

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF COMMISSIONERS OF
ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY
AND ITS SUBSIDIARIES
June 22, 2023**

A. Roll Call and Determination of Quorum

The meeting was called to order at 12:01PM by Chairman Donald Jeffries who determined that a quorum was present in person. Commissioner Carlock attended via Zoom.

Present on Roll Call:

➤ County of Monroe	Don Jeffries	=	5 votes
➤ County of Monroe	Terrence Rice	=	5 votes
County of Monroe	Judith Ahlfeld Seil	=	5 votes
City of Rochester	William Ansbro	=	2 votes
➤ City of Rochester	Jerdine Johnson	=	2 votes
➤ City of Rochester	William McDonald	=	2 votes
➤ County of Genesee	Laurie Oltramari	=	2 votes
County of Livingston	Susanne Carlock	=	2 votes
➤ County of Ontario	Brian H. Young	=	3 votes
➤ County of Orleans	James R. Bensley	=	1 vote
➤ County of Seneca	Edward W. White	=	1 vote
➤ County of Wayne	Michael P. Jankowski	=	3 votes
County of Wyoming	Rich Kosmerl	=	1 vote
➤ Transit Dependent Representative	Heather Bird	=	1 vote
Amalgamated Transit Union	Jacques Chapman	=	<u>0 votes</u>

Total Votes Possible	35
Total Votes Present	25
Votes Needed for Quorum	18

Others Present:

Scott Adair, Chief Financial Officer
Tracy Archie, Chief Diversity, Equity & Inclusion Officer
David Belaskas, Director of Engineering & Facilities Management
Ken Boasi, Director of Regional Operations
Tom Brede, Public Information Officer
Julian Carey, Technical Support Administrator
Miranda Carter, Director of Accounting Services
Christopher Dobson, Chief Operating Officer
Amy Gould, Chief People Officer
Laura Kenyon, Director of Communications and Customer Engagement
Rusty Korth, VP of Zero-Emission Strategies
Chris Mahood, Director of Information Technology

James Mott, Director of Paratransit Services
Sharon Muir-Eddy, Director of Budget
Kelly Parisi, Executive Assistant to the CEO
Tajre Russell, Technical Support Administrator
James Stack, Executive Director, GTCS
Stanley Tate, Manager of Maintenance Systems & Quality
Miguel Velázquez, Chief Executive Officer

B. Adoption of the Agenda

On motion of Commissioner Oltramari, seconded by Commissioner Rice, the Agenda was unanimously adopted.

C. Approval of Minutes

On motion of Commissioner McDonald, seconded by Commissioner Young, the following minutes were unanimously approved.

- RGRTA Governance Committee Meeting of May 4, 2023
- RGRTA Quarterly Board Meeting Minutes of May 4, 2023

D. CEO Report

Miguel Velázquez, Chief Executive Officer, presented the CEO Report which included a presentation by Scott Adair, Chief Financial Officer on the Financial Report, and a presentation by Ken Boasi, Director of Regional Operations on Regional Village Local Service Study (power point presentations are attached to these Minutes).

Questions/Comments on the Regional Village Local Service Study:

- *Commissioner Bird asked if in terms of the on demand specifically did they study or collect the data on trips that are incomplete due to operator not able to locate customer or visa versa and how much that actually costs the Authority? Ken Boasi, Director of Regional Operations stated that yes, they are collecting all of our data in the regionals and the dial-a-ride service. Commissioner Bird asked that if we could have Via work on trying to solve the issue of customers not being able to find their ride. With a picture or a landmark.*
- *Commissioner Jankowski asked if the County Administrators have been contacted and what questions did, we ask them? Ken Boasi, Director of Regional Operations, several of the stakeholders have clients that use our service, and we asked them what are they hearing from these clients and where are the gaps in service. For the planning departments we asked about long-range planning and projects that are coming up. When we identify the plan, we will be doing more outreach to the County officials to engage with them more with this process.*
- *Commissioner Bensley asked if the new service will run the same hours as the fixed route service? Ken Boasi, Director of Regional Operations responded that we could. Currently we are looking to mirror the hours that we service now and evaluate from there.*

- *Commissioner Oltramari asked if she would be overstepping if she wanted to be at the table and be involved in this process. Ken Boasi, Director of Regional Operations stated that we could certainly speak offline about that.*

Questions/Comments on the Other Updates:

- *Commissioner Jankowski wanted to thank Miguel for inviting the entire Board of Commissioner to the Strategic Planning Session that took place on June 2, 2023. He found it extremely useful hearing from others in the community. I also found the Autonomous vehicle presentation very interesting.*

E. Proposed Resolutions

Resolution Acknowledging Board Review of the Public Authorities Reporting Information System (PARIS) Fiscal Year 2023 Filing and Approving the Independent Auditors' Reports for the Authority, RGRTA 21-2023

- *Chairman Jeffries asked if anyone does actually read the entire report. Scott Adair, Chief Financial Officer, stated that he does know that Commissioner Jankowski has read it before but as far as anyone from the public pulling it off the website, we haven't received any questions on it.*

Resolution RGRTA 21-2023 was moved on motion of Commissioner Jankowski, seconded by Commissioner Oltramari, the aforementioned Resolution, a copy of which is attached to these minutes, was unanimously approved.

F. Consent Resolutions

Resolution Authorizing the Award of a Contract for Maintenance, Repair and Operations Supplies, RGRTA 22-2023

Resolution Authorizing the Award of a Contract for Media Buying and Planning Services, RGRTA 23-2023

Resolution Authorizing the Award of a Contract for Uniforms, RGRTA 24-2023

Resolution Receiving the Annual Report for the Greater Rochester Community Transportation Foundation (the "Foundation"), RGRTA 25-2023

Resolution Receiving the Annual Report of Helping Our Neighbors with Options for Riding ("HONOR") Foundation, RGRTA 26-2023

- *Commissioner McDonald asked what the foundation actually does and what is the purpose since it has not had any recent activity. Miguel Velazquez, CEO stated that many years ago the Access area that we serve expanded, and this was done at an additional cost and so we created the foundation to help subsidize that cost. We have not received many requests.*

Resolution Amending RGRTA 19-2023 Authorizing the Disposal of Assets, RGRTA 27-2023

Resolutions RGRTA 22-2023 through RGRTA 27-2023 were moved on motion of Commissioner McDonald, seconded by Commissioner Rice, the aforementioned Resolutions, copies of which are attached to these minutes, were unanimously approved.

G. Calendar

Chairman Jeffries stated that our next meeting is August 3rd and we will have a Governance Committee meeting and our Annual meeting.

Commissioner McDonald added that during the August Governance Committee meeting we will be discussing the annual Board Retreat and if anyone has ideas on what they would like to see during that retreat to please reach out to him.

H. Adjournment

On motion of Commissioner Johnson, seconded by Commissioner Oltramari the Regular Board Meeting was adjourned at 12:38PM.

Respectfully submitted,

Jerdine Johnson, Secretary
Posted Date: July 6, 2023

CEO Report

Presented by: Miguel Velázquez
Chief Executive Officer



Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
 - Spotlight
- RTS Way – Employee Recognition
- Other Updates
 - Title VI

Financial Report

Presented by: Scott Adair
Chief Financial Officer



Financial slides

May Financial Results:

- 1st Report on 2023-2024 Budget shows no change from our break-even projection
- We have completed our 2022-2023 Financial Statement Audit including our Federal Single Audit

Items we are watching at this time:

- Mortgage Recording Tax
- Investments based on cash flow

Financial Report

RGRTA - Consolidated Budget Status Report (000's) - FY 2023-2024				
5/31/2023				
<u>Revenues</u>	<u>Budget 2023-24</u>	<u>FYTD 5/31/2023</u>	<u>Projected 3/31/2024</u>	<u>Budget Variance</u>
Total Locally Generated	\$ 39,267	\$ 3,825	\$ 39,267	\$ -
Total Government Subsidies	\$ 73,101	\$ 13,114	\$ 73,101	\$ -
Mortgage Tax	\$ 12,143	\$ 2,003	\$ 12,143	\$ -
Grand Total Revenue	\$ 124,511	\$ 18,941	\$ 124,511	\$ -
<u>Expenses</u>				
Personnel				
Salary & Wages	\$ 61,208	\$ 9,731	\$ 61,208	\$ -
Fringe Benefits	\$ 27,900	\$ 4,221	\$ 27,900	\$ -
Total Personnel	\$ 89,109	\$ 13,951	\$ 89,109	\$ -
Non-Personnel				
Services	\$ 11,573	\$ 1,392	\$ 11,573	\$ -
Fuel/Lubricants	\$ 7,108	\$ 933	\$ 7,108	\$ -
Parts	\$ 4,612	\$ 610	\$ 4,612	\$ -
Other	\$ 12,109	\$ 1,336	\$ 12,109	\$ -
Total Non-Personnel	\$ 35,402	\$ 4,270	\$ 35,402	\$ -
Grand Total Expenses	\$ 124,511	\$ 18,221	\$ 124,511	\$ -
Net Income/Deficit From Operations & Subsidies	\$ -	\$ 720	\$ -	\$ -

Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
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Comprehensive Plan Initiatives Update

23 Initiatives

PILLAR: ENGAGE EMPLOYEES ON THE RTS WAY

Implement new HCM system to improve access and ease of use for employees

Sustain a work environment that attracts, develops, and retains the best and brightest by identifying and addressing workplace policies, processes, practices, and behaviors that act as barriers to diversity and inclusion

Develop strategy to implement updated Public Transportation Agency Safety Plan

RTS Way program refresh

Introduce program to provide additional training for managers and supervisors

PILLAR: ENSURE FINANCIAL SUSTAINABILITY

Analyze the operating cost of different zero-emission vehicle types to inform the development of future budgets

Continuous review of our long term capital funding needs

Design and build a new facility for RTS Access

Build a new facility for RTS Wyoming

Design and build a new facility for RTS Seneca

Design a new facility for RTS Genesee

Identify a site for a new facility for RTS Wayne

Design and build a new bus storage facility for RTS Ontario

Construction of Hylan Drive Connection Hub

Construction of New Connection Hub Near Irondequoit Plaza

Establish system-wide 15-year strategic plan for RTS facilities

PILLAR: ENHANCE THE CUSTOMER EXPERIENCE & DELIVER SAFE, QUALITY SERVICE

Conduct study to evaluate feasibility of a local circulator route in rural villages and cities

Conduct study on the need for and feasibility of on-demand service in the regional counties

CAD/AVL replacement and implementation of contactless fares for RTS Access

Conduct origin and destination study to identify travel behaviors of customers in the new transit system

PILLAR: DEMONSTRATE CLIMATE LEADERSHIP

Design and build a new facility to help us meet New York's goal of having a zero-emission bus fleet by 2035

Purchase Hydrogen Fuel Cell buses and vans, and a fueling station for demonstration project

Update zero-emission transition plan

Introduction and Background

- A regional system redesign was implemented between 2016 and 2017
- 2 studies commissioned using grant funds
 - City/Villages (In-Town) Circulator Feasibility Study
 - On-Demand Feasibility Study
- Purpose:
 - Continue to find options and solutions to increase access and fulfill needs
- Recommendations will be evaluated and prioritized
 - Implementation within current resources
 - Advocacy for increased funding

Regional Village Local Service Study

Presented by: Ken Boasi
Director of Regional Operations



Agenda

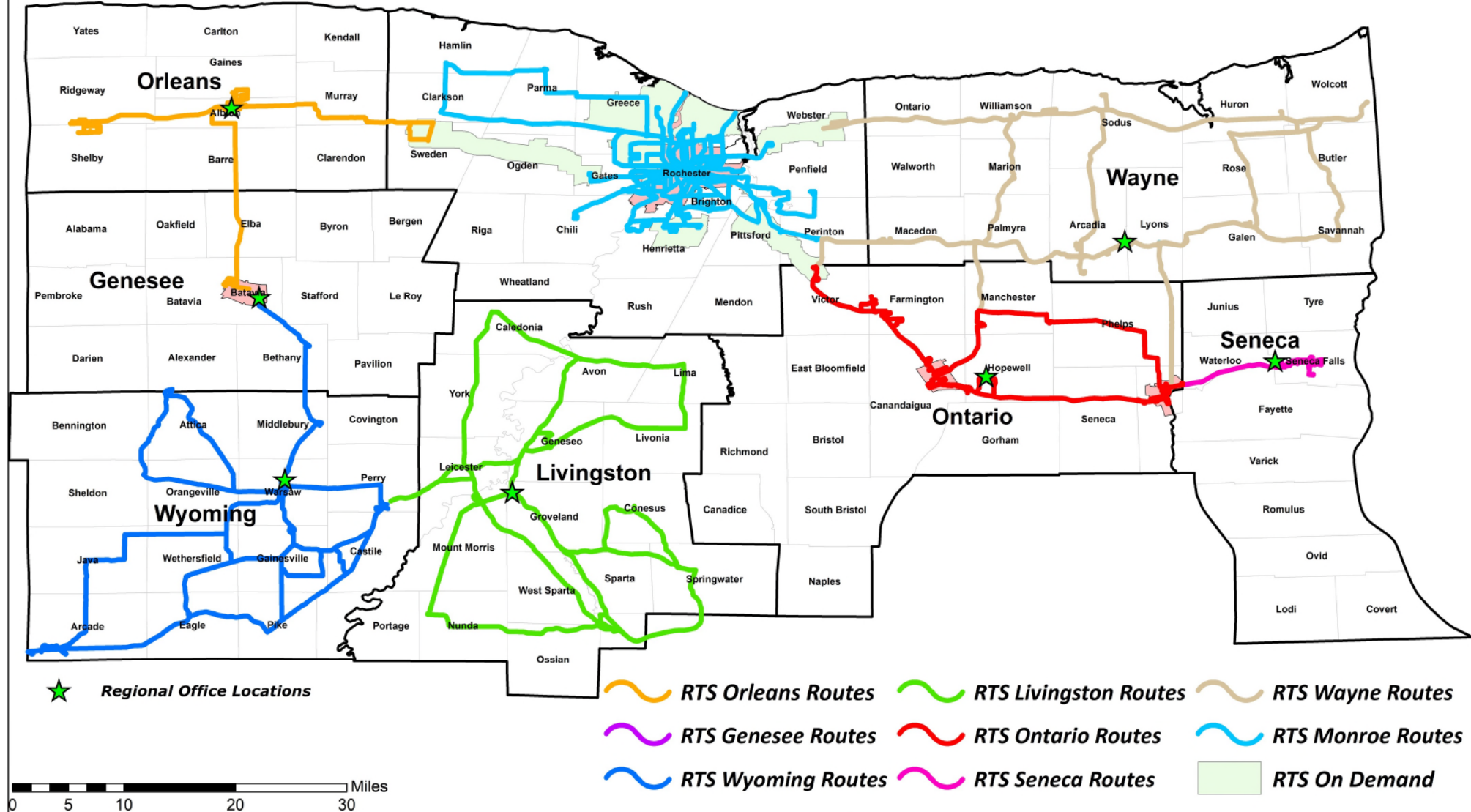
- Purpose of the Study
- Project Scope
- Study Process
- Recommendations
- Next Steps
- Questions

Purpose of the Study

Purpose

- Study feasibility of current in-town service model for other areas.
- Explore sustainable solutions that:
 - **Expand & improve service that increases access and fulfills needs.**
 - **Provide options for customers to travel within their local community.**
 - **Increase Ridership.**

Public Transportation Routes in the Genesee-Finger Lakes Region



Project Scope

Project Scope

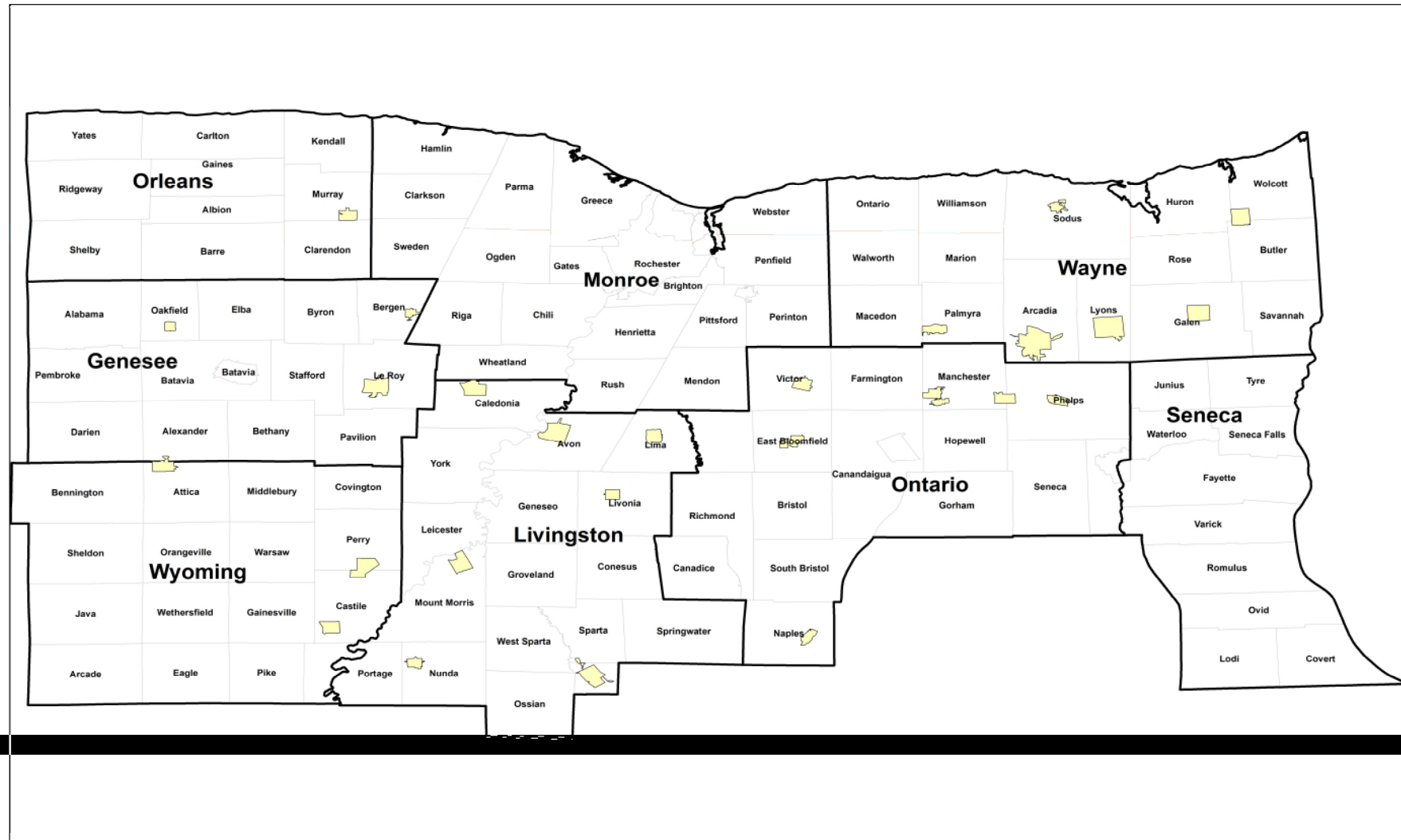
- Define specific locations to study:
 - **Population of 1000 or more per city/village.**
 - **Cities and villages which currently do not have dedicated service.**
- Develop guidelines for service options and deliverables:
 - **Determine if current service should be maintained or modified.**

Identified Areas

County	Village/City
Genesee	Leroy
Genesee	Oakfield
Genesee	Bergen
Livingston	Dansville
Livingston	Avon
Livingston	Mt. Morris
Livingston	Caledonia
Livingston	Lima
Livingston	Livonia
Livingston	Nunda
Ontario	Victor
Ontario	Clifton Springs
Ontario	Phelps

County	Village/City
Ontario	Manchester
Ontario	Shortsville
Ontario	Bloomfield
Ontario	Naples
Orleans	Holley
Wayne	Newark
Wayne	Lyons
Wayne	Palmyra
Wayne	Clyde
Wayne	Sodus
Wayne	Wolcott
Wyoming	Perry
Wyoming	Attica
Wyoming	Castile

Identified Areas



Project Advisory Team and Stakeholders

County	Stakeholder/Department
Genesee	Office for the Aging
Livingston	Office for the Aging
Livingston	Mobility Management
Livingston	Planning Department
Ontario	Canandaigua City Manager
Ontario	Office for the Aging
Orleans	Office for the Aging
Wyoming	Community Action
Wyoming	Mental Health Dept.
Wyoming	Planning & Development
Wayne	DSS
Wayne	Aging & Youth

Study Process

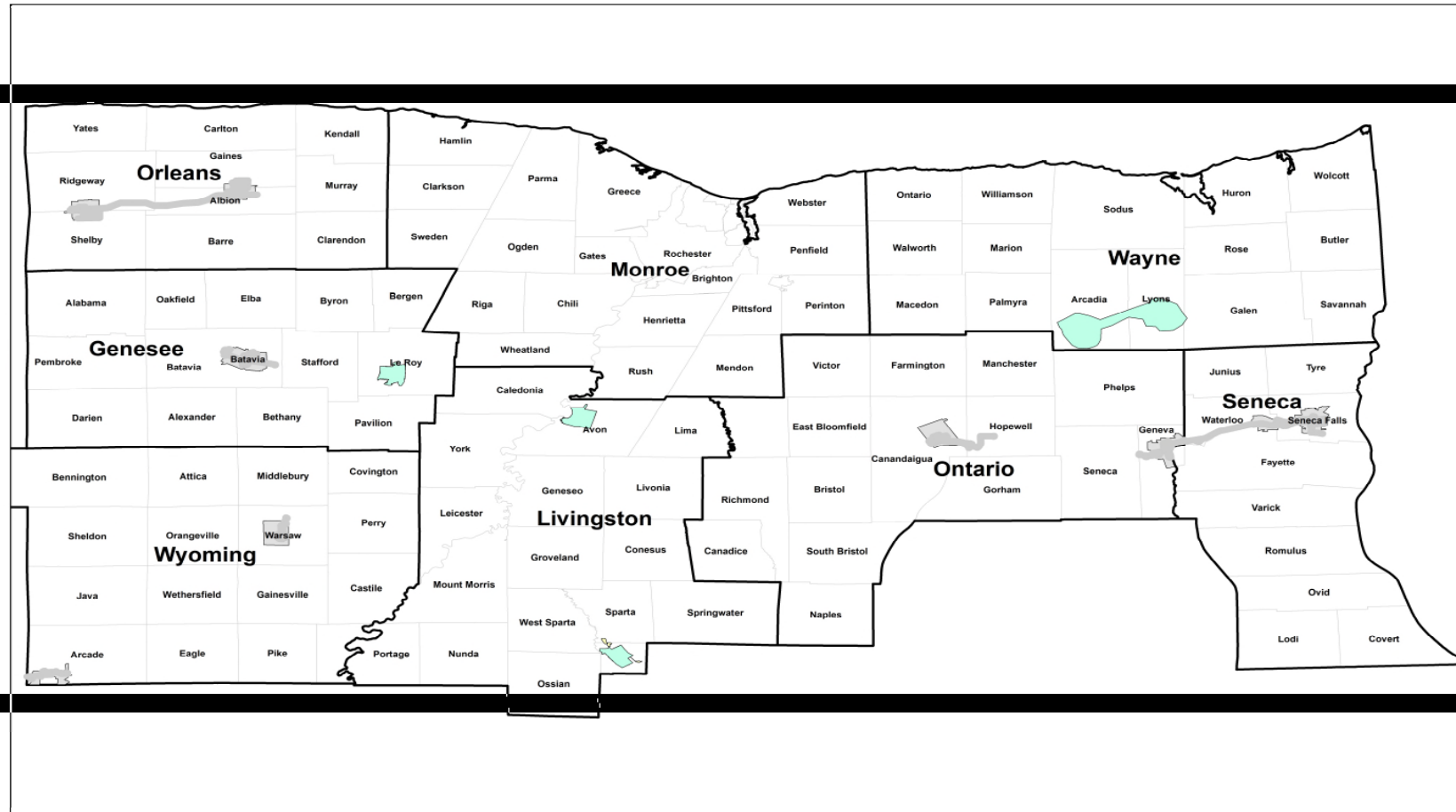
Study Process

- Data Analysis.
 - **Census data.**
 - **Current RTS ridership, costing, and operational data.**
- Public Outreach.
 - **Stakeholders.**
 - **Public Meetings (virtual and in-person).**
 - **Surveys.**
 - **On-Board Customer Interviews.**
- Service Modeling.
 - **Framework (System) Development.**
 - **City/Village Specific Plans.**

Recommendations

City and Village Recommendations

- Local On-Demand Microtransit or Route Service.
 - **Newark, Lyons, Dansville, LeRoy, Avon**



Next Steps

Next Steps

- Complete On Demand Study.
 - Study kicked off April 2023.
 - On-demand (microtransit) specific.
 - Cover all communities within regional service area.
 - Develop a complete service profile for our regional counties.
 - Expected completion: end of CY 2023.
- Analyze recommendations for both studies.
- Evaluate and determine implementation options.
 - Resource requirements.
 - What we could implement with current resources.
 - Operating mechanisms.
 - Identify additional operating & capital funding needs.

Questions

Chief Executive Officer Report

- Financial Report
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RTS Way Recognition



Phillip A. RTS Access Bus Operator
Valerie A. RTS Bus Operator
Chandra A. RTS Customer Service Representative
Tracy A. RTS Chief Diversity, Equity, & Inclusion Officer
Pam A. RTS Senior Account
Tatiana A. RTS Small Vehicle Operator
Aashanti B. RTS Small Vehicle Operator
Michel B. RTS Budget Analyst I
Randy B. RTS Wayne Bus Attendant
Matthew B. RTS Orleans Bus Operator
Veronica B. RTS Bus Operator
Nicole B. RTS Health & Well-Being Specialist
Tony B. RTS Technician I
Aaron B. RTS Road Supervisor
Joshua B. RTS Technician II
Cheyenne B. RTS Small Vehicle Operator
Cleaveland B. RTS Laborer
Vladimir C. RTS Bus Washer
Andrea C. RTS Contract Administrator I
Lizbeth C. RTS Bus Washer
Julian C. RTS Technical Support Administrator
Bryan C. RTS Bus Washer
Carrie C. RTS Workforce Development
Anthony D. RTS Bus Operator
Quinn D. RTS Bus Washer
Lorraine D. RTS Customer Service Representative
Timara D. RTS Wayne Transportation Specialist
Joseph D. RTS Technician II

Gerry F. RTS Orleans Bus Operator
Peter F. RTS Workforce Development Specialist
Jeames G. RTS Bus Operator
Matt H. RTS Transit Software Specialist
Krystle H. RTS Director of People
Ken H. RTS Transportation Technical Trainer
John H. RTS Technician I
Rodney H. RTS Access Bus Operator
Ehan H. RTS Technician II
Anetra H. RTS Bus Operator
Gary H. RTS Seneca Bus Operator
Lashonda J. RTS Bus Operator
Amy J. RTS Bus Operator
Dontae J. RTS Bus Washer
Mikail K. RTS Technician II
Sharda' L. RTS Bus Operator
Larry L. RTS Wayne Bus Operator
Ryan L. RTS Capital Projects & Facilities Manager
Joshua M. RTS Access Bus Operator
Pedro M. RTS Bus Washer
Carlos M. RTS Bus Washer
Marvin M. RTS Transit Systems Engineer
Kim M. RTS Customer Service Representative
Bayardo M. RTS Bus Placer
Jeff N. RTS Small Vehicle Operator
Lee N. RTS Technician I
Illiya O. RTS Bus Operator
Kristian O. RTS Bus Washer

Bob P. RTS Garage Supervisor
Piotr P. RTS Bus Washer
Jim R. RTS Garage Supervisor
Tameka R. RTS Bus Operator
Samantha R. RTS Manager of Transit Center Operations
Linda R. RTS Workforce Development
LaTonya R. RTS Secretary of Transportation
Ronald R. RTS Small Vehicle Operator
Shakir R. RTS Bus Operator
Jason R. RTS Technician I
Andy R. RTS Workforce Development Specialist
Devon S. RTS Bus Operator
Clarence S. RTS Technician I
Mike S. RTS Radio Controller/Dispatcher
Felix S. RTS Small Vehicle Operator
Teresa S. RTS Genesee Bus Operator
Hasheem S. RTS Bus Operator
Jesse S. RTS Manager of Fleet Maintenance
Jermaine S. RTS Technician I
Jayashree S. RTS Data Scientist/Business Intelligence Developer
LaToya S. RTS Customer Service Representative
Owen S. RTS Bus Operator
Adam S. RTS Business Analyst II
Stan T. RTS Manager of Maintenance Systems & Quality
Lattrell T. RTS Bus Washer
John W. RTS Service Writer
Laurie W. RTS Executive Assistant
Jennifer Z. RTS Genesee Bus Operator

Employee Recognition

On the 18th of this month, Matt had a passenger that was going to multiple locations within Albion, NY. The passenger stated she was from Rochester and seemed confused as to where she wanted to go. After speaking with her several times, Matt recognized that something was not quite right. He called Orleans Office for the Aging to ask if anyone could help her and then called the RTS Orleans office to report.

Office for the aging was able to get the passenger assistance and ensured she got home to Rochester safely and the services she needed.

- Denise Klos
Manager of Operations, Orleans



Matthew Blonar, RTS Orleans Operator &
Samantha Koons, Aging Services Specialist at
Orleans County office for the Aging

Employee Recognition

Teresa volunteered to do two different shuttles to a manufacturing park for the GLOW (Genesee, Livingston, Orleans, Wyoming) Workforce Development Board.

- John Arneth

Regional Manager, Genesee and Orleans



Teresa Smart
RTS Genesee Operator



Kim Craig, Patty Putney & Tom Jones
RTS Seneca Operators

RTS Seneca has had some employees out on leave and these three Operators have really stepped up to help cover all the work, often on short notice. We could not have done it without them.

- Kathleen Gaston

Manager of Operations, Seneca

Employee Recognition

Marvin has stepped up and beyond to support the organization's fleet technology with the unexpected long-term absences of his remaining team members.

He has been able to maintain and keep all technology systems supported and additionally progressed strategic initiatives within the organization keeping those projects on schedule.

His friendly customer service attitude has also allowed us to support many of our external business partners and customers.

- Christian Mahood
Director of Information Technology



Marvin McCalla
Transit Systems Engineer

Chief Executive Officer Report

- Financial Report
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Other Updates

- 2024 – 2025 Strategic Plan

- Multiple sessions planned leading to the Board retreat in the Fall.
Several community and industry guest speakers in attendance for the first session.
 - Community needs and challenges (transportation as a barrier)
 - Industry trends and opportunities
- Second session focused on the state of RGRTA
 - Customers, Employees, Performance, SWOT

- Legislative Updates

- Presentations to Orleans County Legislature and Wyoming County Board of Supervisors
- Met with Vinnie Esposito, Sr. VP for Regional Economic Development at Empire State Development & Deputy Secretary for Upstate Intergovernmental Affairs, Gov. Hochul
- Met with Senator Helming to discuss service improvements and the impact of increased funding for transit – specific to her district: Livingston, Monroe, Ontario, and Wayne Counties

Other Updates: Title VI

- Title VI Service Change Evaluations

- Q1 2023—There were no fixed route service changes that met the Authority's Title VI policy for Major Service Changes.

CEO Report

Questions?



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BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Scott Adair
Subject:	Resolution Acknowledging Board Review of the Public Authorities Reporting Information System (PARIS) Fiscal Year 2023 Filing and Approving the Independent Auditors' Reports for the Authority
Background:	<p><u>PARIS Fiscal Year 2023 Filing</u></p> <p>On an annual basis, the Authority must submit various documents in electronic format through the State's PARIS System to comply with New York State Public Authorities Law.</p> <p>These documents are required to be submitted by New York State Public Authorities Law Section 2800 and include the financial statements, a procurement report, an investment audit, and compliance information as detailed in the PARIS information.</p> <p><u>Independent Auditors' Reports</u></p> <p>The Audit Committee and Finance/Investment Committee have reviewed the following documents:</p> <ol style="list-style-type: none">1. Financial Statements as of March 31, 2023 together with Independent Auditors' Report;2. Independent Auditors' Communication of Matters Related to Internal Control over Financial Reporting and Other Matters dated June 2023;3. Independent Auditors' Report on Compliance for Each Major Program and on Internal Control Over Compliance Required by Uniform Guidance (Federal Single Audit);4. Independent Auditors' Report on Compliance with Requirements of the State Transportation Assistance Program and on Internal Control Over Compliance Required by the New York State Codification of Rules and Regulations (State Single Audit);

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	<p>5. Independent Auditors' Report on Compliance with Laws and Regulations Related to Investment Guidelines for Public Authorities;</p> <p>6. Independent Accountants' Report on Applying Agreed Upon Procedures – Variable Pay Program.</p>
Financial Impact:	There is no financial impact associated with the acceptance of these reports.
Recommendation:	That the Board of Commissioners accepts the 2023 PARIS report filing consisting of the Financial Statements, Procurement Report, an Investment Audit, and compliance information as detailed in the background section of this document. In addition, the Board of Commissioners approves the Independent Auditors' Reports as listed in the background section of this information.

Resolution: RGRTA 21-2023

RESOLUTION ACKNOWLEDGING BOARD REVIEW OF THE PUBLIC AUTHORITIES REPORTING INFORMATION SYSTEM (PARIS) FISCAL YEAR 2023 FILING AND APPROVING THE INDEPENDENT AUDITORS' REPORTS FOR THE AUTHORITY

WHEREAS, this review of the annual PARIS filing and approval of the Independent Auditors' Reports is part of the Authority's efforts to improve governance and comply with the State's ongoing efforts to improve and enhance the oversight of public authorities; and

WHEREAS, the Authority has reviewed the annual PARIS filing and has certified to its accuracy; and

WHEREAS, the Audit Committee and Finance/Investment Committee has reviewed the Independent Auditors' Reports including the report on the financial statements, the reports on the Federal and State Single Audits, the report on compliance with laws and regulations related to investment guidelines for public authorities, communication of matters related to internal control over financial reporting and other matters and finally, the agreed upon procedures report for the Variable Pay Program at its joint June 22, 2023 meeting; and

WHEREAS, the Audit Committee and Finance/Investment Committee has recommended to the Board that the Independent Auditors' Reports be received and approved by the Authority.

NOW, THEREFORE, BE IT RESOLVED, that the fiscal year-end 2023 PARIS report consisting of the Annual Report, Financial Statements, Investment Audit, compliance information as detailed in the PARIS information, and Procurement Report is hereby accepted and various Independent Auditors' Reports as listed above, approved.

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee are hereby authorized, empowered and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on June 22, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York

Resolution Acknowledging Board Review of the Public Authorities Reporting Information System (PARIS) Fiscal Year 2023 Filing and Approving the Independent Auditors' Reports for the Authority

RGRTA 21-2023

*Presented by Scott Adair
Chief Financial Officer*



Background Information

The Public Authorities Accountability Act (the “Act”) was signed into Law on January 15th of 2006. The Act requires, among many other things, the following:

- An Annual Report, containing:
 - Governance information;
 - Compensation schedule;
 - Summary financial information; and
 - Real Property information
- A Procurement Report, containing:
 - Procurement contracts;
 - Award process; and
 - Procurement guidelines.
- Financial Audit and Investment Report

Next Steps

According to the NYS Authorities Budget Office, the Board of Commissioners does not need to review the report in the PARIS format (attached to RGRTA XX-2023), but all information reported in PARIS must have been presented to the Board for its approval prior to it being submitted in PARIS.

All of the previously listed reports must be submitted through the PARIS System within 90 days of the Authority's fiscal year end which is June 30th.

These reports are then made available to the Public through the NYS Authorities Budget Office website (www.abo.ny.gov).

Recommendation

That the Board of Commissioners accepts the FY 2023 PARIS report filing consisting of the Financial Statements, Procurement Report, an Investment Audit and compliance information as detailed in the PARIS information.

In addition, the Board of Commissioners approves the Independent Auditors' Reports as listed in the background section of this information.



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BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Tamarcus Jeffries
Subject:	Resolution Authorizing the Award of a Contract for Maintenance, Repair and Operations Supplies
Background:	<p>The Authority requires Maintenance, Repair and Operations (MRO) Supplies for the day-to-day use for maintenance, mechanics, and buildings & grounds staff.</p> <p>The Authority has typically purchased these supplies using a New York State Office of General Services (OGS) contract. Currently, the OGS contract for these type items has expired.</p> <p>Sourcewell, a State of Minnesota local government unit, is a public cooperative of more than 50,000 member agencies throughout the United States. Members of Sourcewell include the New York State Office of General Services as well as several cities, counties and local governments across the State of New York.</p> <p>In accordance with the Authority's Procurement Manual, the Authority may complete purchases and enter into contracts utilizing other competitively procured municipal or governmental contracts, commonly referred to as "piggybacking".</p> <p>Sourcewell executed a contract with Fastenal Company (contract #091422-FAS) after conducting a Request for Proposals (RFP), which was publicly advertised in the <u>New York State Contract Reporter</u> on July 27, 2022. Fastenal Company was the previous awardee under the OGS contract and provider of items to the Authority.</p> <p>The Authority seeks to execute a contract under the Master Contract with Sourcewell, which ends November 8, 2026 and is eligible for two (2) additional one-year terms.</p> <p>Sourcewell and the Authority have determined that pricing offered by the Fastenal Company are fair and reasonable and that they appear to be a responsible firm.</p>
Financial Impact:	<p>The unit cost for items to be purchased are available at https://www.fastenal.com/fast/services-and-solutions/government-contracts-and-resources/sourcewell. Attachment A provides the discount per category that is received through this contract.</p>

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	<p>The Authority estimates it will spend \$140,000 annually on items under this contract, which is based on historical spend.</p> <p>The cost of this contract are contained in the Authority's Operating Budget for the current year and will be for subsequent years.</p>
Recommendation:	<p>That the Chief Executive Officer or his designee is authorized to execute a piggyback contract under the Sourcewell Master Contract #091422-FAS, with Fastenal Company to provide Maintenance, Repair and Operations (MRO) Supplies.</p>

Resolution: RGRTA 22-2023

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR MAINTENANCE, REPAIR AND OPERATIONS SUPPLIES

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") requires Maintenance, Repair and Operations (MRO) Supplies for the day-to-day use by employees such as maintenance, mechanics, and buildings & grounds staff; and

WHEREAS, in accordance with the Authority's Procurement Manual, the Authority may complete purchases and enter into contracts utilizing other competitively procured municipal or governmental contracts; and .

WHEREAS, Sourcewell, a State of Minnesota local government unit and service cooperative, competitively procured and executed a contract with Fastenal Company for Maintenance, Repair and Operations Supplies (contract #091422-FAS); and

WHEREAS, the Authority seeks to execute a contract with Fastenal for the remainder of its Master Contract with Sourcewell, which ends November 8, 2026 and is eligible for two (2) additional one-year terms; and

WHEREAS, Sourcewell and the Authority has determined that pricing offered by Fastenal Company is fair and reasonable and that they appear to be a responsible firm.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to execute a contract under the Sourcewell Master Contract #091422-FAS, with Fastenal to provide Maintenance, Repair and Operations (MRO) Supplies; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee is authorized to execute two (2) additional one-year contract terms if they are executed by Sourcewell; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee is hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as may be deemed necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolution.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of the Regular Meeting of the Rochester Genesee Regional Transportation Authority which was held on June 22, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York

ATTACHMENT A

Page 1 of 1

Discount Schedule for Catalog Items

Category	Discount
Abrasives	25%
Adhesives, Sealants, and Tape	25%
Cutting Tools and Metalworking	25%
Electrical	30%
Electronics and Batteries	28%
Fasteners	57%
Fleet and Automotive	25%
HVAC and Refrigeration	30%
Filters	35%
Hardware and Building Supplies	30%
Hydraulics	25%
Janitorial and Cleaning	30%
Trash Cans and Liners	35%
Wipers, Towels, and Rags	40%
Lighting	30%
Lubricants, Coolants, and Fluids	25%
Machinery	25%
Material Handling, Lifting and Rigging	25%
Motors	28%

Category	Discount
Office and Breakroom Supplies	25%
Outdoor Products and Equipment	25%
Packaging and Shipping Products	25%
Paint and Painting Supplies	25%
Plumbing	30%
Pneumatics	25%
Power Transmission	28%
Pumps	25%
Raw Materials	25%
Safety	30%
Hand and Arm Protection	35%
Sealing	25%
Security	30%
Test and Measurement	25%
Tools and Equipment	25%
Corded Power Tools	23%
Cordless Power Tools	23%
Welding	25%



ROCHESTER
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TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Laura Kenyon
Subject:	Resolution Authorizing the Award of a Contract for Media Buying and Planning Services
Background:	<p>The Authority desires the services of a consultant to provide media planning, buying, monitoring, analytics, and media creation.</p> <p>This consultant will lead the development of our annual strategies and plans for informing the public of upcoming route/schedule changes and promoting new technology initiatives.</p> <p>The Authority sought proposals by issuing a Request for Proposals (RFP) and publicly advertising it in the <u>New York State Contract Reporter</u> and the <u>Rochester Business Journal</u> on April 14, 2023.</p> <p>Ninety-three (93) firms were notified of the RFP and three (3) proposals were received on May 5, 2023, and three firms were scored as follows:</p> <ul style="list-style-type: none">• AlwaysOn Digital, New York,NY: 61• The Martin Group, Victor,NY: 92• Wahl Media, Fairport,NY: 82 <p>Based on the evaluation of the proposals, The Martin Group was determined to be the recommended consultant. This recommendation is based upon their experience, project plan and cost. The Martin Group appears to be a responsible firm and their pricing is fair and reasonable.</p>
Financial Impact:	<p>The Martin Group will be compensated based on a commission rate of 15% for traditional media (i.e. TV, radio, outdoor, etc.) and 25% for digital media (i.e. paid social, streaming video, etc.).</p> <p>Compensation will vary year-to-year based on actual spending for advertising. The commission is anticipated to be approximately \$65,000 per year based on prior advertising activities.</p> <p>Funding for these purchases is contained in the Authority's 2023-2024 Operating Budget and future budgets will provide for this cost.</p>

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Recommendation:

That the Chief Executive Officer or his designee be granted authority to enter into a contract with The Martin Group for a term of five (5) years.

Resolution: RGRTA 23-2023

**RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR
MEDIA BUYING AND PLANNING SERVICES**

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") desires the services of a consultant to provide media planning, buying, monitoring, analytics, and media creation; and

WHEREAS, the Authority sought proposals by issuing a Request for Proposals (RFP) and publicly advertising it in the New York State Contract Reporter and the Rochester Business Journal on April 14, 2023; and

WHEREAS, ninety-three (93) firms were notified of the RFP and three (3) proposals were received; and

WHEREAS, the Authority conducted a thorough evaluation of the proposals that were received and concluded that The Martin Group submitted the most favorable proposal that was responsive to the Authority's specifications; and

WHEREAS, the Authority determined that The Martin Group appears to be a responsible firm; and

WHEREAS, the Authority has determined that the proposed pricing is fair and reasonable; and

WHEREAS, The Martin Group will be compensated based on a commission rate of 15% for traditional media and 25% for digital media of the amount paid by the Authority in media advertising. This commission rate shall be held flat for the entire contract term.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to enter into a contract with The Martin Group to provide media planning, buying, monitoring, and analytics services on an ongoing basis for a term of five (5) years; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee are hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on June 22, 2023, and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Chris Dobson
Subject:	Resolution Authorizing the Award of a Contract for Uniforms
Background:	<p>The Authority desires the services of an outside contractor to provide Uniforms for Bus Operators at RTS Monroe, RTS Access and Regional subsidiaries, as well as Transportation and Maintenance Supervisors at RTS Monroe.</p> <p>The Authority sought proposals by issuing a Request for Proposals (RFP) and publicly advertising it in the <u>New York State Contract Reporter</u> and the <u>Rochester Business Journal</u> on March 10, 2023.</p> <p>Forty-two (42) firms were notified of the RFP and one (1) responsive proposal was received on April 13, 2023.</p> <p>The proposal was evaluated based on the following criteria: qualifications, resources and experience; quality of uniform components and measuring/tailoring services; quality of ordering process and back-end management of contract; and price.</p> <p>The Authority concluded that the prices proposed in Attachment A by United Uniform Distribution, LLC are fair and reasonable and that they appear to be a responsible firm.</p>
Financial Impact:	<p>The Authority outfits all new uniformed employees with six (6) shirts and six (6) pants as part of this contract. The Authority anticipates a cost of approximately \$65,000 each year of the contract for newly hired uniformed employees. This cost is currently provided for in the Authority's 2023-2024 Operating Budget and will be in subsequent budgets.</p> <p>Subsequent uniform purchases are made through quarterly allowances provided to uniformed employees as outlined in the collective bargaining agreements, this is and will be provided for in the Authority's Operating Budgets.</p>

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	<p>Increases in unit prices may be adjusted only at the time of renewal and shall be tied to the annual 12-month percent change of the Producer Price Index for Clothing and Clothing Accessories (PCU458) as published by the U.S. Bureau of Labor Statistics for the preceding year.</p> <p>Attachment A provides the actual cost of each contracted uniform item.</p>
Recommendation:	That the Chief Executive Officer or his designee be granted authority to enter into a contract with United Uniform Distribution, LLC for a term of three (3) years with the Authority having the option to renew for two (2) additional one (1) year terms.

Resolution: RGRTA 24-2023

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT FOR UNIFORMS

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") desires the services of an outside contractor to provide Uniforms for Bus Operators at RTS Monroe, RTS Access and Regional subsidiaries, as well as Transportation and Maintenance Supervisors at RTS Monroe; and

WHEREAS, the Authority sought proposals by issuing a Request for Proposals (RFP) and publicly advertising it in the New York State Contract Reporter and the Rochester Business Journal on March 10, 2023; and

WHEREAS, Forty-two (42) firms were notified of the RFP and one (1) responsive proposal was received on April 13, 2023; and

WHEREAS, Authority concluded that the prices proposed in Attachment A by United Uniform Distribution, LLC are fair and reasonable; and

WHEREAS, the Authority determined that United Uniform Distribution, LLC appears to be a responsible firm; and

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee be granted authority to enter into a three (3) year term contract with United Uniform Distribution, LLC; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is authorized to execute up to two (2) additional one (1) year renewal contracts where any future price adjustments in unit prices may be adjusted only at the time of renewal and shall be tied to the annual 12-month percent change of the Producer Price Index for Clothing and Clothing accessories (PCU458) as published by the U.S. Bureau of Labor Statistics for the preceding year; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee are hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on June 22, 2023, and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York

ATTACHMENT A

Page 1 of 9

Group A: Bus Operators

List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
Pants (And Shorts)							
A1	1230166	Mens Plain Front Wool Pant	47280	Flying Cross	Dark Navy	28-56	\$78.50
A2	1230166	Mens Plain Front Wool Pant - Oversize	47280	Flying Cross	Dark Navy	56-60	\$88.50
A3	1231722	Mens Plain Front Poly Pant	TR070	Flying Cross	Dark Navy	28-56	\$49.50
A4	1301344	Mens Plain Front Poly Pant - Oversize	3900 86	Flying Cross	Dark Navy	56-60	\$59.50
A5	1230196	Mens Plain Front Cotton Pant	47400	Flying Cross	Dark Navy	28-56	\$57.50
A6	1230196	Mens Plain Front Cotton Pant - Oversize	47400	Flying Cross	Dark Navy	58-60	\$67.50
A7	1230171	Womens Plain Front Wool Pant	47280W	Flying Cross	Dark Navy	Size 2-24	\$78.50
A8	1230171	Womens Plain Front Wool Pant - Oversize	47280W	Flying Cross	Dark Navy	Size 26	\$88.50
A9	1231723	Womens Plain Front Poly Pant	TRO70W	Flying Cross	Dark Navy	Size 2-24	\$49.50
A10	1231723	Womens Plain Front Poly Pant - Oversize	TR070W	Flying Cross	Dark Navy	Size 26	\$59.50
A11	1230199	Womens Plain Front Cotton Pant	47400W	Flying Cross	Dark Navy	Size 2-24	\$57.50
A12	1230199	Womens Plain Front Cotton Pant - Oversize	47400W	Flying Cross	Dark Navy	Size 26-28	\$67.50
A13	1351708	Operational Shorts - Mens	2437	Edwards	Dark Navy	28-56	\$26.50
A14	1353321	Operational Shorts - Womens	8435	Edwards	Dark Navy	Size 2-22	\$26.50
Shirts							
A15	1230019	Men's Summer Weight Duro Poplin Shirt L/S	35W5435	Flying Cross	Marine Blue	14.5-20.5	\$42.50
A16	1230451	Men's Summer Weight Duro Poplin Shirt S/S	85R5435	Flying Cross	Marine Blue	14.5-20.5	\$42.50
A17	1230019	Oversize	35W5435	Flying Cross	Marine Blue	21.5-22.5	\$55.50
A18	1230451	Oversize	85R5435	Flying Cross	Marine Blue	21.5-22.5	\$55.50
A19	1230148	Men's Winter Weight Deluxe Tropical Shirt L/S	45W6625	Flying Cross	Medium Blue	14.5-20.5	\$54.50
A20	1230535	Men's Winter Weight Deluxe Tropical Shirt S/S	95R6625	Flying Cross	Medium Blue	S-4XL	\$54.50
A21	1230148	Oversize	45W6625	Flying Cross	Medium Blue	21.5-22.5	\$65.50
A22	1230535	Oversize	95R6625	Flying Cross	Medium Blue	5XL-6XL	\$65.50
A23	1229707	Women's Winter Weight Deluxe Tropical Shirt L/S	102W6625	Flying Cross	Medium Blue	28-50	\$54.50
A24	1229802	Women's Winter Weight Deluxe Tropical Shirt S/S	152R6625	Flying Cross	Medium Blue		\$54.50

ATTACHMENT A

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List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
A25	1229707	Oversize	102W6625	Flying Cross	Medium Blue	52-58	\$65.50
A26	1229802	Oversize	152R6625	Flying Cross	Medium Blue		\$65.50
A27	1229707	Women's Summer Weight Duro Poplin Shirt L/S	126R5435	Flying Cross	Marine Blue	28-50	\$42.50
A28	1229802	Women's Summer Weight Duro Poplin Shirt S/S	176R5435	Flying Cross	Marine Blue	0-32	\$42.50
A29	1229707	Oversize	126R5435	Flying Cross	Marine Blue	52-54	\$55.50
A30	1229802	Oversize	176R5435	Flying Cross	Marine Blue		\$55.50
A31	1237212	Unisex Short Sleeve Polo	1576-091/	Edwards	MARINA	XS-4XL	\$23.50
A32	1237368	Unisex Short Sleeve Polo	5576-091	Edwards	MARINA	XS-4XL	\$23.50
A33	1237212	Unisex Short Sleeve Polo - Oversize	1576-091	Edwards	MARINA	5XL-6XL	\$33.50
A34	1237212	Unisex Polo - Closeout Color - Limited Stock	1576-312/	Edwards	MOJITO	XS-4XL	\$23.50
A35	1237368	Unisex Polo - Closeout Color - Limited Stock	5576-312	Edwards	MOJITO		\$23.50
A36	1237212	Polo - Closeout Color - Limited Stock - Oversize	1576-312	Edwards	MOJITO	5XL-6XL	\$33.50
A37	1235450	Mock Turtleneck	MN100	Cobmex	Dark Navy	XS-4XL	\$29.50
A38	1235449	Full Turtleneck	TN100	Cobmex	Dark Navy	XS-4XL	\$29.50
A39	1237545	Dickie Turtleneck	25401	Lifewear	Dark Navy	OSFA	\$15.50
A40	1237548	Dickie Mock Neck	25402	Lifewear	Dark Navy	OSFA	\$15.50
A41	1237552	Mock Turtleneck	25409	Lifewear	Dark Navy	XS-4XL	\$29.50
Outerwear							
A42	1235455	Cardigan Zip	4022	Cobmex	Dark Navy	XS-4XL	\$49.50
A43	1235436	Cardigan Zip	2020	Cobmex	Dark Navy	XS-4XL	\$95.00
A44	1313907	Cardigan Sweater Vest	3010	Cobmex	Dark Navy	S-4XL	\$36.50
A45	1237288	Micro Fleece Jacket	3450	Edwards	Dark Navy	XS-4XL	\$36.50
A46	1237288	Micro Fleece Jacket - Oversize	3450	Edwards	Dark Navy	5XL-6XL	\$40.50
A47	1229616	Tactical Fleece Jacket	4650	Blauer	Dark Navy	XS-4XL	\$79.50
A48	1237282	Fleece Lined Bomber	3410	Edwards	Dark Navy	XS-4XL	\$49.50
A49	1237282	Fleece Lined Bomber - Oversize	3410	Edwards	Dark Navy	5XL-6XL	\$59.50
A50	1301333	3 Season Bomber	6051-I	Jerome Cutting	Dark Navy	XS-4XL	\$85.50
A51	1229603	3 Season Bomber	6120	Blauer	Dark Navy	XS-4XL	\$169.50

ATTACHMENT A

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List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
A52	1351270	3 In 1 Tactical Jacket	48358	5.11	Dark Navy	XS-4XL	\$245.00
A53	1301846	Windshirt V Neck Pullover	JST72	SanMar	Dark Navy	XS-4XL	\$30.50
A54	1237285	Windbreaker Coach Jacket	3430	Edwards	Dark Navy	XS-6XL	\$30.50
A55	1301327	Quilted Nylon Vest	300	Jerome Cutting	Dark Navy	S-4XL	\$55.00
A56	1237408	Ladies Economy Tunic	7270	Edwards	Dark Navy	XS-4XL	\$40.50
A57	1237283/ 1237384	Edward Soft Shell Jacket	3420/6420	Edwards	Dark Navy	XS-4XL	\$59.50
A58	1237283	Edward Soft Shell Jacket	3420	Edwards	Dark Navy	5XL-6XL	\$69.50
A59	1235400	V Neck Pullover Cardigan Sweater	2010	Cobmex	Dark Navy	S-4XL	\$40.00
A60	1303628	Safety Vest	PV1003B	Premier	HiVis Yellow	S/M, L/XL, 2XL/3XL	\$35.00
A61	1302523	Waterproof Rain Jacket Shell	S577CF	Spiewak	Dark Navy	S-4XL REG/ L-4XL TALL	\$155.00
Accessories							
A62	1236927	Baseball Cap - Fitted	6277	Flexfit	Dark Navy	S-2XL	\$13.50
A63	1236938	Baseball Cap - Adjustable	6089M	Flexfit	Dark Navy	OSFA	\$11.50
A64	1229683	Windstopper Lined	125XCR	Blauer	Dark Navy	OSFA	\$39.50
A65	1237557	Knit Hat - Thinsulate	4T176	Artex	Dark Navy	OSFA	\$13.50
A66	1237558	Skull Cap Winter Hat	4T176-8.5	Artex	Dark Navy	OSFA	\$13.50
A67	1346128	Rts Custom Beanie Knit Cap	EK9-RTS	Cap America	Multi Color	OSFA	\$15.50
A68	1346129	Rts Custom Cuff Style Knit Cap	EK12-RTS	Cap America	Multi Color	OSFA	\$15.50
A69	1239895	Basic Fleece Ear Warmers	99555	Sam Broome	Black	OSFA	\$12.50
A70	1302948	Classic Scarf	50176NF	Artex	Dark Navy	OSFA	\$15.50
A71	1301100	Collar Brass - Rts	C501S-RTS	Smith&Warren	Silver	3/8"	\$15.00
A72	1301101	Collar Brass - 4 Digit Id#	C501S-4NUM	Smith&Warren	Silver	3/8"	\$15.00
A73	1302008	Tie - Navy - Clip On Or 4-In-Hand	900XX	Sam Broome	Dark Navy	Short, Reg, Long	\$7.75
A74	1239883	Tie Crossover - Navy	900TV	Sam Broome	Dark Navy	OSFA	\$7.75
A75	1294390	Tie Bar	P51	Premier	Silver	No Size	\$7.50
A76	1290116	Dress Belt 1 1/2"	2805	Artcraft	Black	28-54	\$13.50
A77	1290275	Dress Belt 1 3/4"	2905	Artcraft	Black	28-54	\$15.50

ATTACHMENT A

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List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
A78	1290304	Glove - Thinsulate	3960VT	Ross Glove	Black	XS-2XL	\$29.50
A79	1218701	Winter Patrol Glove	NS430L	Hatch	Black	S-2XL	\$31.50
A80	1302574	Driving Dress Glove	D22	Damascus	Black	XS-3XL	\$21.50
A81	1302575	Fingerless Driving Glove	D22S	Damascus	Black	XS-2XL	\$17.50
A82	1302614	Summer Weight Driving Gloves	VCT250	Hatch	Black	XS-2XL	\$25.00
A83	1302409	Waterproof Gloves	8011	Seirus	Black	M-2XL	\$41.50
A84	1218690	Friskmaster	FM2000	Hatch	Black	XS-3XL	\$46.50
A85	1302409	Winter Gloves	8002.1	Seirus	Black	S-2XL	\$30.50
A86	1218708	Resistor Glove W/ Kevlar Liner	RFK300	Hatch	Black	XS-3XL	\$36.50
A87	1218716	Streetguard Gloves	SGK100	Hatch	Black	XS-3XL	\$32.50
A88	1224329	Streetguard Gloves W/X11 Liner	SGX11	Hatch	Black	XS-3XL	\$36.50
A89	1304177	Cotton Crew Socks	204/3	Profeet	Black	OSFA	\$13.50
A90	1350927	Crew Socks	U678	Under Armour	Black	M, L, XL	\$17.00
A91	1350925	No Show Socks	U676	Under Armour	Black	M, L, XL	\$17.00
A92	1353262	Long-Underwear (Ua) - Top	1365388	Under Armour	Black	M, L, XL	\$52.50
A93	1356263	Long-Underwear (Ua) - Bottom	1365390	Under Armour	Black	M, L, XL	\$52.50
A94	1302868	Long-Underwear (Generic) - Pant	90B	ColdPruf	Black	S-2XL	\$20.50
A95	1352265	Long-Underwear (Generic) - Pant - Oversize	90D	ColdPruf	Black	3XL-4XL	\$22.50
A96	1302485	Long-Underwear (Generic) - Shirt	90A	ColdPruf	Black	S-3XL	\$20.50
A97	1301801	Shoelaces 72in. 8 Eyelet	84720	Soft Sole	Black	No Size	\$6.50
A98	1301802	Shoelaces 60in. 6 Eyelet	84719	Soft Sole	Black	No Size	\$6.50
A99	1296783	Premier Briefcase W/Logo	PBG008	Premier	Black	No Size	\$50.00
A100	1346130	Rts Custom 64" Scarf With Fringe	EK64-RTS	Cap America	Multi Color	OSFA	\$21.50
Footwear							
A101	1234471	Plain Toe Oxford 4"	FQ0002034	Rocky	Black	5+	\$85.00
A102	1234477	Waterproof Oxford 4"	FQ0002168	Rocky	Black	7+	\$110.00
A103	1234476	Waterproof Oxford 6"	FQ0002167	Rocky	Black	5+	\$110.00
A104	1234478	Waterproof Zip 8"	FQ0002173	Rocky	Black	5+	\$120.00

ATTACHMENT A

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List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
A105	1234483	Winter Zip 8"	RKY011	Rocky	Black	5+	\$135.00
A106	1346182	Women's 6" Waterproof Boot	FQ0004167	Rocky	Black	5+	\$110.00
A107	1346180	Women's 8" Waterproof Boot	FQ0004165	Rocky	Black	5+	\$120.00
A108	1349951	Valsetz Micro G Mid	3023741	Under Armour	Black	7+	\$115.00
A109	1349958	Valsetz Micro G Mid - Wide	3023745	Under Armour	Black	7+	\$115.00
A110	1349956	Valsetz Micro G Mid - Women's	3023742	Under Armour	Black	6+	\$115.00
A111	1355087	Stellar Tac G2 8"	3024946	Under Armour	Black	7+	\$92.50
A112	1355088	Stellar Tac G2 8" - Wide	3024948	Under Armour	Black	7+	\$92.50
A113	1353276	Stellar Tac G2 8" - Women's	3024951	Under Armour	Black	6+	\$92.50
A114	1353272	Charged Assert 9 Sneaker - Men's	3024590-003	Under Armour	Black	7+	\$75.00
A115	1356431	Charged Assert 9 Sneaker - Women's	3024591-002	Under Armour	Black	7+	\$75.00
A116	1346150	A.T.A.C. 2.0 6" Side Zip Boot - Men's	12394	5.11 Tactical	Black	4+	\$92.50
A117	1346151	A.T.A.C. 2.0 6" Side Zip Boot - Women's	12404	5.11 Tactical	Black	7+	\$92.50
A118	1346149	A.T.A.C. 2.0 Waterproof Side Zip Boot - Men's	12392	5.11 Tactical	Black	7+	\$125.00
A119	1346153	A.T.A.C. 2.0 Waterproof Side Zip Boot - Women's	12406	5.11 Tactical	Black	7+	\$125.00
A120	1346140	A.T.A.C. 2.0 Tie Boot 6" - Men's	12401	5.11 Tactical	Black	7+	\$90.00
A121	1345851	A.T.A.C. 2.0 Tie Boot 6" - Women's	12405	5.11 Tactical	Black	7+	\$90.00
A122	1355877	GX8 Waterproof Side Zip 8" Boot - Men's	E03888	Bates	Black	7+	\$150.00
A123	1355875	GX8 Waterproof 4" Boot - Men's	E03862	Bates	Black	7+	\$125.00
A124	1355876	GX8 Waterproof 4" Boot - Women's	E03962	Bates	Black	6+	\$125.00
A125	1348999	Rush Low Shoe/Boot	EO1030	Bates	Black	7+	\$97.50
A126	1349000	Rush Mid Boot	EO1040	Bates	Black	7+	\$97.50
A127	1234481	High Gloss Dress Leather Oxford Shoe	00510-8	Rocky	Black	4+	\$90.00

ATTACHMENT A

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Group B: Transportation Supervisors

List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
Pants (And Shorts)							
B1	1230071	Mens Plain Front Poly Pant	3900 10	Flying Cross	Black	28-56	\$46.50
B2	1230077	Womens Plain Front Poly Pant	3900W 10	Flying Cross	Black	Size 2-24	\$46.50
Shirts							
B3	1349501	Butttdown Shirt Mens Long Sleeve	1354	Edwards	White	XS-4XL	\$24.50
B4	1349506	Butttdown Shirt Mens Short Sleeve	1314	Edwards	White	XS-4XL	\$24.50
B5	1349479	Butttdown Shirt Womens Long Sleeve	5354	Edwards	White	XS-2XL	\$24.50
B6	1349507	Butttdown Shirt Womens Short Sleeve	5356	Edwards	White	XS-2XL	\$24.50
B7	1232330	Mens UFX Short Sleeve Polo	K5130	Elbeco	White	S-4XL	\$43.50
B8	1232348	Womens UFX Short Sleeve Polo	K5170LC	Elbeco	White	S-3XL	\$43.50
B9	1235450	Mock Turtleneck	MN100	Cobmex	Black	XS-4XL	\$29.50
B10	1237548	Mock T-Neck Dickie	25402	Lifewear	Black	OSFA	\$15.50
B11	1237551	Mock Turtleneck	25409	Lifewear	Black	S-4XL	\$29.50
Outerwear							
B12	1235436	Cardigan Zip	2020	Cobmex	Black	XS-4XL	\$95.00
B13	1351270	3 In 1 Tactical Jacket	48358	5.11 Tactical	Black	XS-4XL	\$245.00
B14	1230281	Soft Shell Jacket	54100A	Flying Cross	BLACK	XS-4XL	\$130.00
B15	1237288	Fleece Jacket	3450	Edwards	Black	XS-4XL	\$36.50
B16	1229649	Raincoat - Reversible - Full Length	26990	Blauer	Black/HiVis	XS-4XL	\$145.00
B17	1229648	Raincoat - Reversible - Mid Length	26991	Blauer	Black/HiVis	XS-4XL	\$130.00
Accessories							
B18	1236927	Baseball Cap - Fitted	6277	Flexfit	Black	XS-2XL	\$13.50
B19	1236938	Baseball Cap - Adjustable	6089M	Flexfit	Black	XS-2XL	\$11.50
B20	1237557	Knit Hat - Thinsulate	4T176	Artex	Black	XS-2XL	\$13.50
B21	1237558	Knit Beanie	4T176-8.5	Artex	Black	OSFA	\$13.50
B22	1239895	Basic Fleece Ear Warmers	99555	Sam Broome	Black	OSFA	\$12.50

ATTACHMENT A

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List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
B23	1294390	Tie Bar	P51	Premier	SILVER	No Size	\$7.50
B24	1302008	Tie - Black Clip On	900XX	Sam Broome	Black	S, R, L	\$7.75
B25	1290116	Dress Belt 1 1/2"	2805	Artcraft	BLACK	28-54	\$13.50
B26	1290275	Dress Belt 1 3/4"	2905	Artcraft	Black	28-54	\$15.50
B27	1290304	Glove - Thinsulate	3960VT	Ross Glove	Black	XS-3XL	\$29.50
B28	1302409	Winter Patrol Glove	8002.1	Seirus	Black	XS-3XL	\$30.50
B29	1302614	Summer Weight Driving Gloves	VCT250	Hatch	Black	XS-2XL	\$25.00
B30	1218690	Friskmaster	FM2000	Hatch	Black	XS-3XL	\$46.50
B31	1302574	Driving Dress Glove	D22	Damascus	Black	XS-3XL	\$21.50
B32	1302575	Fingerless Driving Glove	D22S	Damascus	Black	XS-2XL	\$17.50
Footwear							
B33	1234471	Plain Toe Oxford 4"	FQ0002034	Rocky	Black	5+	\$85.00
B34	1234477	Waterproof Oxford 4"	FQ0002168	Rocky	Black	7+	\$110.00
B35	1234476	Waterproof Oxford 6"	FQ0002167	Rocky	Black	5+	\$110.00
B36	1234478	Waterproof Zip 8"	FQ0002173	Rocky	Black	5+	\$120.00
B37	1234483	Winter Zip 8"	RKY011	Rocky	Black	5+	\$135.00
B38	1346182	Women's 6" Waterproof Boot	FQ0004167	Rocky	Black	5+	\$110.00
B39	1346180	Women's 8" Waterproof Boot	FQ0004165	Rocky	Black	5+	\$120.00
B40	1349951	Valsetz Micro G Mid	3023741	Under Armour	Black	7+	\$115.00
B41	1349958	Valsetz Micro G Mid - Wide	3023745	Under Armour	Black	7+	\$115.00
B42	1359956	Valsetz Micro G Mid - Women's	3023742	Under Armour	Black	6+	\$115.00
B43	1355087	Stellar Tac G2 8"	3024946	Under Armour	Black	7+	\$92.50
B44	1355088	Stellar Tac G2 8" - Wide	3024948	Under Armour	Black	7+	\$92.50
B45	1353276	Stellar Tac G2 8" - Women's	3024951	Under Armour	Black	6+	\$92.50
B46	1353272	Charged Assert 9 Sneaker - Men's	3024590-003	Under Armour	Black	7+	\$75.00
B47	1356431	Charged Assert 9 Sneaker - Women's	3024591-002	Under Armour	Black	7+	\$75.00
B48	1346150	A.T.A.C. 2.0 6" Side Zip Boot - Men's	12394	5.11 Tactical	Black	4+	\$92.50
B49	1346151	A.T.A.C. 2.0 6" Side Zip Boot - Women's	12404	5.11 Tactical	Black	7+	\$92.50

ATTACHMENT A

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List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
B50	1346149	A.T.A.C. 2.0 Waterproof Side Zip Boot - Men's	12392	5.11 Tactical	Black	7+	\$125.00
B51	1346153	A.T.A.C. 2.0 Waterproof Side Zip Boot - Women's	12406	5.11 Tactical	Black	7+	\$125.00
B52	1346140	A.T.A.C. 2.0 Tie Boot 6" - Men's	12401	5.11 Tactical	Black	7+	\$90.00
B53	1345851	A.T.A.C. 2.0 Tie Boot 6" - Women's	12405	5.11 Tactical	Black	7+	\$90.00
B54	1355877	GX8 Waterproof Side Zip 8" Boot - Men's	E03888	Bates	Black	7+	\$150.00
B55	1355875	GX8 Waterproof 4" Boot - Men's	E03862	Bates	Black	7+	\$125.00
B56	1355876	GX8 Waterproof 4" Boot - Women's	E03962	Bates	Black	6+	\$125.00
B57	1348999	Rush Low Shoe/Boot	EO1030	Bates	Black	7+	\$97.50
B58	1349000	Rush Mid Boot	EO1040	Bates	Black	7+	\$97.50
B59	1234481	High Gloss Dress Leather Oxford Shoe	00510-8	Rocky	Black	4+	\$90.00

ATTACHMENT A

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Group C: Maintenance Supervisors

List #	Vendor Item #	Requested Piece Description	Offered Style #	Offered Manufacturer	Offered Color	Offered Size	Price
C1	1235217	Dickies Pants	P874	Dickies	Black	30-52	\$29.50
C2	1230071	Loose Fit Double Knee Work Pant	8528BK	Dickies	Black	30-52	\$33.50
C3	1235246	Dickies Work Shirt L/S	5574	Dickies	Silver Grey	S-4XL	\$29.50
C4	1234480	Steel Toe	6167	Rocky	Black	7+	\$120.00
C5	1361255	Polo S/S/W/Pocket	K500P	San Mar	Cool Grey	S-4XL	\$24.50
C6	1351270	3 In 1 Parka	48358	5.11 Tactical	Black	XS-4XL	\$245.00
C7	1229683	Windstopper Lined	125XCR	Blauer	Black	OSFA	\$39.50
C8	1229649	Raincoat	26990	Blauer	Black/HiVis	S-4XL	\$145.00
C9	1236927	Baseball Cap - Fitted	6277	Flexfit	Black	S-2XL	\$13.50
C10	1236938	Baseball Cap - Adjustable	6089M	Flexfit	Black	OSFA	\$11.50
C11		Knit Hat - Thinsulate	4T176	Artex	Black	OSFA	\$13.50
Miscellaneous Items							
C12	1237557	Deluxe Gear Bag W/Logo	PBG081Z	Premier	Black	No Size	\$59.50
C13	Custom	RTS Emblem/Patch	Custom	Apollo	Multit	No Size	\$1.15
C14	Custom	RTS Supervisor Emblem/Patch	Custom	Apollo	Multi	No Size	\$1.15
C15	Custom	US Flag Patch	Custom	Apollo	Multi	No Size	\$1.15

Comparable items may be added or removed from the contract as product lines are added or discontinued by manufacturers.



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Scott Adair
Subject:	Resolution receiving the Annual Report of the Greater Rochester Community Transportation Foundation (the "Foundation")
Background:	<p>The Foundation's Annual Report presents the financial statements for the fiscal year ended March 31, 2023 along with a summary of activities.</p> <p>The Authority is the sole member of the Foundation. This Annual Report communicates to the Board of Commissioners the financial and program results of the Foundation for the 2023 fiscal year.</p>
Financial Impact:	The receipt of the Foundation's Annual Report will have no financial impact on the Authority's 2023-2024 operating budget.
Recommendation:	The Authority, acting as the sole member of the Foundation, accepts the Foundation's Annual Report.

Our Promise: RTS makes it easy to enjoy your journey.



Resolution: RGRTA 25-2023

RECEIVING THE ANNUAL REPORT OF THE GREATER ROCHESTER COMMUNITY TRANSPORTATION FOUNDATION (THE FOUNDATION)

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") as the sole member of the Foundation shall receive the Foundation Annual Report; and

WHEREAS, the Foundation's Annual Report presents the financial statement for the year ended March 31, 2023 and a summary of the activities of the Foundation as required by Foundation bylaws,

NOW, THEREFORE, BE IT RESOLVED, the Authority, acting as the sole member of the Foundation, accepts the Annual Report of the Foundation.

CERTIFICATION

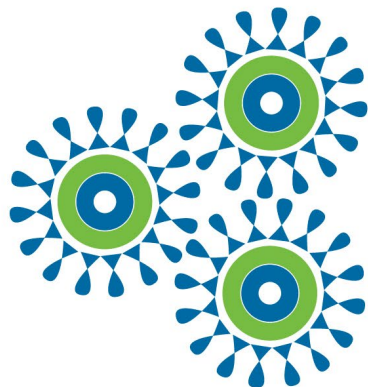
The undersigned hereby certifies that the above is an excerpt from the Minutes of the Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on June 22, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York

ANNUAL REPORT

April 2022 – March 2023



GREATER
ROCHESTER
COMMUNITY
TRANSPORTATION
FOUNDATION

ANNUAL REPORT

April 2022 – March 2023

EXECUTIVE SUMMARY

OVERVIEW

The Greater Rochester Community Transportation Foundation (GRCTF) provides the necessary link to transportation for community organizations and the people they serve. Many of these organizations have the capacity to obtain funding to support their services, which are vital for those they serve. However, as we, all work collaboratively to connect services to meet the multiple needs of individuals and families, often organizations find the expense of transportation beyond the scope of their budget. This is where GRCTF can provide financial assistance. Since February 2000, GRCTF has provided grants for more than 55,000 rides. The money raised at the Foundation's Annual Golf Tournament supports these grants and serves as the only funding source for the Foundation.

OUR MISSION

To provide financial assistance for transportation to groups or organizations to enable them to provide activities with an educational, cultural or athletic focus, or that contributes to the health, well-being or personal growth of people that would otherwise not be possible due to the lack of transportation.

EXECUTIVE DIRECTOR

Justin Feasel

GRCTF BOARD OF DIRECTORS

OFFICERS

Bill McDonald, *Chairperson* (until 8/17/2022) / Shannon Ealy (8/18/2022 - present)
Shannon Ealy, *Vice Chairperson* (until 8/17/2022) / Bill Kalish (8/18/2022 - present)
Bill Carpenter, *Treasurer*

MEMBERS

Scott Benjamin
Bill Carpenter
Maya Crane
Shannon Ealy
Bill Kalish
Johnnathan Martinez
Bill McDonald
Joy Pacheco
Eric Rauls
Dawn Sywulski
Deborah Turner

Greater Rochester Community Transportation Foundation

Grant Request Detail

April 2022 - March 2023

GRANT REQUESTS APPROVED

World Relief Western New York

World Relief is an international humanitarian organization that helps to resettle and support recently arrived refugees and other immigrants in vulnerable situations. Over the next calendar year, World Relief's Western New York office plans to receive (and for provide housing, integration, and case management supports to) approximately 100 individuals and families through the Reception & Placement and Afghan Placement & Assistance programs. During their first weeks and months here in the U.S., these individuals and families often need assistance accessing transportation services necessary to get to and from medical appointments, employment training, legal assistance clinics, school, language classes, stores, and work.

Date Requested: April 2022
Funding Request: \$2,450
Funding Approved: \$3,000
Transportation Provider: Regional Transit Service

Family Counseling Services of the Finger Lakes, Inc.

Family Counseling Service of the Finger Lakes is a non-profit single service provider of general counseling serving children, individuals and families. Today, FCSFL has multiple programs including Domestic Violence, Child Sexual Abuse Assessment and Treatment, Trauma Therapy and General Counseling, LGBTQ (lesbian, gay, bisexual, transgender, queer/questioning) Support and Advocacy, Employee Assistance, Hispanic Bilingual Family Services and Domestic Violence Accountability.

Date Requested: April 2022
Funding Request: \$1,000
Funding Approved: \$1,000
Transportation Provider: Regional Transit Service

Saving Grace Ministries

Saving Grace Ministries of Rochester, Inc. is a non-profit organization which helps parolees and homeless individuals transition back into community life. SGMR assists with case management to help get medical, Social Security, Disability, and counseling appointments for the individuals who are in the 'Grace House Program'. One of the many needs of these clients is transportation to get to these appointments.

Date Requested: June 2022
Funding Request: \$500
Funding Approved: \$500
Transportation Provider: Regional Transit Service

House of Mercy

The House of Mercy is a homeless shelter that provides hope, healing, compassionate care, unconditional love, and a sense of community. It serves the poorest of the poor and the most vulnerable among us - the mentally ill, the alcohol and drug addicted, the lonely, the broken, the imprisoned, and the unwanted. They run a full-service kitchen that provides hundreds of daily meals. They also have a social services team that refers clients to housing opportunities, job opportunities, and medical/mental health care services.

Date Requested: June 2022
Funding Request: \$3,000
Funding Approved: \$3,000
Transportation Provider: Regional Transit Service

The Salvation Army

The Salvation Army provides sheltered services for youth, women, and men, as well as emergency services for family. In addition to a wide array of programs within the community, the Salvation Army also provides an overnight youth camp and after school programs. The Salvation Army receives financial assistance for insurance and healthcare only. They meet all other financial needs through fundraising. Bus passes were provided to 537 households comprised of 930 individuals through the Emergency and Family Services Programs the last fiscal year. Bus passes are provided for medical appointments for clients waiting for Medicaid or who do not have Medicaid. Bus passes are also provided for DHS appointments, for clients with disabilities and no transportation, and for those with new jobs.

Date Requested: June 2022
Funding Request: \$2,500
Funding Approved: \$2,500
Transportation Provider: Regional Transit Service

Rochester Rams Football Club Inc.

The Rams serve about 300 kids, ages 5 to 16 in an athletic/academic program and travel throughout the year to competitive events. Transportation for the group has been self-funded since 2012. Club members work to raise the needed funds, and in the past, parents and volunteers made-up any shortfalls. Seventy-five percent of the kids in this program are at or below the poverty level, have never been outside of Rochester and are being raised by grandparents or a single parent. This request is to supplement the cost of charter service to compete in New Jersey for Regional Cheer & Dance Competition.

Date Requested: September 2022
Funding Request: \$3,000
Funding Approved: \$3,000
Transportation Provider: Niagara Scenic Tours, Inc.

St. Joseph's Neighborhood Center, Inc.

St. Joseph's Neighborhood Center provides comprehensive health care, counseling, and social work to individuals and families who lack access to health insurance. Established in 1993 as a ministry of the Sisters of St. Joseph, the Center is committed to raising the health status and quality of life of individuals and families. The Center serves approximately 3,000 individuals (15,000 visits) per year.

Date Requested: September 2022
Funding Request: \$1,200
Funding Approved: \$1,500
Transportation Provider: Regional Transit Service

Student Arts Foundation

The Student Arts Foundation provides students with opportunities and resources to empower their creative goals. To accomplish this, the Student Arts Foundation gives local youths an outlet for creative self-expression and access to the tools and providers to develop and showcase their talents. Since its inception in 2014, they have worked to fill in the gaps in Rochester communities where arts education and immersion are lacking or unavailable.

Date Requested: September 2022
Funding Request: \$3,000
Funding Approved: \$300
Transportation Provider: Regional Transit Service

Flower City Arts Center

The Flower City Arts Center is a long -standing Photo Club program serving 6th, 7th and 8th grade economically disadvantaged students who attend the Rochester City School District. The GRCTF grant helps ensure that students who attend the Studio 678 Photo Club have safe and reliable transportation from school to programming during its 24-week experience. Studio 678 students explore the community by partaking in field trips to local historical sites, museums, colleges, neighborhoods, businesses, and cultural destinations. They learn about the art of photography and written expression, and as a result enhance their ability to express themselves in constructive ways, build life and problem -solving skills, establish positive relationships, and give back to their community in meaningful ways.

Date Requested: September 2022
Funding Request: \$3,000
Funding Approved: \$3,000
Transportation Provider: Aenon Baptist Church

Community Resource Collaborative

Community Resource Collaborative (CRC) exists to uplift young people between the ages of 18 and 24 who are directly and indirectly effected by all forms of violence, including gun violence, domestic violence and trafficking. Since its inception in September of 2021, CRC has successfully relocated 8 families to safety. It provides those it serves with education and employment supports, life skills training and workshops, group and individual mentoring, financial literacy, digital literacy, and triaging to existing community programs and supports based on the individual needs of the client. CRC shares adjacent space to Imprintable Solutions, creating a unique system to Rochester that allows youth to be submerged in an employment environment that also offers the support of a nonprofit for case management and personal development/skill-building opportunities with the goal of youth being empowered to move to self-sufficiency.

Date Requested: September 2022
Funding Request: \$1,080
Funding Approved: \$1,080
Transportation Provider: Regional Transit Service

Mary's Place Refugee Outreach

Mary's Place provides outreach services and programs for refugees living in the Rochester area. Services include food and clothing distribution, caseworker services, English-as-a-second language and Pre-K classes, green card and citizenship application assistance, and a summer youth program. To access these services, area refugees need safe and reliable transportation.

Date Requested: September 2022
Funding Request: \$2,500
Funding Approved: \$2,500
Transportation Provider: Regional Transit Service

Bethany House

Bethany House provides temporary housing, assistance and support to women and children in Rochester, NY afflicted with homelessness and instability from domestic violence, incarceration, addiction, mental health, physical illness, or poverty. Their services are free and open to all women in the community. Bethany House receives no aid from government or other public funders and relies solely on private donations and grants.

Date Requested: December 2022
Funding Request: \$2,900
Funding Approved: \$1,450
Transportation Provider: Regional Transit Service

Family Promise of Greater Rochester

Family Promise of Greater Rochester (formerly known as RAIHN) seeks bus passes for families in their Shelter Program and Aftercare & Stabilization Program, which follows up with families for 1 year after transitioning from the shelter into permanent housing. Bus passes are a constant need for these two core programs, as most families rely solely on public buses for transportation to medical appointments, meet with landlords, apply for jobs, and for appointments at the Department of Human Services. Staff members also distribute monthly bus passes to individuals who have secured employment or are attending educational or vocational training.

Date Requested: December 2022
Funding Request: \$2,260
Funding Approved: \$1,450
Transportation Provider: Regional Transit Service

Grace of God Recovery House, Inc

Grace of God Recovery House is an outreach program of Spiritus Christi Church that provides a safe home for men recovering from drug and alcohol addictions. Referrals for the program come from Norris Alcoholism Treatment Center, Unity Health Addiction Services, Huther-Doyle Addiction Services & other treatment centers in the area. This program serves men who have received treatment for their addictions but are homeless and on waiting lists for their next transition. They also admit those who are homeless, in outpatient treatment and need a supportive living situation until they can successfully transition to independent living.

Date Requested: December 2022
Funding Request: \$1,500
Funding Approved: \$1,425
Transportation Provider: Regional Transit Service

Refugees Helping Refugees

Refugees Helping Refugees (RHR) seeks to foster the growth and self-reliance of Rochester's refugee community by making them agents of their own advancement. RHR was initially founded in 2002 as the Somali Community of Western New York. As the population of refugees in Rochester expanded and diversified, RHR committed to serving refugees of all backgrounds and changed its name to Refugees Helping Refugees to express this inclusive vision. They are the only refugee-led program in the area and they serve close to 400 community members annually.

Date Requested: December 2022
Funding Request: \$2,472
Funding Approved: \$1,450
Transportation Provider: Regional Transit Service

Spiritus Christi Prison Outreach

Spiritus Christi Prison Outreach is Monroe County's only program that provides residential wraparound support to people that are homeless and reentering the community from institutions such as jails and prisons. Participants progress from incarceration to transitional housing (Jennifer and Nielsen House) and then to community-based permanent housing, including SCPO managed permanent supportive housing. Support from the GRCTF is needed for them to travel to mental and physical healthcare appointments, legal obligations, family visits, cultural enrichment, and community agencies.

Date Requested:	December 2022
Funding Request:	\$2,500
Funding Approved:	\$1,425
Transportation Provider:	Regional Transit Service

SUMMARY OF 202-23 GRANTING ACTIVITY

Number of grants awarded this period:	16
Grants requested receiving partial awards:	6
Grants requested receiving more than request:	2
Grants requested and denied:	0

APPLICATION FOR TRANSPORTATION FUNDING

Groups or organizations interested in applying for transportation funding are required to complete the Transportation Foundation Application for Funding. To qualify, applicants must be recognized as a 501(c)(3) not-for-profit by the Internal Revenue Service. Applications are reviewed and grants are awarded by the GRCTF Board on a quarterly basis.

- Applications submitted **November through February** are reviewed and considered at the **April** meeting.
- Applications submitted **March through April** are reviewed and considered at the **June** meeting.
- Applications submitted **May through July** are reviewed and considered at the **September** meeting.
- Applications submitted **August through October** are reviewed and considered at the **December** meeting.

For more information, please contact:

The Greater Rochester Community Transportation Foundation

Telephone: (585) 270-1890

Email: jfeasel@grctf.org

Download an Application: myRTS.com/GRCTF

Greater Rochester Community Transportation Foundation
Statement of Position
March 31, 2023

<u>Assets</u>	
Current Assets-	
Cash	\$ 129,482
Total Assets	<u>\$ 129,482</u>
<u>Liabilities and Net Assets</u>	
Current Liabilities-	
Accounts payable	\$ 20,415
Deferred revenue	340
Total current liabilities	<u>\$ 20,755</u>
Net Assets-	
Without donor restrictions	\$ 108,727
With donor restrictions	-
Total net assets	<u>\$ 108,727</u>
Total Liabilities and Net Assets	<u>\$ 129,482</u>

Greater Rochester Community Transportation Foundation
Statement of Activities
For the Year Ended March 31, 2023

<u>Revenue and support</u>	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Totals</u>
Contributions	\$ 34,459	\$ -	\$ 34,459
Interest income	2,309	-	2,309
In-kind contributions	-	-	-
Total revenue and support	<u>\$ 36,768</u>	<u>\$ -</u>	<u>\$ 36,768</u>
Net assets released from restrictions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Expenses</u>			
Program services	\$ 23,415	\$ -	\$ 23,415
Supporting services-			
Management and general	3,245	-	3,245
Fundraiser	18,520	-	18,520
Total expenses	<u>\$ 45,180</u>	<u>\$ -</u>	<u>\$ 45,180</u>
Changes in net assets	\$ (8,412)	\$ -	\$ (8,412)
Net assets, beginning of year	117,139	-	117,139
Net assets, end of year	<u><u>\$ 108,727</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 108,727</u></u>



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Scott Adair
Subject:	Resolution receiving the Annual Report of Helping Our Neighbors with Options for Riding ("HONOR") Foundation
Background:	<p>The HONOR Foundation Annual Report presents the financial statements for the fiscal year ended March 31, 2023 along with a summary of activities.</p> <p>The Authority is the sole member of the Foundation. This Annual Report communicates to the Board of Commissioners the financial and program results of the HONOR Foundation for the 2023 fiscal year.</p>
Financial Impact:	The receipt of the HONOR Foundation's Annual Report will have no financial impact on the Authority's 2023-2024 operating budget.
Recommendation:	The Authority, acting as the sole member of the HONOR Foundation, accepts the HONOR Foundation's Annual Report.

Our Promise: RTS makes it easy to enjoy your journey.



Resolution: RGRTA 26-2023

RECEIVING THE ANNUAL REPORT OF HELPING OUR NEIGHBORS WITH OPTIONS FOR RIDING ("HONOR") FOUNDATION

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") is the sole member of HONOR and thus, shall receive the HONOR Annual Report; and

WHEREAS, HONOR's Annual Report presents a complete financial statement and a summary of the activities of HONOR as required by HONOR's bylaws,

NOW, THEREFORE, BE IT RESOLVED, the Authority, acting as the sole member of HONOR, accepts receipt of HONOR's Annual Report.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of the Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on June 22, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York

Helping Our Neighbors with Options for Rides (HONOR) Foundation

Annual Report

For the Year Ended March 31, 2023

Helping Our Neighbors with Options for Rides Foundation
Statement of Position
March 31, 2023

<u>Assets</u>	
Current Assets-	
Cash	\$ 2,530
Total Assets	<u>\$ 2,530</u>
<u>Liabilities and Net Assets</u>	
Current Liabilities-	
Accounts payable	\$ -
Total Current Liabilities	<u>\$ -</u>
Net Assets-	
Without donor restrictions	\$ 2,530
With donor restrictions	-
Total Net Assets	<u>\$ 2,530</u>
Total Liabilities and Net Assets	<u>\$ 2,530</u>

Helping Our Neighbors with Options for Rides Foundation
Statement of Activities
For the Year Ended March 31, 2023

<u>Revenue and support</u>	<u>Without Donor Restrictions</u>	<u>With Donor Restrictions</u>	<u>Totals</u>
Contributions	\$ -	\$ -	\$ -
In-kind contributions	-	-	-
Total revenue and support	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Net assets released from restrictions	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>Expenses</u>			
Program services	\$ -	\$ -	\$ -
Accounts payable			
Management and general	-	-	-
Total expenses	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Changes in net assets	\$ -	\$ -	\$ -
Net assets, beginning of year	2,530	-	2,530
Net assets, end of year	<u><u>\$ 2,530</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 2,530</u></u>

Revenues –

HONOR Foundation derives revenue primarily from funds donated by third-party individuals and organizations. During the 2023 fiscal year, HONOR Foundation had no such revenues.

Expenses –

HONOR Foundation incurs expenses to provide transportation service, raise funds from donors, and manage the organization. During the 2023 fiscal year, HONOR Foundation had no such expenses.



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	June 22, 2023
Presenter:	Scott Adair
Subject:	Resolution Amending RGRTA 19-2023 Authorizing the Disposal of Assets
Background:	<p>The Authority needs to amend RGRTA 19-2023 for the disposal of five (5) Access buses.</p> <p>The Authority has determined that the items included in Attachment A have reached the end of their service life and are eligible for disposal.</p>
Financial Impact:	The Authority expects minimal revenue from the disposal of the assets.
Recommendation:	That the Chief Executive Officer or his designee be granted authority to dispose of items listed in Attachment A to the resolution in accordance with the Authority's Surplus Property Disposition Policy and Procedures.

Our Promise: RTS makes it easy to enjoy your journey.



Resolution: RGRTA 27-2023

RESOLUTION AMENDING RGRTA 19-2023 AUTHORIZING THE DISPOSAL OF ASSETS

WHEREAS, the Rochester Genesee Regional Transportation Authority (the “Authority”) periodically retires assets after they reach the end of their anticipated service life, become obsolete, or are no longer suitable or necessary for the provision of public transportation services by the Authority; and

WHEREAS, the Authority has determined that the items included in Attachment A have reached the end of their service life and are eligible for disposal.

NOW, THEREFORE, BE IT RESOLVED, that RGRTA 19-2023 is amended to reflect that the assets listed in Attachment A are declared to be surplus and shall therefore be disposed of in accordance with the Authority’s Surplus Property Disposition Policy and Procedures; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee is hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as may be deemed necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolution.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Quarterly Meeting of the Rochester Genesee Regional Transportation Authority, which was held on June 22, 2023 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: June 22, 2023
Rochester, New York

ATTACHMENT A

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Revenue Vehicles

Year	Subsidiary	Bus #	Manufacturer	Vin#
2016	RTS Access	11601	Ford	1FDEE3FL1GDC31983
2016	RTS Access	11603	Ford	1FDEE3FL5GDC31985
2016	RTS Access	11610	Ford	1FDEE3FL2GDC31992
2016	RTS Access	11611	Ford	1FDEE3FL4GDC31993
2016	RTS Access	11614	Ford	1FDEE3FLXGDC31996



2023 STANDING CALENDAR

Document Date: 5/09/23 Calendar is subject to revisions/additions

MEETING INFORMATION	DATE	TIME
RGRTA Regular Board Meeting	Thursday, January 5, 2023	CANCELLED
RGRTA Compensation Committee Meeting	Thursday, February 2, 2023	10:30AM - 11:30AM
RGRTA Quarterly Board Meeting	Thursday, February 2, 2023	Noon - 2:00PM
RGRTA Regular Board Meeting	Thursday, March 16, 2023	Noon - 2:00PM
RGRTA Compensation Committee Meeting	March 2023	CANCELLED
RGRTA Finance/Investment Committee Meeting	Thursday, April 6, 2023	10:30AM - 11:30AM
RGRTA Regular Board Meeting	Thursday, April 6, 2023	Noon - 2:00PM
RGRTA Governance Committee Meeting	Thursday, May 4, 2023	10:30AM - 11:30AM
RGRTA Quarterly Board Meeting	Thursday, May 4, 2023	Noon - 2:00PM
RGRTA Audit/Finance Committee Meeting	Thursday, June 22, 2023	10:00AM – 11:30AM
RGRTA Regular Board Meeting	Thursday, June 22, 2023	Noon - 1:30PM
RGRTA Governance Committee Meeting	Thursday, August 3, 2023	10:30AM – 11:30AM
RGRTA Quarterly Board Meeting	Thursday, August 3, 2023	Noon - 1:30PM
RGRTA Annual Meeting	Thursday, August 3, 2023	1:30PM - 2:00PM
RGRTA Governance Committee Meeting	Thursday, September 7, 2023	10:30AM – 11:30AM
RGRTA Regular Board Meeting	Thursday, September 7, 2023	Noon - 2:00PM
RGRTA Regular Board Meeting	Thursday, October 5, 2023	Noon - 2:00PM
RGRTA Quarterly Board Meeting	Thursday, November 2, 2023	Noon – 2:00PM
RGRTA Annual Governance Training	November 2023	
RGRTA Audit Committee Meeting	Thursday, December 7, 2023	10:30AM - 11:30AM
RGRTA Regular Board Meeting	Thursday, December 7, 2023	Noon - 2:00PM

Location Key:

All Meetings to be held at RGRTA: 1372 E. Main Street, Board Room and Virtually unless otherwise specified.