

**MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF COMMISSIONERS OF  
ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY  
AND ITS SUBSIDIARIES  
March 16, 2023**

**A. Roll Call and Determination of Quorum**

The meeting was called to order at 12:00PM by Chairman Donald Jeffries who determined that a quorum was present in person. Commissioners Bird, McDonald and Rice attended via Zoom.

**Present on Roll Call:**

|  |                      |   |                |
|--|----------------------|---|----------------|
| ➤ County of Monroe                     | Don Jeffries         | = | 5 votes        |
| County of Monroe                       | Terrence Rice        | = | 5 votes        |
| ➤ County of Monroe                     | Judith Ahlfeld Seil  | = | 5 votes        |
| City of Rochester                      | William Ansbro       | = | 2 votes        |
| City of Rochester                      | Jerdine Johnson      | = | 2 votes        |
| City of Rochester                      | William McDonald     | = | 2 votes        |
| ➤ County of Genesee                    | Laurie Oltramari     | = | 2 votes        |
| ➤ County of Livingston                 | Susanne Carlock      | = | 2 votes        |
| ➤ County of Ontario                    | Brian H. Young       | = | 3 votes        |
| ➤ County of Orleans                    | James R. Bensley     | = | 1 vote         |
| ➤ County of Seneca                     | Edward W. White      | = | 1 vote         |
| ➤ County of Wayne                      | Michael P. Jankowski | = | 3 votes        |
| ➤ County of Wyoming                    | Rich Kosmerl         | = | 1 vote         |
| Amalgamated Transit Union              | Jacques Chapman      | = | 0 votes        |
| Transit Dependent/Disability Community | Heather Bird         | = | <u>0 votes</u> |

|                                |           |
|--------------------------------|-----------|
| <b>Total Votes Possible</b>    | <b>34</b> |
| <b>Total Votes Present</b>     | <b>23</b> |
| <b>Votes Needed for Quorum</b> | <b>18</b> |

**Others Present:**

Scott Adair, Chief Financial Officer  
Tracy Archie, Executive VP of Diversity, Equity, and Inclusion  
Julie Boasi, Director of Service Planning  
Ken Boasi, Director of Regional Operations  
Tom Brede, Public Information Officer  
Julian Carey, Technical Support Administrator  
Jay Corey, Director of Service Delivery  
Daniel DeLaus, General Counsel  
Christopher Dobson, VP of Transportation Services  
Caitlin Farley, Manager of Benefits  
Amy Gould, Chief People Officer  
Tamarus Jeffries, Director of Maintenance

Rusty Korth, VP of Zero-Emission Strategies  
Chris Mahood, Director of Information Technology  
Jamie Mott, Director of Paratransit Services  
Sharon Muir-Eddy, Director of Budget  
Kelly Parisi, Executive Assistant to the CEO  
Alberto Pina, Manager of Transit Center Operations  
Samantha Reynolds, Road Supervisor  
James Stack, Executive Director, GTCS  
Miguel Velázquez, Chief Executive Officer

## **B. Adoption of the Agenda**

On motion of Commissioner Oltamari, seconded by Commissioner Kosmerl, the Agenda was unanimously adopted.

## **C. Approval of Minutes**

On motion of Commissioner Young, seconded by Commissioner Bensley, the following minutes were unanimously approved.

- RGRTA Compensation Committee Meeting Minutes of February 2, 2023
- RGRTA Quarterly Board Meeting Minutes of February 2, 2023

## **D. CEO Report**

Miguel Velázquez, Chief Executive Officer, presented the CEO Report which included a presentation by Scott Adair, Chief Financial Officer on the Financial Report (The power point presentations are attached to these Minutes).

### **Questions/Comments on the Financial Report:**

- *Commissioner Jankowski asked when we will be recognizing the rest of the revenues. Scott Adair, CFO stated that over the next two months we will recognize those numbers. The biggest increase will be in the locally generated area as this includes our use of Available Unrestricted Net Assets, and we will not know that final number until the end of the fiscal year.*

On motion of Commissioner Seil, seconded by Commissioner Oltramari, the CEO Report was accepted by unanimous vote.

## **E. Proposed Resolutions**

### **Resolution for the Adoption of the 2023-26 Comprehensive Strategic Plan and 2023-24 Financial Plan for RGRTA and Its Subsidiary Companies, RGRTA 4-2023**

- *Chairman Jeffries thanked Miguel Velazquez, CEO for all the hard work that went into the Comprehensive Strategic Plan.*

- *Commissioner McDonald asked if there is a plan to reinstate frequent service routes. Miguel Velazquez, CEO stated that yes, we did not add it on an initiative, but it is in the plan to restore frequent service. We think by September we will have enough staff to reinstate one or two frequent service routes.*
- *Commissioner Jankowski stated that for the next Comprehensive Plan if we could start focusing on ridership since it did decline since COVID.*
- *Commissioner Jankowski asked if we are in fact putting the electric bus program on hold indefinitely to focus on hydrogen fuel cell buses. Miguel Velazquez, CEO stated that is correct we are pivoting to hydrogen fuel cell buses given what we have learned since October of 2020 with the battery electric buses. Commissioner Jankowski also asked about the study from AMPED and who they are. Rusty Korth, VP of Zero-Emission Strategies stated that they are a local group that is looking at electric buses and we have communicated to them about our challenges with electric buses.*
- *Commissioner Carlock asked when the study was conducted with AMPED. Miguel Velazquez stated Fall of 2021.*
- *Commissioner Carlock asked if we always had a balanced budget without stimulus funds. Scott Adair, CFO stated that State Operating Aid is our largest revenue source and Bill Carpenter and Miguel Velazquez do a great job of making sure we get our “Fair Share” of State Operating Aid. We have used more Federal funds then we would like, but with more State Operating Aid that can help us with that. We have always projected a deficit in the out years. The deficit projection is if we did nothing, meaning not advocating for more State, Federal funding or challenged our expenses.*
- *Commissioner Rice asked what the Assembly One House budget is for transit? Scott Adair, CFO stated that the Governor’s Budget has 7%, Senate One House is 20% and the Assembly One House is 26%.*

Resolution RGRTA 4-2023 was moved on motion of Commissioner Seil, seconded by Commissioner Oltramari, the aforementioned Resolution, a copy of which is attached to these minutes, was unanimously approved.

#### **F. Consent Resolutions**

##### **Resolution Amending Resolution RGRTA 46-2022 Endorsing the FFY 2023 Program of Projects for the Urbanized Area and Authorizing the Filing of Applications for Capital Assistance with the United States Department of Transportation and New York State Department of Transportation RGRTA 5-2023**

##### **Resolution Authorizing the Purchase of up to Twenty (20) 40’ Heavy-Duty, Low Floor, Diesel-Powered Buses, RGRTA 6-2023**

- *Commissioner McDonald asked what the cost of the buses were back in 2018. Scott Adair, CFO stated that they were approximately \$500,000.*

##### **Resolution Ratifying the Recommendations of the Compensation Committee, RGRTA 7-2023**

**Resolution Authorizing a Collective Bargaining Agreement between RTS Seneca and the  
Amalgamated Transit Union, Local 282, RGRTA 8-2023**

- *Miguel Velazquez, CEO stated that there is a clerical error on the attachment, and it should be 6.75% wage increase instead of \$6.75.*

Resolutions RGRTA 5-2023 through RGRTA 8-2023 were moved on motion of Commissioner Oltramari, seconded by Commissioner Seil, the aforementioned Resolutions, copies of which are attached to these minutes, were unanimously approved.

**G. Calendar**

Miguel Velazquez, CEO stated that the next meeting is scheduled for April 6, 2023.

**H. Adjournment**

On motion of Commissioner Bensley, seconded by Commissioner Oltramari the Regular Board Meeting was adjourned at 1:03PM.

Respectfully submitted,

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Jerdine Johnson, Secretary  
Posted Date: March 30, 2023

# CEO Report

*Presented by: Miguel Velázquez, CEO*



# Chief Executive Officer Report

- Financial Report
- Comprehensive Plan Initiatives Update
- RTS Way – Employee Recognition
- Other Updates

# Financial Report

*Presented by: Scott Adair, CFO*



# Financial Report

- **Changes since last projection:**
  - Mortgage Recording Tax continues to outpace our budget
  - Fringe benefit costs in the area of Health Insurance continue to trend in a positive direction
- **Items we continue to watch:**
  - Farebox revenue continues to trend positive
  - Interest earnings has improved in the current interest rate environment
  - Fuel expense represents the cost, only. The swap transaction is not reflected in the cost of fuel.



# Financial Report

| RGRTA - Consolidated Budget Status Report (000's) - FY 2022-2023 |                           |                           |                                |                            |
|--|---------------------------|---------------------------|--------------------------------|----------------------------|
| 1/31/2023  |                           |                           |                                |                            |
|  |                           |                           |                                |                            |
| <u>Revenues</u>  | <u>Budget<br/>2022-23</u> | <u>FYTD<br/>1/31/2023</u> | <u>Projected<br/>3/31/2023</u> | <u>Budget<br/>Variance</u> |
| Total Locally Generated  | \$ 36,894                 | \$ 17,577                 | \$ 36,894                      | \$ -                       |
| Total Government Subsidies                                       | \$ 71,831                 | \$ 59,126                 | \$ 73,204                      | \$ 1,373                   |
| Mortgage Tax   | \$ 11,846                 | \$ 12,448                 | \$ 13,596                      | \$ 1,750                   |
| Grand Total Revenue  | \$ 120,571                | \$ 89,150                 | \$ 123,694                     | \$ 3,123                   |
|  |                           |                           |                                |                            |
| <u>Expenses</u>  |                           |                           |                                |                            |
| Personnel  |                           |                           |                                |                            |
| Salary & Wages   | \$ 58,586                 | \$ 45,932                 | \$ 57,437                      | \$ 1,148                   |
| Fringe Benefits  | \$ 28,856                 | \$ 18,139                 | \$ 28,280                      | \$ 577                     |
| Total Personnel  | \$ 87,442                 | \$ 64,071                 | \$ 85,717                      | \$ 1,725                   |
| Non-Personnel  |                           |                           |                                |                            |
| Services   | \$ 10,695                 | \$ 7,128                  | \$ 10,695                      | \$ -                       |
| Fuel/Lubricants  | \$ 6,706                  | \$ 6,238                  | \$ 6,706                       | \$ -                       |
| Parts  | \$ 4,499                  | \$ 3,424                  | \$ 4,499                       | \$ -                       |
| Other  | \$ 11,231                 | \$ 8,681                  | \$ 11,231                      | \$ -                       |
| Total Non-Personnel  | \$ 33,130                 | \$ 25,471                 | \$ 33,130                      | \$ -                       |
| Grand Total Expenses   | \$ 120,571                | \$ 89,542                 | \$ 118,847                     | \$ 1,725                   |
|  |                           |                           |                                |                            |
| Net Income/Deficit From Operations & Subsidies                   | \$ -                      | \$ (392)                  | \$ 4,847                       | \$ 4,847                   |

# Chief Executive Officer Report

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# Comprehensive Plan Initiatives Update

## 26 Initiatives

- 15 On schedule/completed
- 11 Behind schedule

| PILLAR: ENGAGE EMPLOYEES ON THE RTS WAY   |  |
|---|--|
| Implement new HRIS system to improve access and ease of use for employees   |  |
| Nurture an inclusive culture of employee total wellbeing to develop and retain high performing individuals and teams                          |  |
| Increase communication technology to improve engagement and access to information at RTS Access and the Regional properties.                  |  |
| Enhance the holistic employee well-being program and continue educating employees to be well-informed health care consumers                   |  |
| PILLAR: ENSURE FINANCIAL SUSTAINABILITY   |  |
| Ensure cost containment of health insurance through monitoring and analysis of claims   |  |
| Continuous review of our long-term capital funding needs  |  |
| Design and build a new facility for RTS Access  |  |
| Build a new facility for RTS Wyoming  |  |
| Design and build a new facility for RTS Seneca  |  |
| Identify a site for a new facility for RTS Genesee  |  |
| Identify a site for a new facility for RTS Wayne  |  |
| PILLAR: ENHANCE THE CUSTOMER EXPERIENCE & DELIVER SAFE, QUALITY SERVICE   |  |
| Work with HOPR to expand Bike Share program in the RTS service area   |  |
| Increase the number of electric buses in the RTS fleet to 20  |  |
| Conduct study to evaluate feasibility of a local circulator route in rural villages and cities  |  |
| Conduct study on the need for and feasibility of on-demand service in the regional counties   |  |
| CAD/AVL Replacement and Implementation of Contactless Fares for RTS Access  |  |
| Coordinate with community retail outlets to facilitate increased opportunity for customers to purchase transit fares                          |  |
| Continue efforts to keep employees and customers safe during the COVID-19 pandemic  |  |
| PILLAR: PROVIDE INNOVATIVE TRANSPORTATION   |  |
| Construction of Hylan Drive Connection Hub  |  |
| Construction of New Connection Hub Near Irondequoit Plaza   |  |
| Replace RTS On Demand software to improve operational efficiencies and the customer experience  |  |
| PILLAR: DEMONSTRATE CLIMATE LEADERSHIP  |  |
| Update Zero Emission Master Plan for RTS infrastructure needs to meet the New York State goal of having a 25% zero-emission bus fleet by 2025 |  |
| Conduct study of on-route charging of electric buses.   |  |
| Design and build a new charging depot for electric buses to help us meet New York's goal of having a zero-emission bus fleet by 2035          |  |
| FTA climate action and sustainability plan  |  |
| PILLAR: MAXIMIZE COMMUNITY IMPACT AND VALUE   |  |
| Develop and implement new strategy to strengthen partnerships with community organizations  |  |

# Comprehensive Plan Initiatives Update

## 1. Design and Build a new Facility for RTS Access

- 30% design is complete
- Environmental review is underway
- Information session scheduled (Title VI)

## 2. Construction of Hylan Drive Connection Hub

- Award construction contract at April Board Meeting
- Construction to start in Late Spring 2023
- Construction complete Fall 2023

# Chief Executive Officer Report

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- Other Updates



# RTS Way Recognition

## Great Job!



**Chandra A.** RTS Customer Service Representative

**Robert A.** RTS Small Vehicle Operator

**Jason B.** RTS Manager of Technical Systems Support

**Dartaniel B.** RTS Bus Operator

**Derek B.** RTS Bus Operator

**Julian C.** RTS Technical Support Administrator

**Mark C.** RTS Senior Project Manager

**Johnny C.** RTS Bus Operator

**Angela D.** RTS Small Vehicle Operator

**Tina D.** RTS Small Vehicle Operator

**Francis D.** RTS Ontario Bus Operator

**Caitlin F.** RTS Manager of Benefits

**Eldon F.** RTS Orleans Bus Operator

**Justin F.** RTS Manager of Purchasing & Project Management

**Hector F.** RTS Bus Operator

**Brian F.** RTS Senior Accountant

**Demetruis G.** RTS Small Vehicle Bus Operator

**Kelly G.** RTS Manager of Recruitment

**Matt H.** RTS Transit Software Specialist

**Jerome H.** RTS Customer Service Representative

**Dawayne H.** RTS Small Vehicle Operator

**Brandon H.** RTS Cyber Security Administrator

**Shanta H.** RTS Bus Operator

**Sharian J.** RTS Customer Service Representative

**Ranjana K.** RTS Supervisor of Payroll

**E.J. K.** RTS Access Bus Operator

**Shannon L.** RTS Transportation Planner II

**Chris M.** RTS Director of Information Technology

**Marvin M.** RTS Transit Systems Engineer

**Kimberly M.** RTS Customer Service Representative

**Sara M.** RTS Policies, Procedures, Technical Documents Manager

**Paul M.** RTS Small Vehicle Operator

**Andrea N.** RTS Payroll Specialist

**Dominick Q.** RTS Access Bus Operator

**Manny R.** RTS Human Resource Generalist

**LaTonya R.** RTS Secretary of Transportation

**Enio R.** RTS Access Bus Operator

**Levie S.** RTS Bus Operator

**Adam S.** RTS Business Analyst II

**Justin T.** RTS Access Bus Operator

**Tony T.** RTS Access Bus Operator

**Norm T.** RTS Wyoming Bus Operator

**Brian T.** RTS Road Supervisor

**Rozann V.** RTS Leave Administrator

**Valerie W.** RTS Small Vehicle Operator

**Darlene W.** RTS Access Bus Operator

**Diane W.** RTS Access Bus Operator

**Kathy W.** RTS Human Resource Generalist

**Laurie W.** RTS Executive Assistant

**John W.** RTS Access Bus Operator

# Employee Recognition

I would like to recognize the RTS Livingston Team as a whole. Existing staff has covered shifts to make up for vacancies. This Team has banded together, both Operators and Transportation Specialists, to keep RTS Livingston “rolling”. We haven’t missed a beat (passenger).

I thank them all daily for going the extra miles!

- Kelly Fitzpatrick

*Manager of Regionals, Livingston & Wyoming*



# Employee Recognition

Caitlin Farley took the initiative to learn the BusHive program which stores all of the DMV 19-A medical information that we are required to comply with for all bus operators. She learned how to use the system including creating automatic reports to allow us to ensure compliance deadlines are met in a much more efficient manner. Caitlin has also learned all of the rules and regulations around 19-A medical guidelines to ensure that our operators are safe and healthy.

Caitlin has demonstrated many of our RTS Way Values including Agility & Innovation, Performance Focused and of course operating with Integrity. Caitlin's knowledge and skills support the RTS Way and our Occupational Health Team each and every day.

- Renee Elwood

*Director of Engagement & Well-Being*



Caitlin Farley  
Benefits Manager

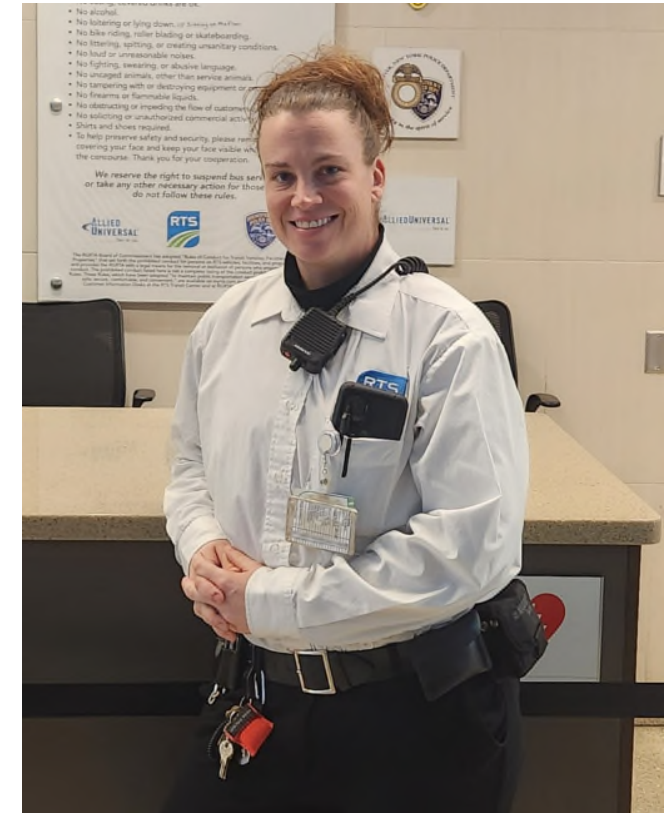


# Employee Recognition

On February 17th Road Supervisors within the Transit Center were dispatched to a customer that was having a medical event. Upon assessing the situation, it was determined that life saving measures would be necessary. Transit Center staff immediately called 911 to start emergency personnel response while Road Supervisor Samantha (Sam) Reynolds retrieved the emergency equipment within the Transit Center. Relying on training in CPR and AED use that she received voluntarily, Sam began these life saving measures until emergency personnel arrived to take over. As a result of Sam's actions, this individual was transported from the Transit Center alert and breathing on their own.

Thank you, Sam, for saving this person's life. You are a true hero!

- Chris Dobson  
*Vice President of Transportation Services*



Samantha (Sam) Reynolds  
Transit Center Supervisor

# Personnel News



**Tracy Archie**

Chief Diversity, Equity & Inclusion Officer  
Starting April 1, 2023



**Chris Dobson**

Chief Operating Officer  
Starting April 1, 2023

# Chief Executive Officer Report

- Financial Report
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# Other Updates

- Orleans County tour for Congressman Morelle and Orleans County officials.
- Press conference at the Transit Center with Assemblymembers Lunsford & Rivera on transit-dependent board member bill.
- In-person and virtual customer open house.
- Continued efforts on NYS budget advocacy.
- Case study on 'RTS zero-emission fleet transition' released by AMPED.

# CEO Report

*Questions?*

## **Resolution: RGRTA 4-2023**

### **ADOPTION OF THE 2023-26 COMPREHENSIVE STRATEGIC PLAN AND 2023-24 FINANCIAL PLAN FOR RGRTA AND ITS SUBSIDIARY COMPANIES**

WHEREAS, on March 16, Miguel Velázquez, Chief Executive Officer, submitted to the Board of Commissioners (hereinafter the "Board") the proposed 2023-26 Comprehensive Strategic Plan for the Rochester Genesee Regional Transportation containing the proposed Strategic Plan, Operating Initiatives, Financial Plan and Performance Measurements for RGRTA and its subsidiary companies for the fiscal year ending March 31, 2024; and

WHEREAS, Board members have had sufficient opportunities to review the document, ask questions, and obtain additional information, as they deem appropriate; and

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby approves the proposed 2023-26 Comprehensive Strategic Plan. The Comprehensive Strategic Plan contains the Strategic Plan, Operating Initiatives, Financial Plan and Performance Measurements for fiscal year 2023-24; for RGRTA and its subsidiary companies; and further authorizes that the Capital Reserve fund receive up to Three Million Three Hundred Fifty Four Thousand and Three Hundred Ninety Five Dollars (\$3,354,395); said funds to be transferred from (1) the total consolidated budgeted depreciation expense for fiscal year 2023-24 of Three Million Twelve Thousand and Seven Hundred Dollars (\$3,012,700) and (2) the total debt service payment for the RTS Transit Center internal borrowing in the amount of Three Hundred Forty One Thousand Six Hundred Ninety Five Dollars (\$341,695).

### **CERTIFICATION**

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on March 16, 2023 and that the Resolution is still in full force and effect.



Donald Jeffries, Chairman

Date: March 16, 2023  
Rochester, New York



# **Resolution for the Adoption of the 2023-26 Comprehensive Strategic Plan and 2023-24 Financial Plan for RGRTA and Its Subsidiary Companies**

## **RGRTA 4-2023**

*Presented by Miguel Velázquez, Chief Executive Officer  
Scott Adair, Chief Financial Officer*



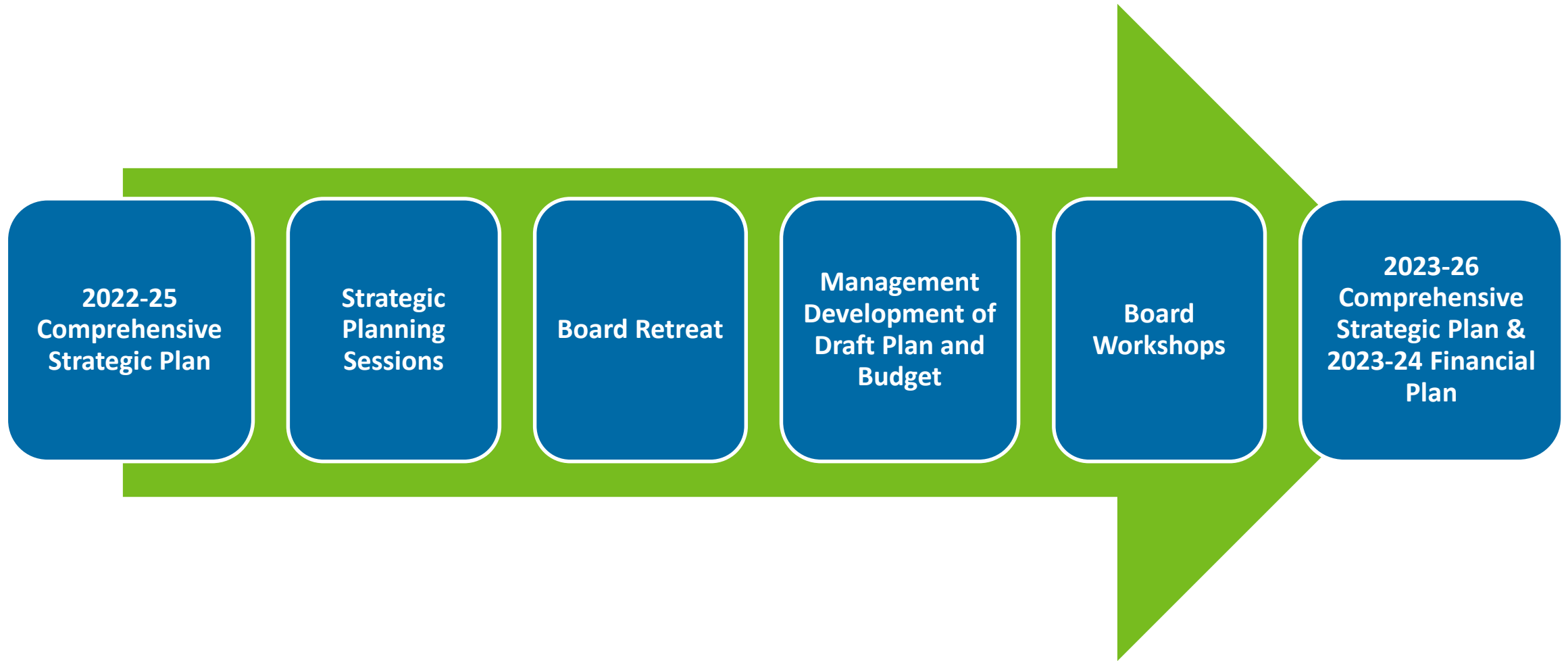
# Comprehensive Plan Overview

2023 - 2026





# Comprehensive Plan Development

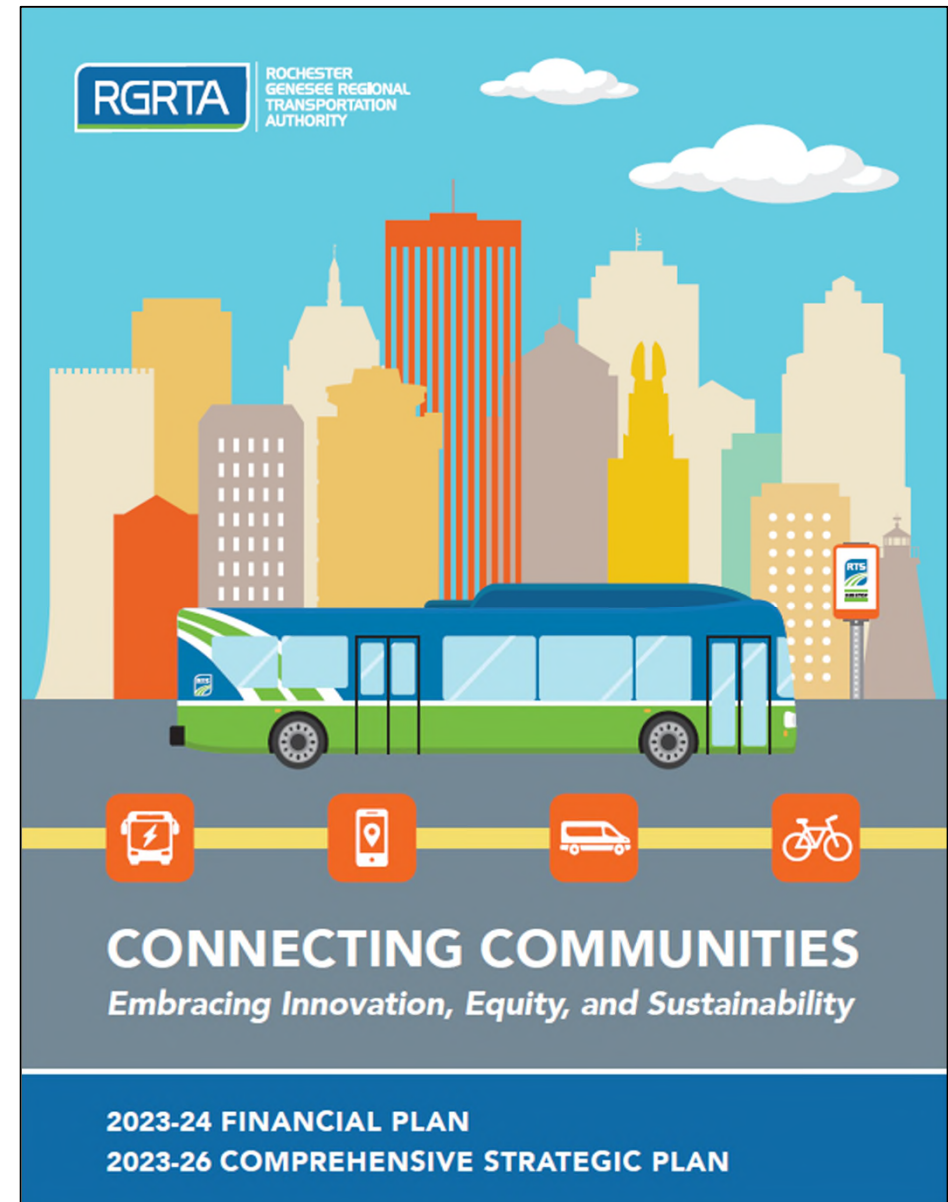


# Theme

## Connecting Communities:

*Embracing Innovation,  
Equity, and Sustainability*

- Represents our current state and focus on continued growth



# Intent, Mission, Values

## Our Intent

- We are an innovative transportation provider and climate leader in our industry.

## Our Mission

- We provide vital, safe, and sustainable transportation services that connect the community and promote a better quality of life.

## Our Values

- Integrity
- Respect
- Diversity, Equity, and Inclusion - *Updated*
- Engagement & Collaboration
- Agility & Innovation
- Performance Focus



# Our Core Service:

**Safe, frequent, reliable, connected public transit  
\$1 fare through FY 2023-24**

## Base Strategy:

**We are Customer Focused in every market we serve and are reimagining public transit based on their input.**

### Focused on:

- Ensuring transit is safe for employees and customers
- Fixed routes where there is Density, Diversity and Design
- Adding mobility options to help improve access, e.g., ODS
- Paratransit service that ensures continuation of service
- Implement technologies that improve the customer experience, e.g., RTS Go Cards

# Plan Assumptions

- **Funding Trends**
  - Federal funding used to support Preventive Maintenance costs
  - State Operating Aid remains flat
  - Lower Mortgage Recording Tax - expected to return to more normal levels
- **Demographics & Population Trends**
- **Business, Higher Education & Employment Trends**
- **Workforce Attrition and Hiring Forecast**
- **RCSD service level remains unchanged**

# Plan Highlights

- **This plan is consistent with the Board's agreement to:**
  - Ensure a smooth transition
  - Successfully deliver on current initiatives
- **Initiatives focused on 4 key strategic areas**
- **TOPS scorecard aligned with post-COVID trends**
- **Continued focus on employee wellbeing and DEI efforts**
- **Transition to zero-emission vehicles**
- **Understand financial realities**

# Operating Plan & Initiatives

# Key Strategies





# Financial Sustainability

**We manage our finances to be  
successful for the near  
and long-term**

# Tactics: Financial Sustainability

## **NEW: Analyze Cost of Different Zero-Emission Vehicle Types:**

- Will help inform the development of future budgets.

## **NEW: Establish System-Wide 15-Year Strategic Plan for RTS Facilities:**

- Review and prioritize future needs.

## **Capital Funding:**

- Continuous review of our long-term capital funding needs.

## **New Facilities (*funding dependent*):**

- Design and build a new facility for RTS Access
- Regional Facilities:
  - RTS Wyoming: build new facility
  - RTS Seneca: build new facility
  - RTS Genesee: design new facility
  - RTS Wayne: identify site for new facility
  - RTS Ontario: design and build new bus storage facility
- Connection Hubs:
  - Build Hylan Dr. hub
  - Secure property and begin construction on Irondequoit Plaza hub

# Engage Employees on the RTS Way

**Engaged employees enthusiastically embrace our mission and feel empowered to go above and beyond while serving our customers.**

# Tactics: Engage Employees on the RTS Way

## **NEW: RTS Way Program Refresh:**

- Reflect changes and current workforce realities.

## **NEW: Address Barriers to Diversity, Equity and Inclusion (DEI):**

- Conduct DEI climate assessment, develop strategy to broaden access to talent, implement action plans to increase inclusion and EEO compliance.

## **NEW: Implement Updated Safety Plan:**

- Develop and implement employee education and training, conduct annual review and update of plan.

## **Implement New HCM System:**

- Continue implementation of new Human Capital Management system (formerly known as HRIS) to improve access and ease of use for employees.

## **Continued Leadership Training:**

- Investment in leadership training opportunities to managers and supervisors.

# Enhance the Customer Experience & Deliver Safe, Quality Service

**We actively engage with our customers to identify ways to improve their experience, and then design and deliver reliable, cost-effective products consistent with our brand promise.**

# Tactics: Enhance the Customer Experience & Deliver Safe, Quality Service

## **NEW:** Origin and Destination Study:

- Refine RTS Connect routes and RTS On Demand zones.

## Study of Rural Circulator:

- Evaluate study recommendations.

## Study of Regional On Demand Service:

- Study feasibility of on demand service in regional counties.

## RTS Access Contactless Fare Payment System:

- Replace the CAD/AVL system and implement contactless fares for RTS Access

# Demonstrate Climate Leadership

**We embrace our role as a climate leader and actively work with lawmakers and environmental leaders to make public transit a key partner in the community's efforts to combat climate change.**

# Tactics: Demonstrate Climate Leadership

## **New Zero-Emission Vehicle Facility:**

- Continue work on building design.

## **Hydrogen Fuel Cell Demonstration Project:**

- Purchase Hydrogen Fuel Cell buses, vans, and fueling station.

## **Update Zero-Emission Transition Plan:**

- Update our Zero-Emission master plan with information learned from studies, current experience and the hydrogen fuel demonstrations.



# Performance Measurement

# Performance Measurement

## Transit Organization Performance Scorecard (TOPS)

measures, monitors, & reports “critical to success” metrics

- **FPI: Financial Performance Index**
  - End of Year Net Income (Deficit)
- **CSI: Customer Service Index**
  - Net Promoter Score (NPS) and Customer Surveys
- **SPI: Service Performance Index**
  - On-Time Performance (OTP)
- **EEL: Employee Engagement Index**
  - Employee Engagement, Satisfaction

# TOPS Scorecard Approach

## Fiscal Year 2023-24:

- proposed adjustments:

- Customer Satisfaction Index (CSI):
  - RTS Monroe: New NPS goal of 35 for each quarter
- Service Performance Index (SPI):
  - RTS Monroe: New OTP goal of 91.5 for each quarter
  - RTS Livingston: New OTP goal of 97 for each quarter
  - On Demand ride fulfillment will be measured, not scored
- Employee Engagement Index (EEI):
  - New Engagement goal of 28 for quarters 2 and 4

# CSI: Two-Year NPS Trends

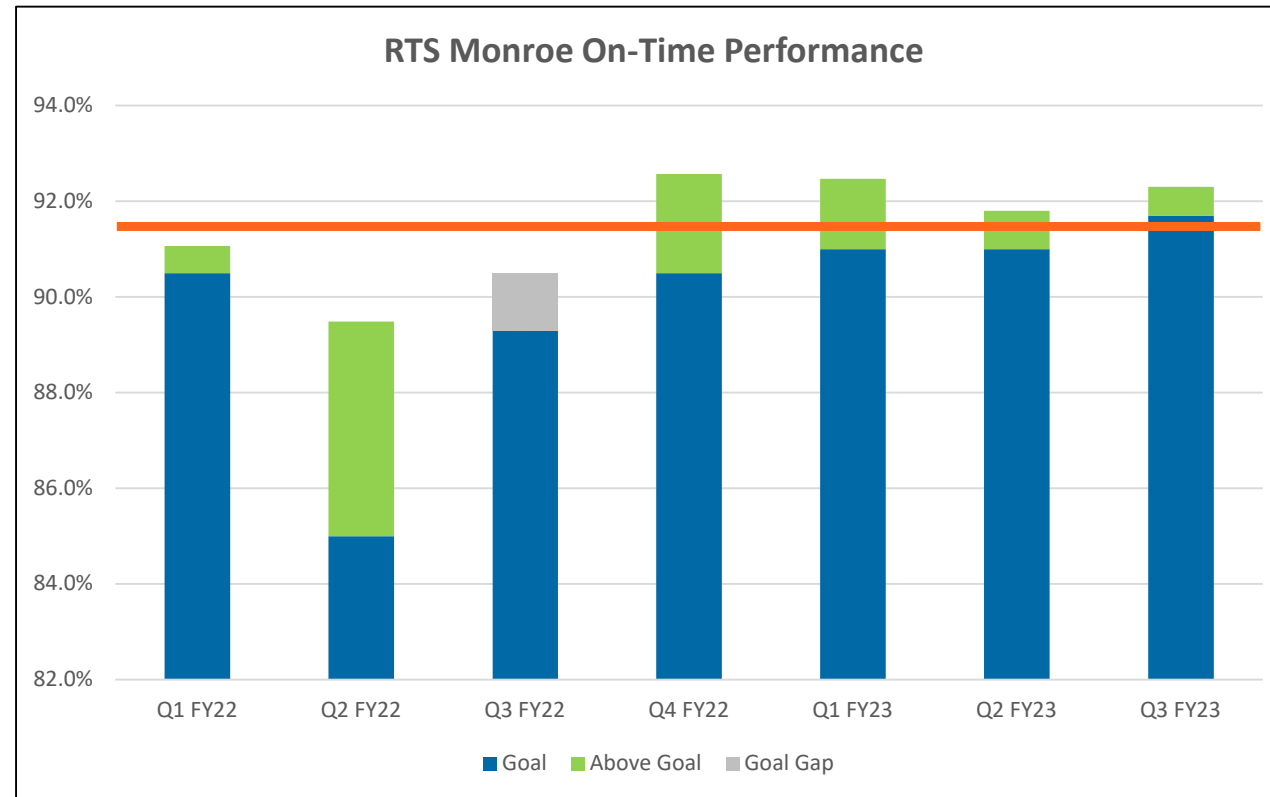
| Survey                 | Base        | Promoters<br>(9-10) | Passives<br>(7-8) | Detractors<br>(0-6) | No<br>response | Net<br>Promoter<br>Score |
|------------------------|-------------|---------------------|-------------------|---------------------|----------------|--------------------------|
| W 4 9                  | 528         | 52%                 | 31%               | 18%                 | *              | 34%                      |
| W 4 8                  | 511         | 57%                 | 24%               | 20%                 | *              | 37%                      |
| W 4 7                  | 529         | 54%                 | 27%               | 20%                 | *              | 34%                      |
| W46                    | 515         | 55%                 | 27%               | 18%                 | *              | 37%                      |
| W45                    | 520         | 52%                 | 26%               | 19%                 | *              | 33%                      |
| W44                    | 523         | 51%                 | 29%               | 20%                 | *              | 31%                      |
| W43                    | 512         | 55%                 | 25%               | 19%                 | 1%             | 36%                      |
| <b>Total<br/>43-49</b> | <b>4147</b> | <b>54%</b>          | <b>27%</b>        | <b>19%</b>          | <b>1%</b>      | <b>35.5%</b>             |

**2 Year  
Average**

**Current Goal: 33% (Q1-2), 38% (Q3-4)**

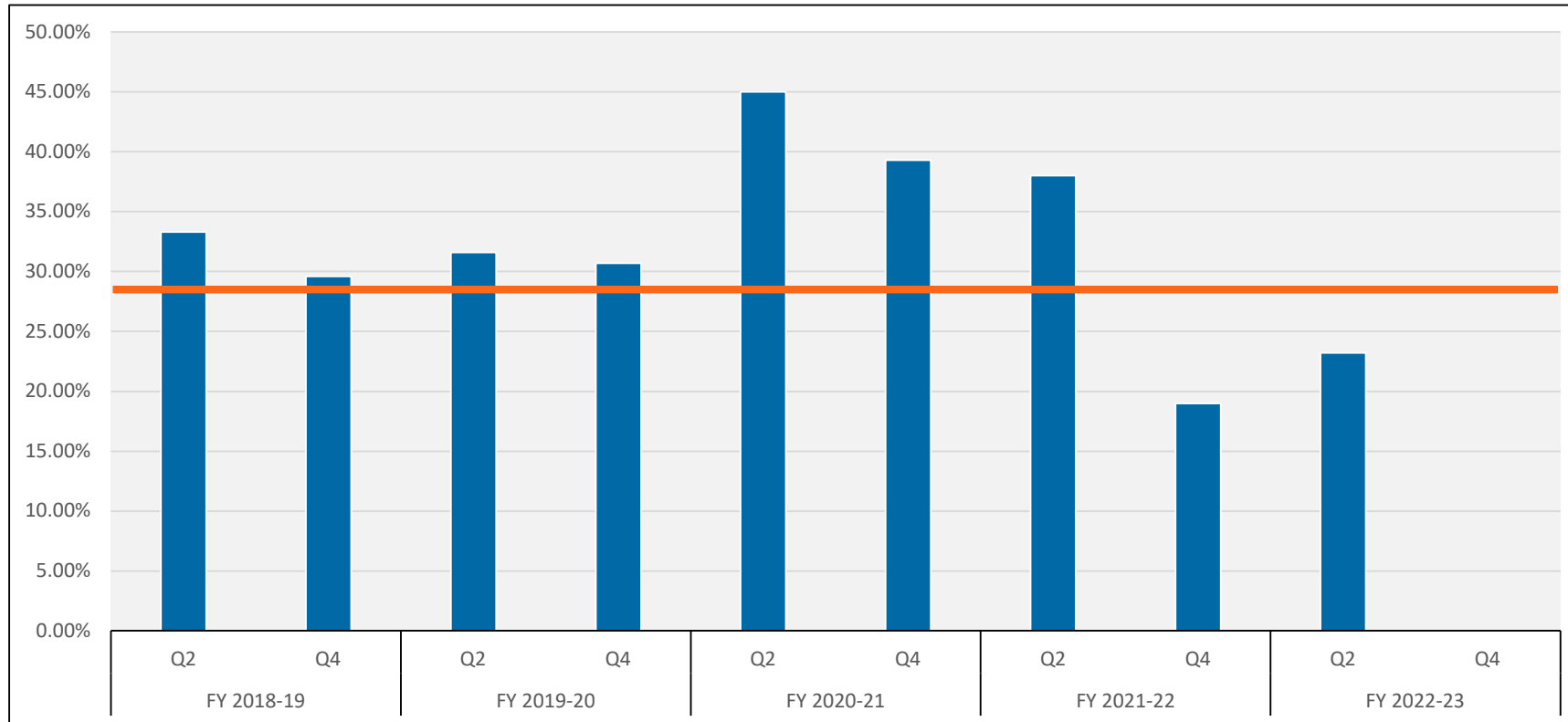
**Proposed Goal: 35%**

# SPI: Two-Year OTP Trends



**Proposed Goal: 91.5 for each quarter**

# EEl: Employee Engagement Trends



**Proposed Goal: 28%**

# TOPS 2023-24 Scorecard

| Key Results              | Success Indicators  | Q1 & Q3 Goal    | Q2 & Q4 Goal    |
|--------------------------|---|-----------------|-----------------|
| Financial Sustainability | End of Year Net Income  | 20              | 20              |
| Customer Satisfaction    | Net Promoter Score (RTS Monroe)<br>Customer Satisfaction (RTS Access & Regionals) | 40              | 30              |
| Service Quality          | On-Time Performance   | 40              | 40              |
| Employee Engagement      | Employee Engagement & Satisfaction  | --              | 10              |
|                          |   | <b>GOAL 100</b> | <b>GOAL 100</b> |

# TOPS Summary

**Proposed goal adjustments for CSI, SPI, EEI will realign metrics with recent trends and current realities.**

**RTS On Demand Ride Fulfillment will be measured but not scored.**



# 2023-24 Financial Plan

# 2023-2024 Financial Overview

## **Factors in preparing the Revenue-side of the Budget:**

- Our proposed Operating Budget has no increase to State Operating Aid (the Governor's proposed budget includes an increase of 7%);
- Continued use of Available Unrestricted Net Assets (AUNA) which grew with the Federal Stimulus funds

## **Factors in preparing the Expense-side of the Budget:**

- Inflation and supply-chain issues continue;
- RTS Monroe ATU Local 282 Contract currently expired;
- Utility rates continuing to increase.

# Operating Budget

| <i>Millions</i>                     | 2022-23        | 2023-24        | \$ Change    | % Change    |
|-------------------------------------|----------------|----------------|--------------|-------------|
| <b>REVENUES</b>                     |                |                |              |             |
| Locally Generated                   | \$36.9         | \$39.3*        | \$2.4        | 6.4%        |
| Governmental Subsidies              | \$71.8         | \$73.1         | \$1.3        | 1.8%        |
| Mortgage Recording Tax              | \$11.8         | \$12.1         | \$0.3        | 2.5%        |
| <b>TOTAL REVENUES</b>               | <b>\$120.6</b> | <b>\$124.5</b> | <b>\$4.0</b> | <b>3.3%</b> |
|                                     |                |                |              |             |
| <b>EXPENSES</b>                     |                |                |              |             |
| Personnel                           | \$87.5         | \$89.1         | \$1.7        | 1.9%        |
| Non-Personnel                       | \$33.1         | \$35.4         | \$2.3        | 6.9%        |
| <b>TOTAL EXPENSES</b>               | <b>\$120.6</b> | <b>\$124.5</b> | <b>\$4.0</b> | <b>3.3%</b> |
|                                     |                |                |              |             |
| <b>Net Income (Deficit)</b>         | <b>\$ --</b>   | <b>\$ --</b>   | <b>\$ --</b> |             |
| <b>Appropriated Working Capital</b> | <b>\$ --</b>   | <b>\$ --</b>   | <b>\$ --</b> |             |
| <b>Net Income (Deficit)</b>         | <b>\$ --</b>   | <b>\$ --</b>   | <b>\$ --</b> |             |

*\*Includes \$17.7M of AUNA*

# Multi-Year Budget

| <i>Millions</i>  | Projected<br>2022-23* | Budget<br>2023-24 | Projection<br>2024-25 | Projection<br>2025-26 | Projection<br>2026-27 |
|--|-----------------------|-------------------|-----------------------|-----------------------|-----------------------|
|  |                       |                   |                       |                       |                       |
| <b>TOTAL REVENUES</b>                                  | \$123.4               | \$124.5**         | \$96.9                | \$97.4                | \$97.9                |
|  |                       |                   |                       |                       |                       |
| <b>TOTAL EXPENSES</b>                                  | \$119.5               | \$124.5           | \$134.6               | \$145.7               | \$158.2               |
|  |                       |                   |                       |                       |                       |
| Net Income (Deficit)<br>From Operations &<br>Subsidies | \$ 3.9                | \$ -              | \$(37.7)              | \$(48.3)              | \$(60.3)              |
|  |                       |                   |                       |                       |                       |
| Estimated Available<br>Unrestricted Net<br>Assets EOY  | \$83.7                | \$66.0            | \$28.3                | \$(20.0)              | \$(80.3)              |

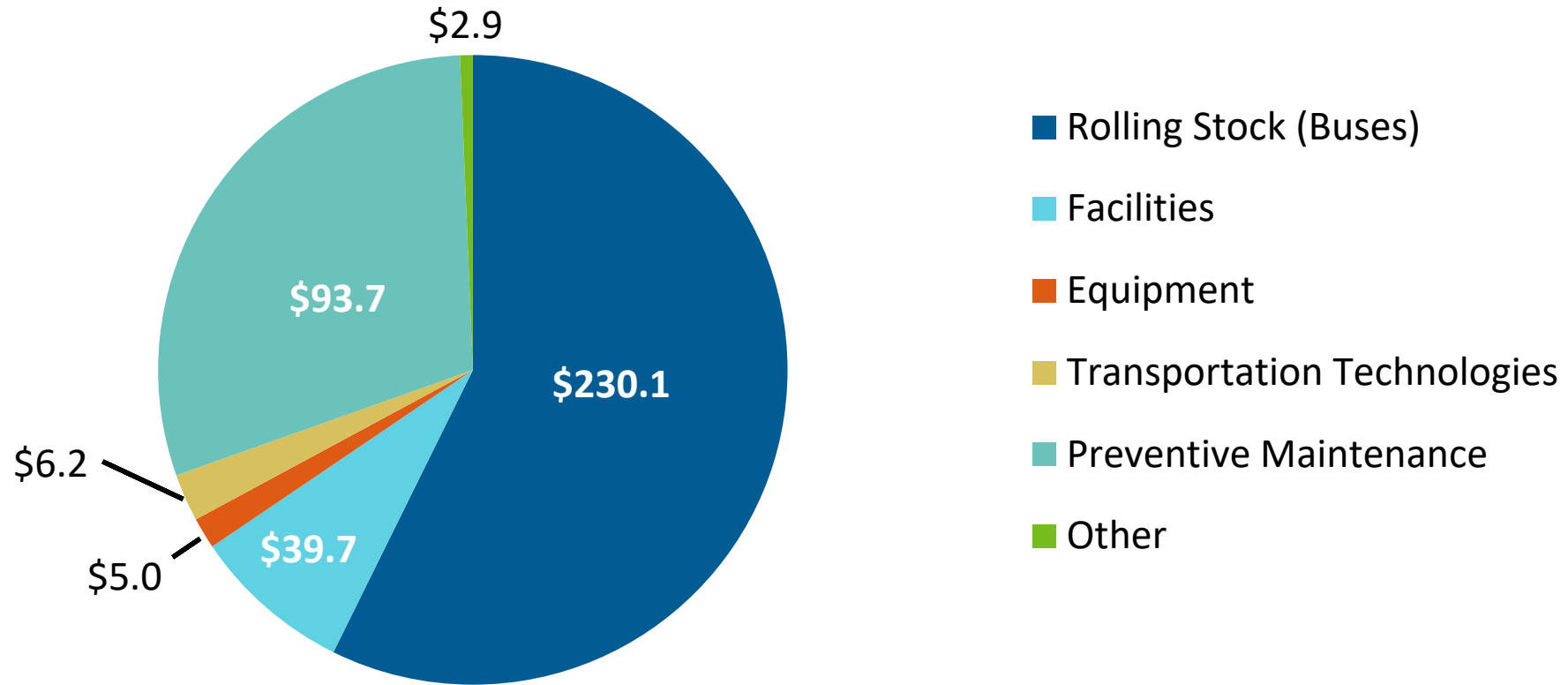
**Consolidated Projection FY 2024-25 to 2026-27**

\*As of December 31, 2022  
\*\* Includes \$17.7M of AUNA



# Ten Year Capital Improvement Plan

Use of Funds by Objects of Expense: \$377.6 Million



# Summary & Recommendation

# Comprehensive Plan Summary

- Leadership: ensure seamless transition and successful delivery of initiatives
- Customers / Stakeholders: reach out, listen and gather input
- Employees: focus on wellbeing and strengthen engagement
- DEI: conduct climate assessment and develop strategies
- System: monitor, make necessary adjustments, and measure performance
- Zero Emission: continue transition toward goals, learn and adjust plan
- Facilities: advance zero-emission, Access and Regional properties projects
- TOPS: align goals with trends
- Finances: responsibly manage for long term sustainability

# Recommendation

- That the Board of Commissioners approve the proposed 2023-26 Comprehensive Strategic Plan. The Comprehensive Strategic Plan contains the Strategic Plan, Operating Initiatives, Financial Plan and Performance Measurements for fiscal year 2023-24 for RGRTA and its subsidiary companies.





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GENESEE REGIONAL  
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AUTHORITY

**BOARD OF COMMISSIONERS  
AGENDA ITEM COVER SHEET**

|                     |  |
|---------------------|--|
| Board Meeting Date: | March 16, 2023   |
| Presenter:          | Scott Adair  |
| Subject:            | Amending Resolution RGRTA 46-2022 Endorsing the FFY 2023 Program of Projects for the Urbanized Area and Authorizing the Filing of Applications for Capital Assistance with the United States Department of Transportation and New York State Department of Transportation.   |
| Background:         | <p>In accordance with Federal regulations, the Authority is required to annually adopt a Program of Projects ("POP"), Attachment A. The POP represents those projects for which the Authority intends to seek federal funding for a particular Federal Fiscal Year (FFY) for the urbanized area. The revised POP adds formula Section 5307 &amp; 5339 and Carbon Reduction Program funding.</p> <p>The resolution endorses a POP and authorizes staff to conduct a public hearing at which any interested party can offer comments. Comments can also be submitted via the US Postal Service. Any comments that are received will be shared with the Commissioners at the subsequent meeting of the Board for its consideration. In the event that no comments are received, the proposed POP automatically becomes the final POP.</p> <p>Thereafter, as authorized by this resolution the Authority staff will file and execute both Federal and New York State grant applications and subsequent grant agreements.</p> |
| Financial Impact:   | The Program of Projects requires an up to twenty (20) percent match. These matching funds are provided through a combination of New York State Department of Transportation (NYSDOT) funding and the Authority's capital reserve funds.  |
| Recommendation:     | The Board endorses the POP and adopt the proposed POP as the final POP if no comments are received. Further, authorize the filing and execution of both Federal and New York State grant applications and subsequent grant agreements.   |

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## **Resolution: RGRTA 5-2023**

### **AMENDING RESOLUTION RGRTA 46-2022 ENDORSING A FFY 2023 PROGRAM OF PROJECTS FOR THE URBANIZED AREA AND AUTHORIZING THE FILING OF APPLICATIONS FOR CAPITAL ASSISTANCE WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION AND NEW YORK STATE DEPARTMENT OF TRANSPORTATION**

WHEREAS, the United States Secretary of Transportation is authorized to make grants for mass transportation projects; and

WHEREAS, the Rochester Genesee Regional Transportation Authority (the "Authority") is seeking to submit grant applications for mass transportation projects to the Secretary of Transportation; and

WHEREAS, the Authority is required to develop a Program of Projects that lists the projects the Authority seeks to implement and to make the Program of Projects available for public review and comment; and

WHEREAS, the Authority adopted Resolution No. 46-2022 on December 15, 2022 authorizing a proposed Program of Projects for Federal Fiscal Year 2023; and

WHEREAS, the Authority desires to amend the Program of Projects, adopted per Resolution No. 46-2022, for the purpose of adding projects titled "Operations Building Improvements", "Preventive Maintenance", "Replace 20 Transit Buses", Replace 10 Paratransit Buses" and "Associated Transit Improvements".

WHEREAS, the grant for financial assistance will impose certain obligations upon the Authority, including a provision requiring the funding of a local share of the cost of the Program of Projects; and

WHEREAS, it is required by the United States Department of Transportation in accordance with the provisions of Title VI of the Civil Rights Act of 1964, as amended, that in connection with the filing of an application for assistance, the applicant give an assurance that it will comply with Title VI of the Civil Rights Act of 1964 and the United States Department of Transportation thereunder; and

WHEREAS, it is the goal of the Authority that disadvantaged business enterprises be utilized to the fullest extent possible in connection with these projects, and that definite procedures be established and administered to ensure that disadvantaged businesses shall have the maximum feasible opportunity to compete for contracts when procuring construction, supplies, equipment, or consultant and other services.

NOW, THEREFORE, BE IT RESOLVED by the Board that:

1. Resolution No. 46-2022 is hereby amended such that the attached proposed revised Program of Projects is endorsed by the Board for the use of Carbon Reduction Program, FTA Section 5339 & FTA Section 5307 funds made available by the Federal Highway Administration and Federal Transit Administration for federal fiscal year 2023.
2. The Chief Executive Officer or his designee is authorized to publish a Notice of Public Hearing, inviting the public and private transportation providers to comment upon the application and hold such hearing. If no comments are received in response to this Public Hearing, the proposed Program of Projects shall become the Authority's final Program of Projects.
3. The Chief Executive Officer or his designee is authorized to execute and file and/or amend any necessary application on behalf of the Authority for matching funds or supplemental funding for this Program of Projects with the United States Department of Transportation and the New York State Department of Transportation.
4. The Chief Executive Officer or his designee is authorized to execute and file with such applications, and assurance or any other document required by the United States Department of Transportation effectuating the purpose of Title VI of the Civil Rights Act of 1964.
5. The Chief Executive Officer or his designee is authorized to furnish such additional information as the United States Department of Transportation or the New York State Department of Transportation may require in connection with the applications for this Program of Projects and/or the amended Program of Projects.
6. The Chief Executive Officer or his designee is authorized to set forth and execute affirmative disadvantaged business policies in connection with the Program's procurement needs.
7. The Chief Executive Officer or his designee is authorized to execute grant contract agreements, amendatory or supplemental grant contract agreements, and related documents on behalf of the Authority with the United States Department of Transportation, Federal Transit Administration, Federal Highway Administration and the New York State Department of Transportation for aid in the financing of the elements of the Program of Projects.
8. The non-federal share of this Program of Projects will be derived from New York State legislated programs, from local constituent governments as required by State law and from the Authority.
9. The Chief Executive Officer or his designee is hereby authorized, empowered and directed, for and on behalf of the Authority; to perform any and all actions and to execute any and all documents on behalf of the Authority as may be deemed necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolution.
10. This Resolution shall apply, in its entirety, to this Program of Projects, as approved by the Authority's Board for execution.

## CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on March 16, 2023 and that the Resolution is still in full force and effect.



---

Donald Jeffries, Chairman

Date: March 16, 2023  
Rochester, New York

**ROCHESTER GENESEE REGIONAL TRANSPORTATION AUTHORITY**  
**Revised Proposed Program of Projects - FFY 2023**

| <b>Project Description</b>                                | <b>FFY 2023 5307 &amp; 5339<br/>Funds (Federal Share)</b> | <b>FFY 2023<br/>Non-Federal Share</b> | <b>Total Estimated<br/>Project Funding</b> |
|---|---|---------------------------------------|--|
| RTS Access Facility                                       | \$ 18,446,661   | \$ 7,453,339                          | \$ 25,900,000                              |
| Hydrogen Fuel Cell Powered Buses & Fueling Infrastructure | \$ 12,043,331   | \$ 3,010,833                          | \$ 15,054,164                              |
| Bus Customer Amenities                                    | \$ 576,400  | \$ 144,100                            | \$ 720,500                                 |
| Shared Mobility Project                                   | \$ 162,000  | \$ 40,500                             | \$ 202,500                                 |
| Community Mobility Zone Operations                        | \$ 6,630,000  | \$ 1,657,500                          | \$ 8,287,500                               |
| Operations Building Improvements                          | \$ 1,245,759  | \$ 311,440                            | \$ 1,557,199                               |
| Preventive Maintenance                                    | \$ 12,116,578   | \$ 3,029,145                          | \$ 15,145,723                              |
| Replace 20 Transit Buses                                  | \$ 9,418,320  | \$ 2,354,580                          | \$ 11,772,900                              |
| Replace 10 Paratransit Buses                              | \$ 1,023,029  | \$ 255,757                            | \$ 1,278,786                               |
| Associated Transit Improvements                           | \$ 128,231  | \$ 32,058                             | \$ 160,289                                 |



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AUTHORITY**

## **BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET**

|                     |  |
|---------------------|--|
| Board Meeting Date: | March 16, 2022   |
| Presenter:          | Rusty Korth  |
| Subject:            | Resolution Authorizing the Purchase of up to Twenty (20) 40' Heavy-Duty, Low Floor, Diesel-Powered Buses   |
| Background:         | <p>On March 1, 2018, the Board approved RGRTA 10-2018 authorizing a contract with Nova Bus, A Division of Prevost Car (US), Inc. for the purchase of up to eighty-five (85) 40' heavy-duty, low-floor, diesel-powered buses over a five-year period. To date, the Board has authorized the purchase of forty-six (46) buses on this contract.</p> <p>The Authority desires to purchase up to twenty (20) 40' heavy-duty, low-floor, diesel-powered buses from Nova Bus as part of the RTS Monroe fleet replacement plan.</p> <p>If approved, the contract will have nineteen (19) unused options. This is anticipated to be the Authority's last diesel-powered heavy-duty, low floor bus purchase as this contract expires on April 4, 2023, and future bus replacements are anticipated to be zero emission in compliance with the state goal.</p> |
| Financial Impact:   | <p>The total cost of each bus is \$716,272. In addition, the Authority is requesting a contingency of \$35,814 per bus with a total authorization not to exceed \$752,086 per bus.</p> <p>The purchase will be funded with Federal, New York State and Local funds.</p>  |
| Recommendation:     | <p>That the Chief Executive Officer or his designee is authorized to execute a purchase order for up to twenty (20) diesel buses from Nova Bus, A Division of Prevost Car (US), Inc. in the amount of \$716,272 per bus.</p> <p>Additionally, the Chief Executive Officer or his designee is authorized to increase the value per bus by \$35,814 with a total authorization not-to-exceed \$752,086 per bus.</p>  |

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**Resolution: RGRTA 6-2023**

**RESOLUTION AUTHORIZING THE PURCHASE OF UP TO TWENTY (20) 40'  
HEAVY-DUTY, LOW FLOOR, DIESEL-POWERED BUSES**

WHEREAS, on March 1, 2018, the Board approved Resolution 10-2018 authorizing a contract with Nova Bus, A Division of Prevost Car (US), Inc. for the purchase of up to eighty-five (85) 40' heavy-duty, low-floor, diesel-powered buses over a five-year period; and

WHEREAS, to date, the Board has authorized the purchase of forty-six (46) buses on this contract; and

WHEREAS, the Authority desires to purchase up to twenty (20) 40' heavy-duty, low-floor, diesel-powered buses from Nova Bus as part of the RTS Monroe fleet replacement plan.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to purchase up to twenty (20) heavy-duty, low-floor, diesel powered buses from Nova Bus, A Division of Prevost Car (US), Inc. in the amount of \$716,272 per bus; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is authorized to increase the value per bus by up to \$35,814 for justified orders on contract, which would increase the total authorization not-to-exceed \$752,086 per bus; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee are hereby authorized, empowered, and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

**CERTIFICATION**

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on March 16, 2023, and that the Resolution is still in full force and effect.

  
\_\_\_\_\_  
Donald Jeffries, Chairman

Date: March 16, 2023  
Rochester, New York



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BOARD OF COMMISSIONERS  
AGENDA ITEM COVER SHEET

|                     |   |
|---------------------|---|
| Board Meeting Date: | March 16, 2023  |
| Presenter:          | Amy Gould   |
| Subject:            | Resolution Ratifying the Recommendations of the Compensation Committee  |
| Background:         | The Compensation Committee of the Board of Commissioners has evaluated and proposes the Authority's fiscal year 2023-2024 Variable Pay Plan Guidelines, and accordingly seeks the ratification of the Board of Commissioners. |
| Financial Impact:   | The recommendations by the Compensation Committee have been provided for in the Authority's 2023-2024 Operating Budget.   |
| Recommendation:     | That the Board of Commissioners approves and ratifies the recommendations of the Compensation Committee with regard to the Authority's fiscal year 2023-2024 Variable Pay Plan Guidelines.                                    |

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**Resolution: RGRTA 7-2023**

**RATIFYING THE RECOMMENDATIONS OF THE COMPENSATION COMMITTEE**

WHEREAS, the Compensation Committee has completed its evaluation of the fiscal year 2023-2024 Variable Pay Plan Guidelines; and

WHEREAS, the Compensation Committee has presented its recommendations to the full Board of Commissioners with regard to the Authority's fiscal year 2023-2024 Variable Pay Plan Guidelines; and


WHEREAS, the recommendation of the Compensation Committee is funded in the Authority's 2023-2024 Operating Budget; and

WHEREAS, the full Board has had the opportunity to discuss such recommendations with members of the Compensation Committee.

NOW, THEREFORE, BE IT RESOLVED, that the recommendations of the Compensation Committee with regard to the Authority's fiscal year 2023-2024 Variable Pay Plan Guidelines are ratified by the Board of Commissioners.

**CERTIFICATION**

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester Genesee Regional Transportation Authority, which was held on March 16, 2023 and that the Resolution is still in full force and effect.

A handwritten signature in dark ink, appearing to read "Don Jeffries", is written over a horizontal line.

Donald Jeffries, Chairman

Date: March 16, 2023  
Rochester, New York



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## BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

|                     |  |
|---------------------|--|
| Board Meeting Date: | March 16, 2023   |
| Presenter:          | Dan DeLaus   |
| Subject:            | Resolution Authorizing a Collective Bargaining Agreement between RTS Seneca and the Amalgamated Transit Union, Local 282   |
| Background:         | <p>The Amalgamated Transit Union (ATU), Local 282 represents RTS Seneca Bus Operators and Transportation Specialists, a total of 13 employees.</p> <p>The last agreement expired on July 31, 2022 and ATU Local 282 ratified this new agreement on February 11, 2023. The term of the new agreement is from the date of this approval through July 31, 2024.</p> <p>Key items to the new agreement include:</p> <ul style="list-style-type: none"><li>• New starting rate of \$18.00 per hour (increasing by 3% on August 2023) for all Bus Operators and Transportation Specialists.</li><li>• Current Bus Operators and Transportation Specialists wage rates will be increased to at least \$18.50 per hour up to a maximum increase of \$6.75 per hour, depending on length of service.</li><li>• Ability to shift work location to RTS Ontario depending upon need.</li></ul> |
| Financial Impact:   | The financial impact of approval is included in the Authority's 2022-2023 Operating Budget. Future years Operating Budgets will contain appropriate funding.   |
| Recommendation:     | The CEO be granted authority to enter into this agreement with the Amalgamated Transit Union, Local 282.   |

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## **Resolution: RGRTA 8-2023**

### **AUTHORIZING A COLLECTIVE BARGAINING AGREEMENT BETWEEN RTS SENECA AND THE AMALGAMATED TRANSIT UNION, LOCAL 282**

WHEREAS, the Amalgamated Transit Union, Local 282 (the "ATU") is the exclusive bargaining agency for the titles of the ATU RTS Seneca Unit which includes the titles of full-time and part-time Bus Operators and Transportation Specialists; and

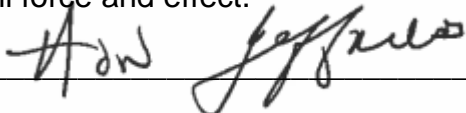
WHEREAS, RTS-Seneca and the ATU have reached a tentative agreement (the "Agreement"), subject to the approval of the Board of Commissioners and the ATU membership, which Agreement includes the key changes summarized on Attachment A; and

WHEREAS, the ATU membership voted to approve the Agreement on February 11, 2023.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer and his designee are hereby authorized, empowered and directed, for and on behalf of the Authority, to execute the Agreement and to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out this project.

### **CERTIFICATION**

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Regular Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on March 16, 2023 and that the Resolution is still in full force and effect.

A handwritten signature in black ink, appearing to read "Don Jeffries", is written over a horizontal line.

Don Jeffries, Chairman

Date: March 16, 2023  
Rochester, New York

## **ATTACHMENT A**

### **RTS Seneca and Amalgamated Transit Union, Local 282 Collective Bargaining Agreement**

**Term of Agreement:**                      **March 16, 2023– July 31, 2024**

**Covered Employees:**

Bus Operators- 11 (4 Full Time and 7 Part Time)

Transportation Specialist- 2 (1 Full Time and 1 Part Time)

**Wages:**

The starting wage rate for new Bus Operators and Transportation Specialists will be \$18.00 per hour. This change necessitated an adjustment, to all existing Bus Operators and Transportation Specialists wage rates.

Effective August 1, 2023, current Bus Operators and Transportation Specialists wage rates will be increased to at least \$18.50 per hour up to a maximum increase of \$6.75 per hour, all of which depends on their length of service.

Effective August 1, 2023, all wages will increase by 3% per hour.

In addition, the Company reserves the right to increase hourly rates for both job classifications up to two times in each year of this Agreement for recruitment purposes, if necessary.

**Work Schedules:**

RTS Seneca, in conjunction with RTS Ontario, may assign Bus operators to perform work for RTS Ontario if the need arises.



## 2023 STANDING CALENDAR

**Document Date:** 2/7/23 *Calendar is subject to revisions/additions*

| <b>MEETING INFORMATION</b>                 | <b>DATE</b>                 | <b>TIME</b>       |
|--|-----------------------------|-------------------|
| RGRTA Regular Board Meeting                | Thursday, January 5, 2023   | CANCELLED         |
| RGRTA Compensation Committee Meeting       | Thursday, February 2, 2023  | 10:30AM - 11:30AM |
| RGRTA Quarterly Board Meeting              | Thursday, February 2, 2023  | Noon - 2:00PM     |
| RGRTA Regular Board Meeting                | Thursday, March 16, 2023    | Noon - 2:00PM     |
| RGRTA Compensation Committee Meeting       | March 2023                  | CANCELLED         |
| RGRTA Finance/Investment Committee Meeting | Thursday, April 6, 2023     | 10:30AM - 11:30AM |
| RGRTA Regular Board Meeting                | Thursday, April 6, 2023     | Noon - 2:00PM     |
| RGRTA Governance Committee Meeting         | Thursday, May 4, 2023       | 10:30AM - 11:30AM |
| RGRTA Quarterly Board Meeting              | Thursday, May 4, 2023       | Noon - 2:00PM     |
| RGRTA Audit/Finance Committee Meeting      | Thursday, June 22, 2023     | 10:00AM – 11:30AM |
| RGRTA Regular Board Meeting                | Thursday, June 22, 2023     | Noon - 1:30PM     |
| RGRTA Annual Meeting                       | Thursday, June 22, 2023     | 1:30PM - 2:00PM   |
| RGRTA Governance Committee Meeting         | Thursday, August 3, 2023    | 10:30AM – 11:30AM |
| RGRTA Quarterly Board Meeting              | Thursday, August 3, 2023    | Noon - 2:00PM     |
| RGRTA Governance Committee Meeting         | Thursday, September 7, 2023 | 10:30AM – 11:30AM |
| RGRTA Regular Board Meeting                | Thursday, September 7, 2023 | Noon - 2:00PM     |
| RGRTA Regular Board Meeting                | Thursday, October 5, 2023   | Noon - 2:00PM     |
| RGRTA Quarterly Board Meeting              | Thursday, November 2, 2023  | Noon – 2:00PM     |
| RGRTA Annual Governance Training           | November 2023               |                   |
| RGRTA Audit Committee Meeting              | Thursday, December 7, 2023  | 10:30AM - 11:30AM |
| RGRTA Regular Board Meeting                | Thursday, December 7, 2023  | Noon - 2:00PM     |

**Location Key:**

*All Meetings to be held at RGRTA: 1372 E. Main Street, Board Room and Virtually unless otherwise specified.*