

**MINUTES OF THE SPECIAL MEETING OF THE
BOARD OF COMMISSIONERS OF
ROCHESTER-GENESEE REGIONAL TRANSPORTATION AUTHORITY
AND ITS SUBSIDIARIES
May 21, 2021**

A. Roll Call and Determination of Quorum

The meeting was called to order at 8:32am by Chairman Donald Jeffries who determined that a quorum was present via Zoom.

Present Virtually on Roll Call:

➤ County of Monroe	Don Jeffries	=	15 votes
➤ City of Rochester	William Ansbro	=	2 votes
➤ City of Rochester	Jerdine Johnson	=	2 votes
➤ City of Rochester	William McDonald	=	2 votes
➤ County of Ontario	Geoff Astles	=	3 votes
➤ County of Orleans	James R. Bensley	=	1 vote
➤ County of Seneca	Edward W. White	=	1 vote
➤ County of Wayne	Michael P. Jankowski	=	3 votes
➤ County of Wyoming	Rich Kosmerl	=	1 vote
➤ Amalgamated Transit Union	Jacques Chapman	=	<u>0 votes</u>

Total Votes Possible	30
Total Votes Present	27
Votes Needed for Quorum	16

Others Present:

Scott Adair, Chief Financial Officer
Tom Brede, Public Information Officer
Bill Carpenter, Chief Executive Officer
Alex Crichton, WXXI
Daniel DeLaus, Chief Legal Counsel
Amy Gould, Chief People Officer
Laura Kenyon, Director of Communications & Customer Engagement
Rusty Korth, VP of Maintenance
Chris Mahood, Director of Information Technology
Kelly Parisi, Executive Assistant to the CEO
Earl Pearson, Mobility Services Manager
Miguel Velazquez, Chief Operating Officer

B. Adoption of the Agenda

On motion of Commissioner McDonald, seconded by Commissioner Astles, the Agenda was unanimously adopted.

C. Consent Resolution

**Resolution Authorizing the Purchase of up to Twenty (20) High Headroom Vans, RGRTA
19-2021**

On motion of Commissioner Astles, seconded by Commissioner McDonald, the aforementioned Resolution, a copy of which is attached to these minutes, was unanimously approved.

D. Adjournment

There being no further matters on the adopted Agenda, the special meeting was adjourned on motion of Commissioner Kosmerl, seconded by Commissioner Bensley at 8:40am.

Respectfully submitted,

Edward W. White, Esq., Secretary

Posted Date: May 21, 2021



ROCHESTER
GENESEE REGIONAL
TRANSPORTATION
AUTHORITY

BOARD OF COMMISSIONERS AGENDA ITEM COVER SHEET

Board Meeting Date:	May 21, 2021
Presenter:	Rusty Korth
Subject:	Resolution Authorizing the Purchase of up to Twenty (20) High Headroom Vans
Background:	<p>On June 6, 2019 the Board approved RGRTA 20-2019 authorizing a contract with Fenton Mobility Products, Inc. for the purchase of up to sixty (60) High Headroom Vans over a five-year period.</p> <p>At launch for Reimagine we have noted demand exceeding our available capacity in our On Demand Zones. To support this and in anticipation of increasing service levels in certain On Demand Zones the number of High Headroom Vans needs to increase.</p> <p>The Authority is requesting, the ability, to purchase up to Twenty (20) High Headroom Vans from Fenton Mobility Products, Inc. Initially, the Authority will place an order for ten (10) High Headroom Vans to meet our current service needs. Then depending on future service needs we would order up to ten (10) more High Headroom Vans in the future to meet service needs.</p> <p>To date, the Authority has purchased nineteen (19) High Headroom Vans on this Contract. If this purchase is fully executed the contract will have twenty-one (21) remaining options.</p>



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Financial Impact:	<p>The total cost of ordering ten (10) High Headroom Vans is \$910,000. In addition, the Authority is requesting a contingency of \$45,500 for this order for a total authorization not to exceed \$955,500.</p> <p>The purchase will be funded with Federal, New York State and Local funds.</p>
Recommendation:	<p>The Authority is recommending that the Board of Commissioners authorize the CEO to affect vehicle purchases of up to twenty (20) High Headroom Vans from Fenton Mobility Products, Inc. dependent upon service needs. The reason for requesting this authority at this time is due to the timing associated with our knowledge of service levels, Board of Commissioner's meeting schedule, and the van's production schedule.</p> <p>That the Chief Executive Officer or his designee is authorized to place an order for up to ten (10) High Headroom Vans from Fenton Mobility Products, Inc. in the amount of \$910,000. Additionally, the Chief Executive Officer or his designee is authorized to increase the value of the order by \$45,500 with a total authorization not-to-exceed \$955,500.</p>

Resolution: RGRTA 19-2021

RESOLUTION AUTHORIZING THE PURCHASE OF TWENTY (20) HIGH HEADROOM VANS

WHEREAS, on June 6, 2019 the Board approved Resolution 20-2019 authorizing a contract with Fenton Mobility Products, Inc. for the purchase of up to sixty (60) High Headroom Vans over a five-year period; and

WHEREAS, the Authority desires the authorization to purchase up to twenty (20) High Headroom Vans from Fenton Mobility Products, Inc.; and

WHEREAS, the Authority desires to place an order for ten (10) High Headroom Vans from Fenton Mobility Products, Inc. immediately. These vans are anticipated to be placed into service late 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Chief Executive Officer or his designee is authorized to purchase up to twenty (20) High Headroom Vans from Fenton Mobility Products, Inc.; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is authorized to place an order for ten (10) High Headroom Vans from Fenton Mobility Products, Inc. in the amount of \$910,000; and

BE IT FURTHER RESOLVED, that the Chief Executive Officer or his designee is authorized to increase the value of the order by up to \$45,500 for justified orders on contract, which would increase the total authorization not-to-exceed \$955,500; and

BE IT FURTHER RESOLVED that the Chief Executive Officer or his designee are hereby authorized, empowered and directed, for and on behalf of the Authority, to perform any and all actions and to execute any and all documents on behalf of the Authority as they may deem necessary, appropriate or advisable to carry out the intent and purposes of the foregoing resolutions.

CERTIFICATION

The undersigned hereby certifies that the above is an excerpt from the Minutes of a Special Board Meeting of the Rochester-Genesee Regional Transportation Authority, which was held on May 21, 2021 and that the Resolution is still in full force and effect.

Donald Jeffries, Chairman

Date: May 21, 2021
Rochester, New York