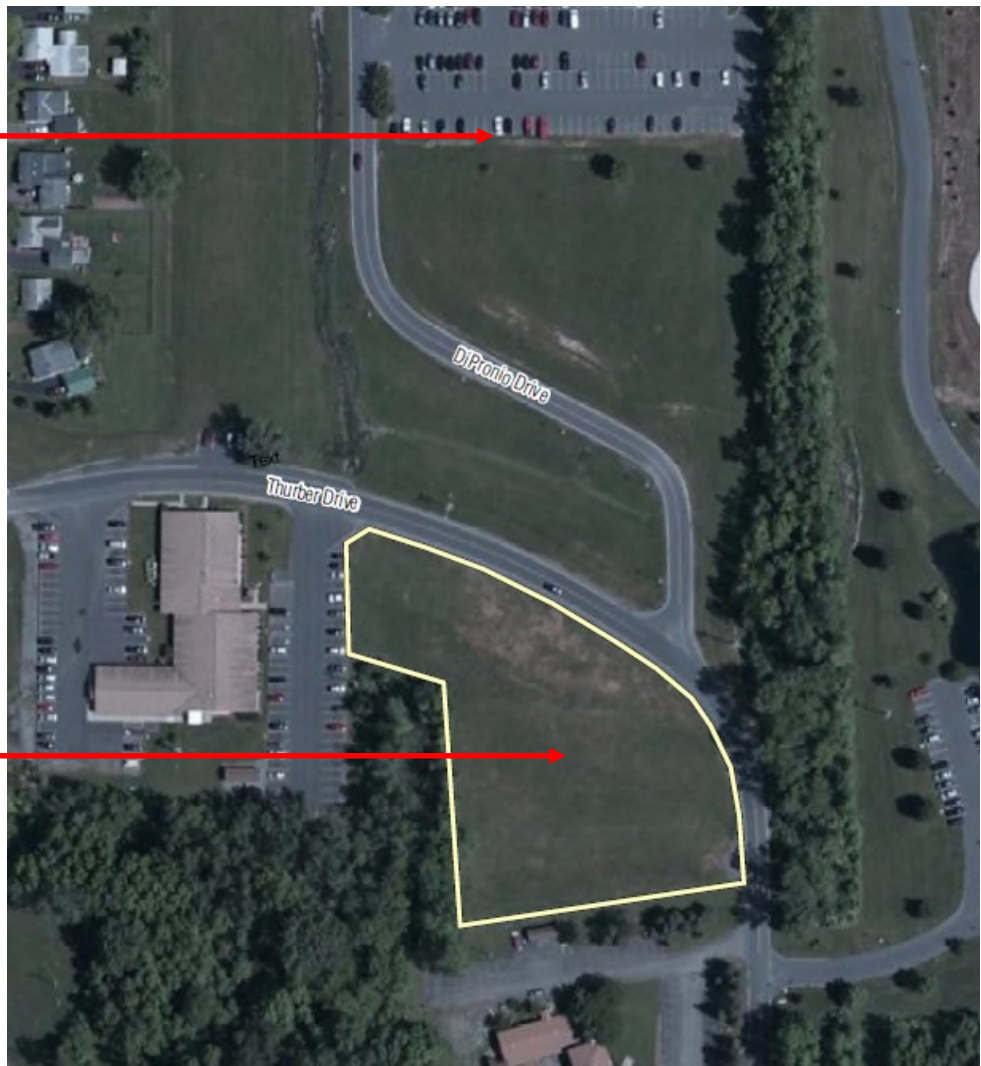
The proposed RTS Seneca Bus Facility Project includes:

- 14,400 square feet
- Pre-engineered single story steel structure to include:
 - Office space
 - Wash bay
 - Indoor storage of up to 10 buses

RTS Seneca

RTS Seneca Bus
Storage Area

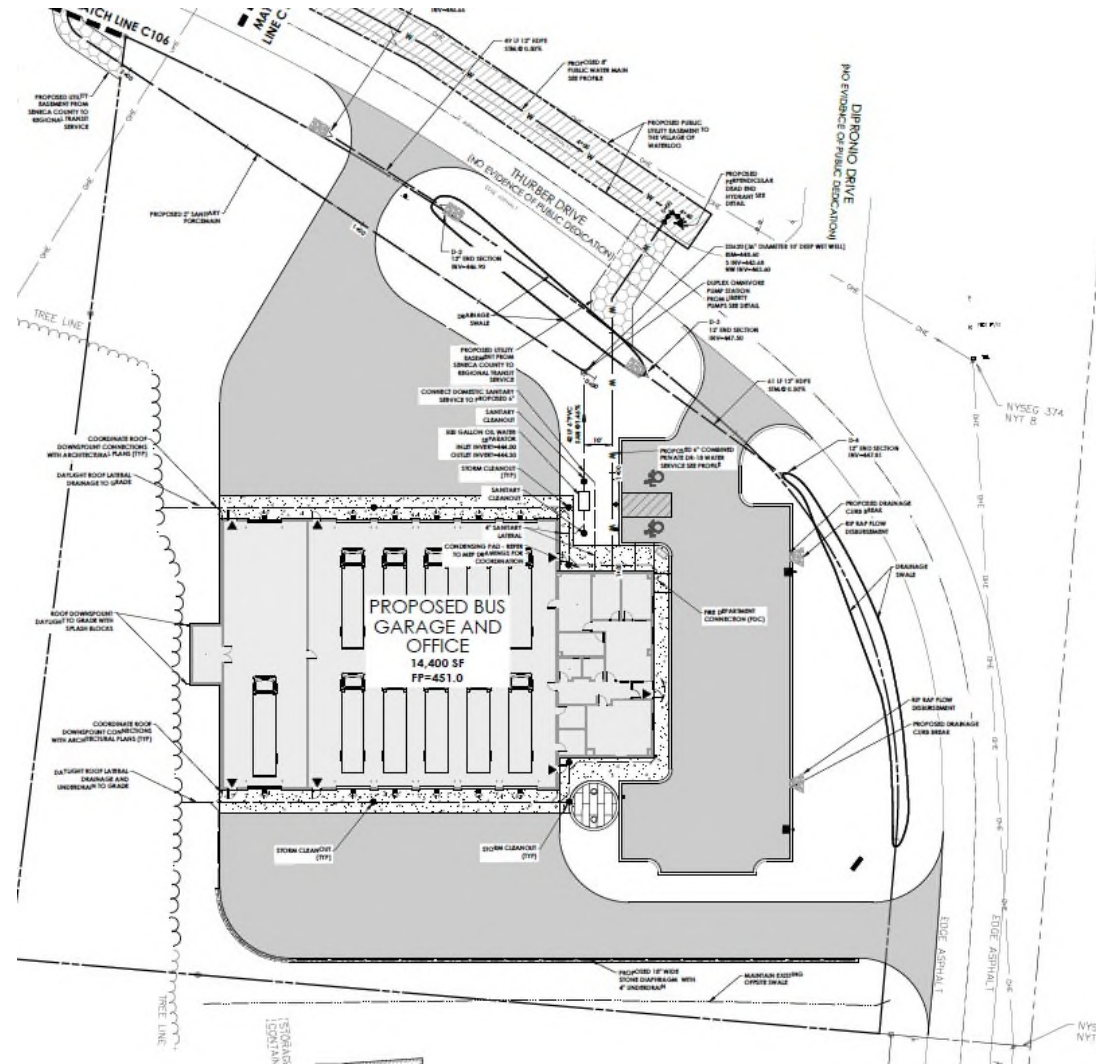
Proposed RTS
Seneca Bus
Facility



Task	Date
30% Design	01/14/2016
Environmental Review	12/14/2021
Property Acquired	03/23/2022
100% Design	01/30/2023
Construction Start	Awaiting NYS Approval
Construction Complete	18 months after start

Project Cost	\$8,126,992
--------------	-------------

Site Plan



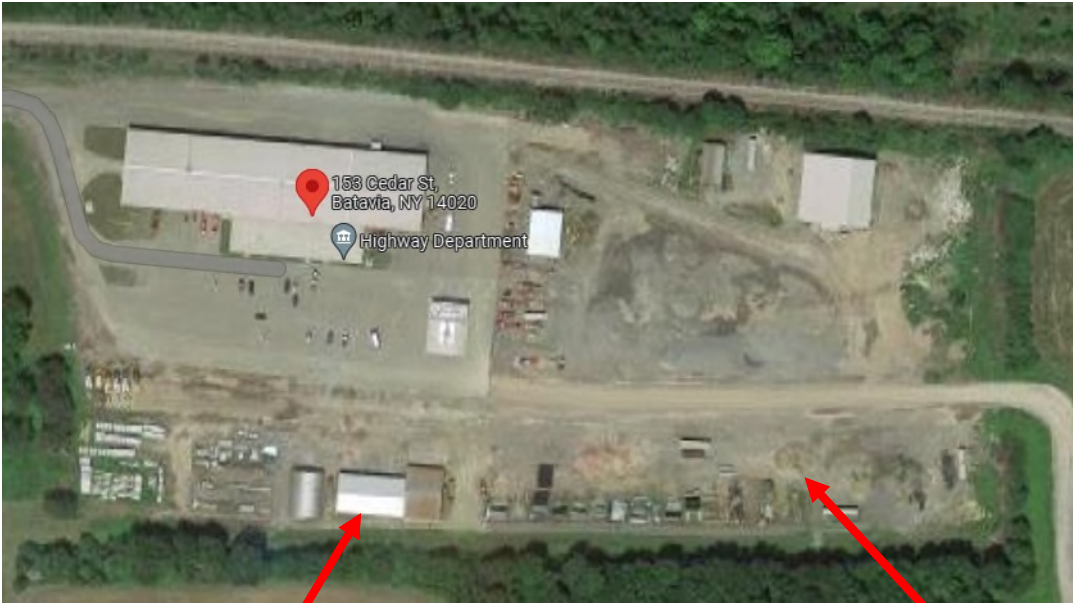
RTS Genesee

The proposed RTS Genesee Bus Facility Project includes:

- Pre-engineered single story steel structure to include:
 - Office space
 - Wash bay
 - Indoor storage of up to 14 buses

Task	Date
30% Design	09/30/2023
Environmental Review	04/01/2024

Current Funding	\$809,186
Requested Funding	\$13,200,000



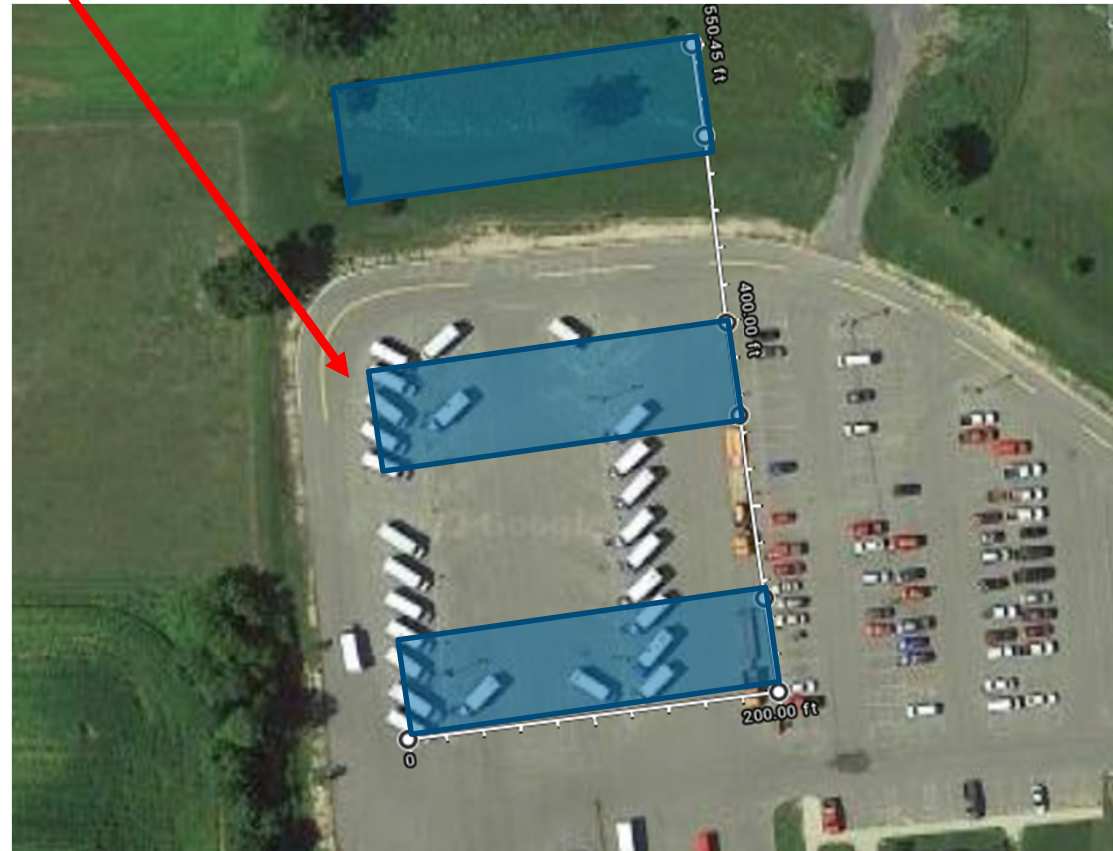
RTS Genesee Bus Storage Area Proposed Location

RTS Ontario

The proposed RTS Ontario Bus Facility Project includes:

- Pre-engineered single story steel structure to include:
 - Wash bay
 - Indoor storage of up to 39 buses

Proposed location and current location of bus storage



Task	Date
Submitted Grant Application for Preliminary Design and Environmental Review	11/15/2022
Requested Funding	\$500,000

RTS Wayne

The proposed RTS Wayne Bus Facility Project includes:

- Pre-engineered single story steel structure to include:
 - Office space
 - Wash bay
 - Indoor storage of up to 42 buses

Task	Date
Submitted Grant Application for Funding	11/15/2022
Select Site	09/30/2023

Current Funding	\$200,000
Requested Funding	\$20,500,000

RTS Wayne Bus Storage Area



Summary

- All regional projects are subject to oversight from the New York State Department of Transportation (NYSDOT). This is due to the path of the Federal dollars being used on these projects.
- Generally, NYSDOT is on a two year cycle of administering the federal dollars associated with the regional projects. However, in the recent past, due to many issues, this cycle has not followed a typical path and funding awards and projects have been delayed.
- Later in today's agenda Resolution RGRTA 9-2023 is being presented for your consideration of approval and this RTS Wyoming Project has been subjected to these delays.
- In the May Meeting of the Commissioners we plan to present a similar resolution for the construction of RTS Seneca.
- The Authority anticipates future authorizations as funding and projects move along their path to completion.

Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
 - Spotlight
- RTS Way – Employee Recognition
- Other Updates

RTS Way Recognition



Yolanda A. RTS Community Engagement Manager
John A. Regional Manager, Genesee and Orleans
Tatiana A. RTS Small Vehicle Operator
Jasmine B. RTS Manager of Customer Service
LeMar B. RTS Manager of Radio Control and Dispatch
Patrick B. RTS Bus Operator
Becky B. RTS Orleans Transportation Specialist
Rick B. RTS Manager of Workforce Development
Veronica B. RTS Access Scheduler
Julie B. RTS Director of Service Planning
Ken B. RTS Director of Regional Operations
Nicole B. RTS Health & Well-Being Specialist
Dartaniel B. RTS Bus Operator
Tom B. RTS Public Information Officer
Aaron B. RTS Road Supervisor
Chirs B. Regional Manager, Wayne
Jamie B. RTS Ontario Transportation Specialist
Dan B. RTS Customer Service Representative
Luis C. RTS Bus Operator
Myriam C. RTS Engineering and Facilities Management Coordinator
Steve D. RTS Livingston Bus Operator
Rich D. RTS Ontario Bus Operator

Luigi D. RTS Bus Operator
Caitlin F. RTS Manager of Benefits
Kelly F. Manager of Regionals, Livingston and Wyoming
Brian F. RTS Senior Accountant
Kathleen G. Manager of Operations, Seneca
Benjamin G. RTS Bus Operator
James G. RTS Wayne Bus Operator
Steven G. RTS Orleans Bus Operator
Lea G. RTS Director of Scheduling
Tanya G. RTS Access Bus Operator
Alison H. RTS Senior Customer Service Representative
Jamaal H. RTS Bus Operator
Denise J. RTS Road Supervisor
Laura K. RTS Director of Communications & Community Engagement
Denise K. Manager of Operations, Orleans
Shannon L. RTS Transportation Planner II
Jay L. RTS Bus Operator
Chris M. RTS Director of Information Technology
Luis M. RTS Bus Operator
Kim M. RTS Customer Service Representative
Andrea N. RTS Payroll Specialist
Sonia P. RTS Customer Service Representative

Kelly P. RTS Executive Assistant to the CEO
Patti P. RTS Seneca Transportation Specialist
Derick P. RTS Bus Operator
Holly P. RTS Wayne Transportation Coordinator
Samaria P. RTS Bus Operator
Aimee R. Manager of Operations, Wyoming
Manny R. RTS Human Resource Generalist
Mario R. RTS Small Vehicle Operator
Linda R. RTS Workforce Development Specialist
LaTonya R. RTS Secretary of Transportation
Brandy R. Manager of Operations, Ontario
Rick R. RTS Courier
Mike R. RTS Access Bus Operator
LaToya S. RTS Customer Service Representative
Melissa T. RTS Associate Accountant
John T. RTS ATU Local 282 President
Michelle V. Manager of Operations, Access
Miguel V. RTS Chief Executive Officer
Kathy W. RTS Human Resource Generalist
Laurie W. RTS Executive Assistant
Oscar W. RTS Bus Operator
John W. RTS Access Bus Operator

Employee Recognition

Patti Pendleton stayed after the end of her shift to wait for WorkFit to come out to Waterloo to meet with an Operator. She is an important part of the Seneca team and does an excellent job every day. Thank you for going above and beyond!

- Kathleen Gaston
RTS Seneca Manager of Operations



Patti Pendleton
Transportation Specialist

Million Miles

To achieve a Million Miles the Bus Operator has:

- 12 cumulative years accident free
- Good Attendance
- Discipline free

1 Million Award Recipients:

- Kenneth Bailey *(not pictured)*
- John Dais
- Charles Fowlks, Jr.
- Tameka Redden
- Fred Smith



John Dais



Charles Fowlks, Jr.



Tameka Redden



Fred Smith

Retirement News



Timothy Quinlan

Radio Controller/Dispatcher

Congratulations on 50 years at RTS and on your well-deserved retirement!!

Tim's Tenure:

- 4/24/1973: Tim joined RTS as a Bus Operator
- Aug. 1976: Became a Radio Controller/Dispatcher
- Nov. 1978: Been a Radio Controller ever since

A Family Affair:

- 1909-1932: Grandfather (Timothy) was a Streetcar Operator
- 1932-1952: Uncle (Edward) was a Streetcar and Bus Operator
- 1940-1982: Father (Emmet) was the 1st Bus Operator hired at RTS
- 2021-Today: Son (Thomas) is a Bus Operator

There has been a Quinlan working here for 114 years!!!

Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
 - Spotlight
- RTS Way – Employee Recognition
- Other Updates

Other Updates

- NYS Budget Virtual Press Conference

- Held press conference with Assemblymembers Bronson, Clark, Lunsford, and Meeks, and Senators Brouk and Cooney to call for increased transit funding and new, sustainable dedicated revenues in the final state budget.

- Washington DC Advocacy

- Met with Representatives Morelle and Tenney, and staff from Senator Schumer's office to discuss the transit industry's ask for increased funding for the bus and bus facilities grant program as part of this year's budget process. We also provided an update on our infrastructure and capital needs.

- FTA Visit

- We held a site visit and briefing with FTA Deputy Regional Administrator, Mike Culotta, to discuss grant applications, federal funding, as well as our infrastructure and capital needs.

CEO Report

Questions?



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2023
Presenter:	Dave Belaskas
Subject:	Resolution Authorizing the Award of a Contract for the Construction of the New RTS Wyoming Bus Facility
Background:	<p>The Authority seeks to build a new RTS Wyoming Bus Facility on our currently owned site at 4300 Route 19 in the Town of Gainesville. The RTS Wyoming Bus Facility will be a 20,000 square-foot building comprised of administrative space, Eighteen (18) enclosed bus bays and a wash bay for buses. This project also includes the demolition of existing buildings on the site.</p> <p>The Authority sought proposals by issuing an Invitation for Bids (IFB) and publicly advertised it in the <u>New York State Contract Reporter</u> on February 13, 2023, the <u>Minority Reporter</u> on February 16, 2023, and the <u>Rochester Business Journal</u> on February 17, 2023.</p> <p>Ninety (90) general contractors and subcontractors were notified of the IFB and two (2) responsive bids were received on March 14, 2023. In addition to the total bid amount, bidders were required to provide pricing for two (2) Alternates consisting of a Solar Panel System (Alternate #1) and Perimeter Chain-Link Fence (Alternate #2).</p> <p>The following is the summary of the bids, including the alternates:</p> <p>Iversen Construction Corp. of Gorham, NY: \$8,313,800 Pike Construction Services Inc. of Rochester, NY: \$7,909,499</p> <p>The Authority concluded that Pike Construction Services Inc. submitted the lowest responsive bid, their pricing is fair and reasonable, and that they appear to be a responsible firm.</p> <p>The Authority is currently awaiting the award of the Federal 5311 funds from New York State Department of Transportation (NYDOT) to fully fund this project. This award was anticipated earlier in 2023.</p> <p>In the event that the award of Federal 5311 funds from NYSDOT does not include the RTS Wyoming Bus Facility the remaining funding will be local funds.</p>

Our Promise: RTS makes it easy to enjoy your journey.



Financial Impact:	<p>The cost for the base bid and alternates with Pike Construction Services Inc. is \$7,909,499 with a contingency of \$790,501, which brings the total project to a not-to-exceed cost of \$8,700,000.</p> <p>It is anticipated that the project will be funded in the following manner – 80% Federal, 10% State, and 10% RGRTA, which is pending NYSDOT award of Federal 5311 funds.</p>
Recommendation:	<p>That the Chief Executive Officer or his designee is authorized to execute a contract with Pike Construction Services Inc. for the Construction of the RTS Wyoming Bus Maintenance Facility in the amount of \$7,909,499.</p> <p>Additionally, the Chief Executive Officer or his designee is authorized to increase the value of the contract for justified change orders by \$790,501, which would increase the total authorization not-to-exceed \$8,700,000.</p>

Resolution: RGRTA 9-2023

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE CONSTRUCTION OF THE NEW RTS WYOMING BUS FACILITY

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") is seeking to award a contract for the construction of the RTS Wyoming Bus Facility Project, which will be located at 4300 Route 19 in the Town of Gainesville; and

WHEREAS, the Authority sought proposals by issuing an Invitation for Bids (IFB) and publicly advertised it in the New York State Contract Reporter on February 13, 2023, the Minority Reporter on February 16, 2023, and the Rochester Business Journal on February 17, 2023; and

WHEREAS, ninety (90) general contractors and subcontractors were notified of the IFB and two (2) responsive bids were received on March 14, 2023; and

WHEREAS, the Authority concluded that Pike Construction Services Inc. submitted the lowest responsive bid, their pricing is fair and reasonable, and that they appear to be a responsible firm.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to execute a contract with Pike Construction Services Inc. for the Construction of the RTS Wyoming Bus Facility Project in the amount of \$7,909,499; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is authorized is to increase the value of the contract for justified change orders by \$790,501, which would increase the total authorization not-to-exceed \$8,700,000; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee is hereby authorized, empowered and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Board Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York

Resolution Authorizing the Award of a Contract for the Construction of the New RTS Wyoming Bus Facility

RGRTA 9-2023

*Presented by David Belaskas,
Director of Engineering & Facilities Management*



Invitations for Bid Process

- The Authority sought proposals by issuing an Invitation for Bids (IFB)
- The IFB was publicly advertised it in the New York State Contract Reporter on February 13, 2023, the Minority Reporter on February 16, 2023, and the Rochester Business Journal on February 17, 2023.

Invitations for Bid Process

- Ninety (90) general contractors and subcontractors were notified of the IFB and two (2) responsive bids were received on March 14, 2023.
- In addition to the total bid amount, bidders were required to provide pricing for two (2) Alternates consisting of a Solar Panel System (Alternate #1) and Perimeter Chain-Link Fence (Alternate #2). The following is the summary bids with alternates:
 - Iversen Construction Corp. of Gorham, NY: \$8,313,800
 - Pike Construction Services Inc. of Rochester, NY: \$7,909,499
- The Authority concludes that Pike Construction Services Inc. submitted the lowest responsive bid, their pricing is fair and reasonable, and that they appear to be a responsible firm.

Funding

- The cost for the base bid with alternates with Pike Constructions Services, Inc. is \$7,909,499 and we are requesting a contingency of \$790,501. This would provide a total construction cost not-to-exceed \$8,700,000.
- The project will be funded using a combination of Federal, State and Authority funds. The exact value of these funds will be ultimately determined once NYSDOT issues their award of Federal 5311 funds in the upcoming months.

Recommendation

That the Chief Executive Officer or his designee is authorized to execute a contract with Pike Construction Services Inc. for the Construction of the RTS Wyoming Bus Facility in the amount of \$7,909,499.

Additionally, the Chief Executive Officer or his designee is authorized is to increase the value of the contract for justified change orders by \$790,501, which would increase the total authorization not-to-exceed \$8,700,000.



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2023
Presenter:	Dave Belaskas
Subject:	Resolution Authorizing the Award of a Contract for the Construction of the Hylan Drive Connection Hub
Background:	<p>The Authority is seeking to award a contract for the construction of the Hylan Drive Connection Hub, which will be located at 10 Miracle Mile Drive in the Town of Henrietta. The hub will include heated shelters, lighting, and passenger information displays.</p> <p>The Authority sought proposals by issuing an Invitation for Bids (IFB) and publicly advertised it in the <u>New York State Contract Reporter</u> on January 24, 2023 and the <u>Rochester Business Journal</u> on January 27, 2023.</p> <p>One-hundred four (104) general contractors and subcontractors were notified of the IFB and three (3) responsive bids were received on February 28, 2023. The following is the summary of the bids:</p> <p>Loyal Nine Development of Rochester NY: \$316,380 Monroe Roadways of Rochester NY: \$417,700 Pike Construction Services Inc. of Rochester NY: \$332,000</p> <p>The Authority concluded that Loyal Nine Development submitted the lowest responsive bid, their pricing is fair and reasonable, and that they appear to be a responsible firm.</p>
Financial Impact:	<p>The cost for these services with Loyal Nine Development is \$316,380 with a contingency of \$31,620, which brings the total project to a not-to-exceed cost of \$348,000.</p> <p>The purchase will be funded with Federal, State, and Local funds.</p>
Recommendation:	<p>That the Chief Executive Officer or his designee is authorized to execute a contract with Loyal Nine Development for the Construction of the Hylan Drive Connection Hub in the amount of \$316,380.</p> <p>Additionally, the Chief Executive Officer or his designee is authorized to increase the value of the contract for justified change orders by \$31,620, which would increase the total authorization not-to-exceed \$348,000.</p>

Our Promise: RTS makes it easy to enjoy your journey.



Resolution: RGRTA 10-2023

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR THE CONSTRUCTION OF THE Hylan Drive Connection Hub

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") is seeking to award a contract for the construction of the Hylan Drive Connection Hub located at 10 Miracle Mile Drive, Henrietta NY 14623; and

WHEREAS, the Authority sought proposals by issuing an Invitation for Bids (IFB) and publicly advertised it in the New York State Contract Reporter on January 24, 2023 and the Rochester Business Journal on January 27, 2023; and

WHEREAS, one-hundred four (104) general contractors and subcontractors were notified of the IFB and three (3) responsive bids were received on February 28, 2023; and

WHEREAS, the Authority concluded that Loyal Nine Development submitted the lowest responsive bid, their pricing is fair and reasonable, and that they appear to be a responsible firm.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to execute a contract with Loyal Nine Development for the Construction of the Hylan Drive Connection Hub in the amount of \$316,380; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is authorized is to increase the value of the contract for justified change orders by \$31,620, which would increase the total authorization not-to exceed \$348,000; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee is hereby authorized, empowered and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Board Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS
AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2023
Presenter:	Daniel DeLaus
Subject:	Resolution Authorizing the Award of Contracts for Professional Legal Services
Background:	<p>The Authority seeks to engage professional service providers to provide advice and counsel with respect to defending against and pursuing liability claims and various other legal issues that arise from time to time.</p> <p>The Authority sought proposals by issuing a Request for Proposals (RFP) and publicly advertising it in the <u>Rochester Business Journal</u> and the <u>New York State Contract Reporter</u> on December 16, 2022.</p> <p>The RFP provided the opportunity to submit in any of the following areas of law or combination thereof:</p> <ul style="list-style-type: none">• Business and Commercial Litigation• Collection Law*• Constitutional and Civil Rights Law• Construction and Surety Law• Employment Law• Employee Benefit and Pension Issues• Environmental Law• Federal Transportation and Regulatory Law• General Corporate, Contract and Government Law and Counseling• Insurance Law*• Labor Law• Personal Injury Claims Defense Litigation• Public Finance and Economic Development Law*• Real Estate, Construction and Development Law• Tax Law*• Workers' Compensation Defense <p>*The Authority decided not to award in these areas of law.</p>

Our Promise: RTS makes it easy to enjoy your journey.



	<p>One hundred eighty-nine (189) law firms were notified of the RFP and seventeen (17) responsive proposals were received on January 13, 2023. Proposers were evaluated based on the following criteria: qualifications and experience of the firm; qualifications and experience in the proposed areas of law; price; compliance with MWBE requirements; and diversity practices.</p> <p>The Authority scored each of the proposers in their proposed areas and all scoring is presented in Attachment A.</p> <p>After consideration of all proposals, the Authority is recommending the award of sixteen (16) contracts listed in Attachment B, which includes the firm name, the areas of law they were selected to provide, and the not to exceed contract value.</p> <p>The Authority concluded that the prices proposed by each firm is fair and reasonable and that each firm appears to be a responsible firm. The hourly rates proposed by the sixteen (16) firms are listed in Attachment C.</p> <p>Each contract will be executed for a term of one (1) year with the Authority having the option to renew for four (4) additional one-year terms.</p>
Financial Impact:	Attachment B and C identify both the annual not to exceed amount and the hourly rates charged by each legal service provider, respectfully. The cost of all legal services is contained in the Authority's Operating Budget for the current year and will be for subsequent years.
Recommendation:	That the Chief Executive Officer or his designee be granted authority to enter into Agreements with the firms listed in Attachment B at the rates provided in Attachment C.

Resolution: RGRTA 11-2023

RESOLUTION AUTHORIZING THE CONTRACT FOR PROFESSIONAL LEGAL SERVICES

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") seeks to engage outside contractors to provide professional legal services on an as-needed basis; and

WHEREAS, the Authority sought proposals by issuing a Request for Proposals (RFP) and publicly advertising it in the Rochester Business Journal and the New York State Contract Reporter on December 16, 2022; and

WHEREAS, one hundred eighty-nine (189) law firms were notified of the RFP and seventeen (17) responsive proposals were received on January 13, 2023; and

WHEREAS, the Authority scored each of the proposers in their proposed areas and all scoring is presented in Attachment A; and

WHEREAS, Authority staff conducted a thorough evaluation of the proposals and concluded that the firms listed in Attachment B submitted the most favorable proposals in the Areas of Law sought by the Authority; and

WHEREAS, the Authority concluded that the price proposed is fair and reasonable and that rates listed in Attachment C appears to be responsible.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee be granted authority to enter into agreements with the firms listed in Attachment B for one-year terms commencing on April 1, 2023 at a cost not to exceed as listed on Attachment B, with the Authority having the option to enter into four (4) additional one-year terms; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee are hereby authorized, empowered and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York

ATTACHMENT A

Page 1 of 2

Business and Commercial Litigation		Score
1	Adams Leclair LLP	82.20
2	Harris Beach	79.05
3	Vahey Law Offices, PLLC	74.63
4	Bond, Schoeneck & King, PLLC	72.30
5	Boylan Code, LLP	69.00
6	Weaver Mancuso Brightman PLLC	68.92
7	Schoeman Updike & Kaufman LLP	66.00
Constitutional and Civil Rights Law		
1	Easton Thompson Kasperek Shiffrin LLP	82.11
2	Barclay Damon LLP	76.40
3	Adams Leclair LLP	75.20
4	Bond, Schoeneck & King, PLLC	72.30
5	Weaver Mancuso Brightman PLLC	68.92
Construction and Surety Law		
1	Adams Leclair LLP	82.20
2	Harris Beach	79.05
3	Bond, Schoeneck & King, PLLC	65.30
Employment Law		
1	Harris Beach	86.05
2	Barclay Damon LLP	76.40
3	Adams Leclair LLP	75.20
4	Schoeman Updike & Kaufman LLP	73.00
5	Bond, Schoeneck & King, PLLC	72.30
6	Weaver Mancuso Brightman PLLC	68.92
Employee Benefit and Pension Issues		
1	Michael B. Snyder PLLC	74.74
2	Bond, Schoeneck & King, PLLC	72.30
3	Barclay Damon LLP	69.40
Environmental Law		
1	Knauf Shaw LLP	87.05
2	Harris Beach	79.05
3	Bond, Schoeneck & King, PLLC	72.30
Federal Transportation and Regulatory Law		
1	Akin Gump Strauss Hauer & Feld	78.25

ATTACHMENT A

Page 2 of 2

General Corporate, Contract and Government Law and Counseling

1	Harris Beach	86.05
2	Adams Leclair LLP	82.20
3	Easton Thompson Kasperek Shiffrin LLP	74.74
4	Bond, Schoeneck & King, PLLC	72.30
5	Boylan Code, LLP	69.00

Labor Law

1	Harris Beach	86.05
2	Bond, Schoeneck & King, PLLC	72.30
3	Barclay Damon LLP	69.40
4	Weaver Mancuso Brightman PLLC	61.92

Personal Injury Claims Defense Litigation

1	Vahey Law Offices, PLLC	88.63
2	Woods Oviatt Gilman LLP	84.25
3	Barclay Damon LLP	83.40
4	Bond, Schoeneck & King, PLLC	79.30
5	Burgio, Curvin & Banker	67.00

Real Estate, Construction and Development Law

1	Harris Beach	79.05
2	Barclay Damon LLP	76.40
3	Boylan Code, LLP	76.00
4	Weaver Mancuso Brightman PLLC	75.92
5	Adams Leclair LLP	75.20
6	Bond, Schoeneck & King, PLLC	72.30

Workers' Compensation Defense

1	Law Offices of Melissa A. Day	91.55
2	Hamberger & Weiss LLP	88.00
3	Nicosia Law, PC	77.10

ATTACHMENT B

Page 1 of 2

Firm Name	Cost not to exceed
Boylan Code, LLP General Corporate, Contract, and Government Law and Counseling	\$25,000
Easton Thompson Kasperek Shiffrin LLP Constitutional and Civil Rights Law General Corporate, Contract, and Government Law and Counseling	\$25,000
Michael B. Snyder PLLC Employee Benefits and Pension Issues	\$25,000
Nicosia Law, PC Workers' Compensation Defense	\$25,000
Burgio, Curvin & Banker Personal Injury Claims Defense Litigation	\$50,000
Hamberger & Weiss LLP Workers' Compensation Defense	\$50,000
Knauf Shaw LLP Environmental Law	\$100,000
Law Offices of Melissa A. Day Workers' Compensation Defense	\$100,000
Weaver Mancuso Brightman PLLC Real Estate, Construction and Development Law	\$125,000
Woods Oviatt Gilman LLP Personal Injury Claims Defense Litigation	\$125,000
Barclay Damon LLP Employment Law Personal Injury Claims Defense Litigation Real Estate, Construction and Development Law	\$200,000
Vahey Law Offices, PLLC Business and Commercial Litigation Personal Injury Claims Defense Litigation	\$200,000
Adams Leclair LLP Business and Commercial Litigation Constitutional and Civil Rights Law General Corporate, Contract, and Government Law and Counseling	\$250,000

ATTACHMENT B

Page 2 of 2

Bond, Schoeneck & King, PLLC	\$500,000
General Corporate, Contract, and Government Law and Counseling	
Labor Law	
Personal Injury Claims Defense Litigation	
Akin Gump Strauss Hauer & Feld	\$1,000,000
Federal Transportation and Regulatory Law	
Harris Beach	\$1,000,000
Business and Commercial Litigation	
Construction and Surety Law	
Employment Law	
General Corporate, Contract, and Government Law and Counseling	
Labor Law	
Real Estate, Construction and Development Law	

ATTACHMENT C

Page 1 of 1

Firm	Partners	Associates	Paralegals	Law Clerks
Adams Leclair LLP	\$350.00	\$225.00	\$125.00	\$100.00
Akin Gump Strauss Hauer & Feld	\$800.00	\$800.00		
Barclay Damon LLP	\$565.00	\$285.00	\$200.00	\$220.00
Bond, Schoeneck & King, PLLC	\$300.00	\$225.00	\$125.00	
Boylan Code, LLP	\$235.00	\$235.00	\$145.00	\$110.00
Burgio, Curvin & Banker	\$165.00	\$150.00	\$90.00	\$100.00
Easton Thompson Kasperek Shiffrin LLP	\$316.00			
Hamberger & Weiss LLP	\$190.00	\$172.50	\$65.00	\$90.00
Harris Beach	\$380.00	\$225.00	\$97.00	\$152.00
Knauf Shaw LLP	\$341.67	\$225.00	\$85.00	\$135.00
Law Offices of Melissa A. Day	\$210.00	\$175.00	\$95.00	\$95.00
Michael B. Snyder PLLC	\$341.00			
Nicosia Law, PC	\$200.00	\$200.00		
Schoeman Updike & Kaufman LLP	\$484.00	\$300.00	\$100.00	\$100.00
Vahey Law Offices, PLLC	\$295.00	\$195.00	\$100.00	
Weaver Mancuso Brightman PLLC	\$250.00	\$200.00	\$95.00	
Woods Oviatt Gilman LLP	\$289.49	\$225.27	\$117.90	



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS
AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2023
Presenter:	Rusty Korth
Subject:	Amending Resolutions RGRTA 3-2021, RGRTA 1-2022 and RGRTA 14-2022 for the Purchase of 40' Heavy-Duty, Low Floor, Diesel-Powered Buses
Background:	<p>As we have discussed previously with the Board of Commissioners, Inflation, labor shortages and supply chain issues has created challenges for us and many of our vendors. These issues are creating the need for discussions with our current supplier of 40' heavy-duty, low-floor, diesel powered buses, Nova Bus, Co.</p> <p>Currently, we have two open orders with Nova Bus, Co. with sixteen (16) 40' heavy-duty, low-floor, diesel powered buses at various stages of production. Nine (9) of these buses have not even entered the production stage. Bus Manufacturers rely upon a just in time inventory system to build a bus with a primary reason being a federal requirement of holding back the total payment until delivery and acceptance of the bus. These factors have led the Authority, along with Transit agencies across the Country, dealing with a request for pricing increases to our existing contracts. Specifically, resolutions RGRTA 3-2021, RGRTA 1, 2022 and RGRTA 14-2022 are impacted with our existing contract.</p> <p>The Authority is recommending to the Board, based upon negotiations with Nova Bus, Co., an overall contract price increase of \$1,020,217 for the open orders of sixteen (16) 40' heavy-duty, low-floor, diesel powered buses. These negotiations have considered our contractual language and is adjusting the base bus price by the Producer Price Index (PPI) with no cap for the most recent periods. The Authority has determined this to be a fair and reasonable increase due to the unprecedented environment.</p>
Financial Impact:	<p>The total cost of these amendments is \$1,020,217.</p> <p>The funding for these increases is available in the Authority's current funding for bus purchases.</p>

Our Promise: RTS makes it easy to enjoy your journey.



Recommendation:

That the CEO or his designee be granted authority to execute a Change Order to our contract with Nova Bus, A Division of Prevost Car (US), Inc. to increase the value of the buses being purchased under the amended resolutions by \$1,020,217.

Resolution: RGRTA 12-2023

AMENDING RESOLUTIONS RGRTA 3-2021, RGRTA 1-2022 AND RGRTA 14-2022 FOR THE PURCHASE OF 40' HEAVY-DUTY, LOW FLOOR, DIESEL-POWERED BUSES

WHEREAS, we have previously discussed with the Board of Commissioners the challenges faced by current vendors operating under pre-pandemic contracts; and

WHEREAS, the Authority's contract with Nova Bus, Co. the provider of 40' heavy-duty, low-floor, diesel powered buses is in this situation; and

WHEREAS, unpredictable pressures caused by supply chain disruptions, labor shortages, rapid increases in the Producer Price Index (PPI) and the lengthy time-period between the establishment of contract pricing and when the bus actually goes into production has significantly impacted the manufacturing process and financial position of bus manufacturers; and

WHEREAS, as a result, Nova Bus is engaging transit agencies and re-negotiating contract pricing; and

WHEREAS, the negotiations have resulted in a base bus price increase for sixteen (16) previously ordered buses yet to be delivered in the amount of \$1,020,217.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is granted authority to execute a Change Order with Nova Bus, A Division of Prevost Car (US), Inc. to increase the value of the contract by \$1,020,217; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee is hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as may be deemed necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolution.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of the Regular Meeting of the Rochester Genesee Regional Transportation Authority which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2023
Presenter:	Scott Adair
Subject:	Resolution Authorizing Purchase of Automobile Excess Liability and General Liability Insurance Policies
Background:	<p>In November 2020, per resolution RGRTA 43-2020, the Authority awarded a contract to Brown & Brown to provide Insurance Broker services to procure various lines of coverage.</p> <p>The Authority carries Automobile Excess Liability Insurance Coverage and Services at a combined coverage level of \$15,000,000 with a Self-Insured Retention (SIR) of \$1,500,000 and desires to continue.</p> <p>Brown & Brown subsequent to evaluating the market has recommended that the Authority renew its first layer coverage with American Alternative Insurance Company. The proposed carrier is AM Best Rated A+ / XV. The premium for this is \$527,374, an increase of approximately \$52,000 from last year.</p> <p>Brown & Brown recommended that the Authority renew its second layer coverage with Genesis Insurance Company. The proposed carrier is AM Best Rated A++ / XV. The total premium for this is \$312,890, up approximately \$14,000 from last year.</p> <p>Brown & Brown recommended that the Authority renew its final third layer of coverage with Hallmark Specialty Insurance Company. The proposed carrier is AM Best Rated A - / VIII. The total premium for this is \$181,563, up approximately \$20,000 from last year.</p>

Our Promise: RTS makes it easy to enjoy your journey.



	<p>The Authority also carries General Liability Insurance at a coverage level of \$5,000,000 with a Self-Insured Retention (SIR) of \$250,000 and desires to continue.</p> <p>Brown & Brown has recommended that the Authority renew this coverage with American Alternative Insurance Company. The proposed carrier is AM Best Rated A+ / XV. The premium for this is \$195,055, an increase of \$25,055 from last year.</p> <p>The Authority considered the Brown & Brown recommendation along with the coverage proposed, financial strength of the carrier, Brown & Brown's assessment of current market conditions, and the premium for these policies as the basis for its recommendation.</p> <p>The Authority recommends the following:</p> <ul style="list-style-type: none"> • American Alternative Insurance Co. for the first layer of Automobile Excess Liability (Auto) • Genesis Insurance Co. for the second layer of Auto • Hallmark Specialty Insurance Co. for the third layer of Auto • American Alternative Insurance Co. for General Liability
Financial Impact:	<p>The premium of \$1,021,827 for the layer of Automobile Excess Liability is net of commission as required by the agreement with Brown & Brown.</p> <p>The premium of \$195,055 for the General Liability is also net of commission.</p> <p>These insurance coverages are funded in the 2023-2024 Authority Operating Budget.</p>
Recommendation:	<p>That the CEO or his designee be granted authority to execute policies for Automobile Excess Liability and General Liability as negotiated by Brown & Brown.</p>

Resolution: RGRTA 13-2023

AUTHORIZING PURCHASE OF AUTOMOBILE EXCESS LIABILITY AND GENERAL LIABILITY INSURANCE POLICIES

WHEREAS, the Rochester-Genesee Regional Transportation Authority (the "Authority") sought Insurance Broker Services to procure various lines of coverage; and

WHEREAS, Brown & Brown was awarded a contract to provide such services in November 2020 per Resolution RGRTA 43-2020; and

WHEREAS, the Authority requires Automobile Excess Liability and General Liability Insurance coverage; and

WHEREAS, Brown & Brown sought this coverage on behalf of the Authority; and

WHEREAS, Brown & Brown recommended that the Authority renew its existing first layer policy with American Alternative Insurance Company and second/third layers with Genesis Insurance Company and Hallmark Specialty Insurance Company for Automobile Excess Liability; and

WHEREAS, Brown & Brown recommended that the Authority renew its General Liability with American Alternative Insurance Company; and

WHEREAS, the Authority carefully considered these recommendations and concluded that it was in the best interest of the Authority to accept these recommendations;

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to accept automobile excess liability and general liability insurance policies from American Alternative Insurance Company, Genesis Insurance Company, and Hallmark Specialty Insurance Company submitted by Brown & Brown for an annual premium of One Million Two Hundred Sixteen Thousand Eight Hundred Eighty Two Dollars (\$1,216,882), and

BE IT FURTHER RESOLVED, that the insurance premium will be allocated among the subsidiary companies of RGRTA in accordance with each subsidiary's relative risk; and,

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as may be deemed necessary, appropriate, or advisable to carry out the intent and purposes of the foregoing resolution.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2023
Presenter:	Scott Adair
Subject:	Resolution Authorizing Purchase of Commercial Property Insurance Policy
Background:	<p>In November 2020, per resolution RGRTA 43-2020, the Authority awarded a contract to Brown & Brown to provide insurance broker services to procure various lines of coverage.</p> <p>The Authority carries Commercial Property Insurance Coverage and desires to continue.</p> <p>The Authority and Brown & Brown met and Brown & Brown, it was determined that the Authority required a coverage level of \$317,970,321, up from approximately \$314M.</p> <p>Brown & Brown has recommended that the Authority renew their existing policy with Hanover Insurance Group. The carrier is AM Best Rated A / XV. The premium for this is \$342,108, up approximately \$10,000 from last year.</p> <p>The Authority considered the Brown & Brown recommendation along with the coverage proposed, financial strength of the carrier, both the Authority's and Brown & Brown's past experience with the carrier, and the premium for the policy as the basis of awarding. Based on this review, the Authority recommends renewal with Hanover Insurance Group.</p>

Our Promise: RTS makes it easy to enjoy your journey.



Financial Impact:	The premium of \$342,108 is net of commission as required by RGRTA 43-2020. This insurance coverage is being funded with 100% local funds and is provided for in the 2023-2024 Operating Budget.
Recommendation:	That the Chief Executive Officer or his designee be granted authority to execute a policy for Commercial Property Insurance as negotiated by Brown & Brown.

Resolution: RGRTA 14-2023

AUTHORIZING PURCHASE OF A COMMERCIAL PROPERTY INSURANCE POLICY

WHEREAS, the Rochester-Genesee Regional Transportation Authority (the "Authority") sought Insurance Broker Services to procure various lines of coverage; and

WHEREAS, Brown & Brown was awarded a contract to provide such services in November 2020 per Resolution RGRTA 43-2020; and

WHEREAS, the Authority requires Commercial Property Insurance coverage; and

WHEREAS, Brown & Brown sought this coverage on behalf of the Authority; and

WHEREAS, Brown & Brown recommended that the Authority renew its existing policy with Hanover Insurance Group; and

WHEREAS, the Authority considered this recommendation and concluded that it was in the best interest of the Authority to accept this recommendation.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to accept the commercial property insurance policy from Hanover Insurance Group submitted by Brown & Brown for an annual premium of Three Hundred Forty Two Thousand One Hundred Eight Dollars (\$342,108), and

BE IT FURTHER RESOLVED, that the insurance premium will be allocated among the subsidiary companies of RGRTA in accordance with each subsidiary's relative risk; and,

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as may be deemed necessary, appropriate, or advisable to carry out the intent and purposes of the foregoing resolution.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	April 6, 2022
Presenter:	Miguel Velázquez
Subject:	Approving Election of a Director of the Greater Rochester Community Transportation Foundation
Background:	<p>The Authority is the Sole Member of the Greater Rochester Community Transportation Foundation, (GRCTF). As the sole member, the Board of Commissioners must elect the Directors of the GRCTF.</p> <p>GRCTF is seeking to have Miguel Velázquez serve out the remainder of Bill Carpenter's term expiring August 2024.</p>
Financial Impact:	There is no impact to the Authority's 2022-2023 Budget.
Recommendation:	That the Board elects Miguel Velázquez as a Director of the GRCTF.

Our Promise: RTS makes it easy to enjoy your journey.



Resolution: RGRTA 15-2023

**RESOLUTION APPROVING THE ELECTION OF DIRECTORS OF THE GREATER
ROCHESTER COMMUNITY TRANSPORTATION FOUNDATION**

WHEREAS, the Rochester Genesee Regional Transportation Authority ("RGRTA") is the sole member of the Greater Rochester Community Transportation Foundation (the "Transportation Foundation"); and

WHEREAS, as the sole member, RGRTA is required by the Greater Rochester Community Transportation Foundation by-laws to elect Directors to the Board of the Greater Rochester Community Transportation Foundation; and

WHEREAS, any such action by RGRTA requires approval by the Commissioners.

NOW, THEREFORE, BE IT RESOLVED, that the Authority, hereby, elects Miguel Velázquez as a Director of the Greater Rochester Community Transportation Foundation with a term to expire August 2024.

BE IT FURTHER RESOLVED, that the Chief Executive Officer, the Chief Operating Officer and/or their designees are authorized to sign all appropriate documents on behalf of the RGRTA as sole Member of the Greater Rochester Community Transportation Foundation confirming election of the persons listed above as Directors of the Foundation as per the terms of this Resolution.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on April 6, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: April 6, 2023
Rochester, New York



2023 STANDING CALENDAR

Document Date: 3/23/23 Calendar is subject to revisions/additions

MEETING INFORMATION	DATE	TIME
RGRTA Regular Board Meeting	Thursday, January 5, 2023	CANCELLED
RGRTA Compensation Committee Meeting	Thursday, February 2, 2023	10:30AM - 11:30AM
RGRTA Quarterly Board Meeting	Thursday, February 2, 2023	Noon - 2:00PM
RGRTA Regular Board Meeting	Thursday, March 16, 2023	Noon - 2:00PM
RGRTA Compensation Committee Meeting	March 2023	CANCELLED
RGRTA Finance/Investment Committee Meeting	Thursday, April 6, 2023	10:30AM - 11:30AM
RGRTA Regular Board Meeting	Thursday, April 6, 2023	Noon - 2:00PM
RGRTA Governance Committee Meeting	Thursday, May 4, 2023	10:30AM - 11:30AM
RGRTA Quarterly Board Meeting	Thursday, May 4, 2023	Noon - 2:00PM
RGRTA Audit/Finance Committee Meeting	Thursday, June 22, 2023	10:00AM – 11:30AM
RGRTA Regular Board Meeting	Thursday, June 22, 2023	Noon - 1:30PM
RGRTA Annual Meeting	Thursday, June 22, 2023	1:30PM - 2:00PM
RGRTA Governance Committee Meeting	Thursday, August 3, 2023	10:30AM – 11:30AM
RGRTA Quarterly Board Meeting	Thursday, August 3, 2023	Noon - 2:00PM
RGRTA Governance Committee Meeting	Thursday, September 7, 2023	10:30AM – 11:30AM
RGRTA Regular Board Meeting	Thursday, September 7, 2023	Noon - 2:00PM
RGRTA Regular Board Meeting	Thursday, October 5, 2023	Noon - 2:00PM
RGRTA Quarterly Board Meeting	Thursday, November 2, 2023	Noon – 2:00PM
RGRTA Annual Governance Training	November 2023	
RGRTA Audit Committee Meeting	Thursday, December 7, 2023	10:30AM - 11:30AM
RGRTA Regular Board Meeting	Thursday, December 7, 2023	Noon - 2:00PM

Location Key:

All Meetings to be held at RGRTA: 1372 E. Main Street, Board Room and Virtually unless otherwise specified.